

## दक्षिण रेलवे Southern Railway

संNo.यू/पी No. U/P.535/Deputation/CP

मंडल कार्यालय Divisional Office,  
कार्मिक शाखा Personnel Branch,  
मदुरै Madurai,  
दि. Dt. 03.11.2021

All Supervisory Officials / Madurai Division

विषय/Sub: Filling up of post of Junior Engineer(IT) in Pay Matrix Level-6(GP Rs.4200/-) in  
Personnel Departments of Divisions and HQrs on ex-cadre basis-reg.

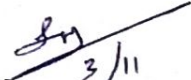
संदर्भ/Ref: PCPO/MAS letter No.P(GS)676/XII/VIG/Vol.I dated 02.11.2021

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A copy of PCPO/MAS letter under reference dated 02.11.2021 for filling up of 7 vacancies of Junior Engineer(IT) in Pay Matrix Level-6(GP Rs.4200/-) in Personnel Departments of Divisions and HQrs is enclosed. Applications from willing and eligible employees should be sent to this office on or before 18.11.2021

This is also uploaded in Railway Website address, sr.indianrailways.gov.in->About SR-> Department->Personnel-> Madurai Division-> CP Section.

Encl: As above

  
3/11  
(एस.मनोज/S.MANOJ)  
सकाधि/APO/M&E  
व.मंकाधि/for Sr.DPO/MDU



दक्षिणरेलवे/SOUTHERN RAILWAY

प्रधानकार्यालय/Head Quarters Office  
कार्मिकशाखा/Personnel Branch  
चेन्नै/Chennai 600003  
दि./Date : 02.11.2021

सं.पी.नो.प(GS)676/XII/VIG/Vol. I

CAO/CN/MS&ERS,  
PCE, PFA, PCME, PCOM, PCCM, PCSTE, PCEE, PCMM/PER,  
PCSO, SDGM&CVO/MS, PCMD/MMC/MAS, PCSC, CPRO  
CPO/CN/MS, DRM/P/MAS, TPJ, MDU, PGT, TVC, SA  
Sr.DPO/DPO - MAS, TPJ, MDU, PGT, TVC, SA  
CWM/LW/PER, CW/PER, GOC &PTJ, Dy.CEE/CEWE/PER, CSTE/CN/MS,  
Chairman/RRB/MAS, TVC, RRC/MAS  
Dy.CPLO/Plg/Hqrs, Dy.CEO/Hqrs/MS  
Dy.CE/EWS/AJJ, SMM(P&S)/RPM, Dy.CMM/GSD/PER, MSD/PER,  
Dy.CPO/CW&LW/PER, S&AO/MAS, WPO/GOC, S&T/PTJ  
SPO/CN/MS, SPO/EWS/AJJ  
APO/Stores/PER, APO/CEWE/PER,

Sub: Filling up post of Junior Engineer (IT) in Pay Matrix Level-6 (GP Rs. 4200/-)  
in Personnel Departments of Divisions and HQrs on ex-cadre basis - reg  
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It is proposed to fill up 07 (Seven) posts of Junior Engineer (IT) in Pay Matrix Level-6 (GP Rs. 4200/-) in Personnel Departments of Divisions and HQrs purely on ex-cadre basis subject to the following conditions:

- 1) The total vacancies proposed to be filled up are 7 and the details of the vacancy position available in each Division/Unit are furnished as under:

Unit/Division	HQrs	MAS	SA	PGT	TVC	TPJ	MDU	Total
Vacancies	1	1	1	1	1	1	1	7

- 2) Volunteers are called from amongst the employees working on regular basis in pay matrix level-6 and level-5 with a minimum of 5 years regular service and should possess minimum Educational Qualifications as follows:
  - o B.Sc. (Computer Science)/BCA/B.Tech.(Information Technology)/B.Tech. (Computer Science)/ from recognized University/Institute through regular or open and Distance Learning mode of education.
  - o Knowledge of routine office working is compulsory.
  - o Knowledge of Programming languages, application packages, operating systems, networking & hardware peripherals is preferable.

The employee who are already working in ex-cadre posts need not apply.

