

दक्षिण रेलवे/SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office
Personnel Department
पालक्काड/ Palghat
दि./Dt : 07.12.2021

J/P 531/XII/Vol-13

All Branch Officers/PGT Division
All Supervisory Officials/PGT Division

Sub: Selection to the post of Junior Clerk cum Typist in Level 02 of Pay Matrix Level (G.Pay Rs.1900) from erstwhile Group `D` employees against 33 1/3 % Promotional Quota-reg.

It is proposed to conduct a selection to fill up the vacancies of Junior Clerk cum Typists in Pay matrix Level 02 of 7th CPC Pay Matrix (GP rs.1900/- VI PC) against 33 1/3% Promotional Quota. The employees, who are in higher grade Pay on account of MACP scheme, are also eligible to apply.

Applications are invited from the employees working in the following categories are eligible to apply for the post belonging to PGT Division seniority unit subject to the fulfilment to the eligibility conditions.

Sl.No	Categories	Pay in PML
01	General Assistant in All department (Record Sorters, Peons and Lascars)	PML-01
02	Gestner Operator	PML-02
03	Asst.Ferro Printer & Ferro Printers	PML-02

Total number of vacancies are to be filled up are 22(UR-6,SC-6,ST-10) , as detailed below:

Sl.No	Department	UR	SC	ST	Total
01	Engineering	02	00	02	04
02	Mechanical	02	04	02	08
03	S&T	00	00	01	01
04	Electrical TRD	01	00	00	01
05	Electrical GS	00	01	01	02
06	Personnel	01	00	02	03
07	Operating	00	01	01	02
08	Commercial	00	00	01	01
Total		06	06	10	22

The selection consists of written examination test and verification of record of service with 85 marks and 15 marks respectively. The employees must secure a minimum of 50% of marks in the written examination (ie. 42.5 marks out of 85) and 50% in aggregate. In regards to employees belonging to SC/ST community there is 10% relaxation in marks against the posts reserved for SC/ST. the final panel will be drawn up in the order of seniority among the qualified staff , in terms of Railway Board's letter No.E(NG)I-2011/PMI/26 Dt: 05.05.2015 (RBE No.43/2015). The date, Venue and time of the written test will be advised later.

The applicants for 33 1/3 % quota should put in conditions service of not less than 02 years as on 22.11.2021 ie the date of issue of notification. Those who do not fulfill the conditions of two years continuous service as on 22.11.2021 need not submit their application.

Employees who apply for 33 1/3% quota should be literate in English. The minimum educational qualification is not prescribed the applicants must possess a reasonable standard of English.

In case of their promotion to Group-C posts in Ministerial cadre, they will be required to acquire the typing speed of 30 words per minute in English or 25 words per minute in Hindi in personal Computer with in a period of 02 years and their promotion will be provisional subject to acquiring the prescribed typing qualification in PC with in the stipulated period failing which they will be liable to be reverted.

The selection consists of written examination and perusal of records as per Board's letter No.E(NG)1/2018/PMI/4 dated: 14.12.2018 (PBC No.263/2018). The question paper will be 100 % objective type multiple choice questions and 10 % of the total marks will be from official language policy and rules (Optional questions). There is no negative marks.

Questions will be framed to test the working knowledge of the Railway servant in English language and to test general standard of intelligence and Proficiency through questions in Arithmetic, General knowledge mainly pertaining to Railway matters and the matters pertaining to the work of the employee which he has acquired during the Railway Service.

In compliance with the directions of the Hon'ble Supreme Court in M.Nagaraj case, the above selection has been initiated only after ascertaining quantifiable data of representation of SC and ST employees in the grade as per the Post based roster and the same has been certified.

In the case of reserved Community employees, the attested copy of the community certificate should be enclosed along with the applications. Only those who are medically fit in Classification 'Cee Two' and above, will be considered for placement in the panel.


Application should be submitted by the employee through their concerned Supervisory officials who should collect and forward them in one bunch (duly keeping one office copy at their end) with a list of such applications, after verification, so as to reach this office **on or before 03.01.2022**. Applications received after the target date will not be considered on any account. The supervisory officials while forwarding the applications of the employees should confirm that they possess all the requisite conditions to apply for the selection.

Applications submitted by the individuals directly to this office and the applications received after the last date will not be entertained under any circumstances.

Selected employees will be deputed for MSTC training.

Wide publicity may be given to this notification among the employees and employees who are on leave/ Sick list should be notified. One copy of the notification and pro-forma should be exhibited in the notice Board.

Last date of receiving application at Personnel Branch: **03.01.2022**
Encl: Performa application



(राहुल अनिल Rahul Anil)

सहायक कार्मिक अधिकारी- /Asst. Personnel Officer-T
कृते व. मंडल कार्मिक अधिकारी /Sr Divisional Personnel Officer
द. रेलवे / पालक्काड /S. Railway, Palghat

प्रति/ Copy to:

DS-SRMU /PGT, DS- AI SC/ST REA/PGT, DS-AIOBC REA/PGT



**APPLICATION FOR THE POST OF JUNIOR CLERK IN PAY MATRIX LEVEL-02
AGAINST 33 1/3 % PROMOTIONAL QUOTA**

01	Name			Photo of the applicant
02	Emp.No			
03	Designation			
04	Office			
05	Community (please tick in box)**	UR	SC	ST
06	Date of Birth			
07	Date of appointment			
08	Date of regular appointment			
09	Designation at the time of appointment			
10	Educational Qualification (copy of attested certificate should be attached)			
11	Details of typing (Qualification attach proof)			
12	Indicate the option for writing the exam	Hindi	English	
13	Contact No Rly & Mob			

13. Preference of Posting Sl.No.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Declaration

1. I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false, or incorrect at a

later date I am liable to taken up under A&AR for major penalty apart from my application being rejected.

2. I will not seek exemption from typing skill test. if I do not qualify in all the three type writing tests conducted by the administration within the two years of period I will abide by the conditions stipulated in PBC No.99/2017 dated 17.07.2017.

Date:

Signature:

Name:

Designation

Place

Certified and forwarded to Sr.DPO/PGT

Date:

Signature of supervisory Official:

Name:

Designation

Place