- 3) The tenure will normally be 5 (five) years for holding these posts on ex-cadre temporary basis. The lien of the employee will continue to be maintained in the parent cadre. The employee will be liable for repatriation to the parent unit at any time on administrative grounds, if the performance of the employee is not satisfactory, or for any other reason at any time. The employee will also be liable for immediate repatriation, if any of the vacancies are filled up by the concerned competent authority on a regular basis.

- 4) The employees will be entitled for transfer privileges as per extant rules.
- 5) The filling up of these vacancies would be based on Interview / screening of candidates and the applicants should be free from DAR/SPE/Vigilance cases.
- 6) Withdrawal of candidature after selection will not be entertained under any circumstances.

The eligible employee should apply in the enclosed proforma, complete in all respect and submit to his respective Supervisor / Controlling officer. After certifying columns from Sl.No. 16 to 20 of the enclosed proforma, the respective Supervisor has to forward the same to the Personnel Branch concerned of the Division/Unit. The Personnel Branch Officer has to verify the details in the proforma with the records of the employee and put up the same to the Branch Officer of the employee for his approval and forward the same in one bunch to APO/GL&HQ on or before 26.11.2021.

If none volunteered a 'Nil' statement may be sent to this office.

This may be given wide publicity.

*Encl: Application format*

  
(M. SUNITHA)

Assistant Personnel Officer/Gl & HQrs  
*for* Principal Chief Personnel Officer

**Copy to: PS to PCPO for information of PCPO  
PFA/MAS, CPO/Admin, CPO/IR  
All HQ/PB  
OS/Systems to upload in the Railnet.**

**Application Format****Annexure 'A'****Application for the Post of Junior Engineer (IT) in Pay Matrix Level-6  
(GP Rs. 4200/-) in Personnel Departments of Divisions and Hqrs on  
Ex-Cadre Basis**

1.	Name of the employee in (Block Letters)	
2.	PF No. & Bill Unit No.	
3.	Designation, Office & Department Railway Phone No :-	
4.	Community – SC/ST/OBC/UR	
5.	Date of Birth & Date of Appointment	
6.	Present pay matrix level (Substantive)	
7.	Date of entry into the Present Grade and whether completed 2 years in the cadre post	
8.	Whether working against Cadre post or Ex- Cadre post or on adhoc basis. Clear details should be furnished.	
9.	Academic Qualification (Please enclose attested copy of Certificates)	
10.	Other Professional / Technical / Computer qualification and knowledge of programming languages/ application packages / operating systems/ networking / hardware peripherals, if any to be mentioned  (Please enclose attested copy of certificates)	
11	Community whether SC/ST	
12	a) Typing / Computer Knowledge  b) Experience in management of RDBMS/DBMS based applications on Railways.	
13	Details of any Awards (Railway Board/GM/ DRM/PHOD) received during the last 5 years	
14	*Mobile No :- (Mandatory)	
15	Preference of posting	<u>1.</u> <u>2.</u> <u>3.</u>

I declare that the details furnished above are true to the best of my knowledge and  
I will not withdraw my candidature.

Date:  
Place:

Signature of the applicant

-Contd2-



**Certified and forwarded to Headquarters**

I certify that, Shri. \_\_\_\_\_ Designation \_\_\_\_\_ office \_\_\_\_\_  
**is suitable for the Junior Engineer (IT) in Personnel Departments of Divisions and Hqrs on**  
**Ex-Cadre Basis**

16	Attendance	Regular / Irregular
17	Conduct	Good / Very Good / Outstanding
18	Performance Report	Average / Good / Very Good / Outstanding
19	Integrity	Beyond Doubt / Doubtful
20	Whether free from DAR/SPE/Vigilance cases	

Date:

Place:

Signature & designation of the Supervisory /Forwarding Officer

**Forwarded to PCPO/MAS by the Cadre Controlling Personnel Officer:**

Certified that the particulars stated above have been verified from the service records / Performance report of the concerned employee and found to be true and correct for the said screening.

Date:

Place:

Signature of the Personnel/Establishment Officer with Designation

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P.S.