

दक्षिण रेलवे Southern Railway

सं.U/P.721/HRMS

मंडल कार्यालय/Divisional Office
कार्मिक शाखा /Personnel Branch
मदुरै/Madurai.

दिनांकदि.Date:17.12.2020

All Branch Officers / MDU

Sub: Implementation of HRMS (Human Resource Management System) - Correction and updation of Data in HRMS & Submission of documents for UMID Cards- reg.

**Ref: 1)CRB Ir.No.PC VII/2020/HRMS/6 dt.09.12.2020.
2)PCPO/MAS Letter NO.P(Comp)465/HRMS/Vol II dt.11.12.2020.**

With reference to the above, the launch of modules such as E-Pass, PF Advance, Settlement and Change Request has been completed in HRMS. The registration and submission of documents for UMID Medical card also has to be completed early as per the directions of the Board.

In order to spread awareness regarding the above modules and to facilitate the migration, it is proposed to conduct service camps in major stations which are to be manned by trained staff. A **"Help Desk" cum Call Center has been formed in Welfare Section / Personnel Branch at Madurai Divisional Office and Employees can contact Mobile Number : 8056162615** for any clarifications.

Hence a 2-day service camp will be held at **Railway Kalyana Mandapam, Madurai on 29.12.2020 & 30.12.2020 from 10.00 hours to 17.00 hours** to facilitate the employees in HRMS & UMID by trained Personnel Branch staff.

All employees are requested to utilize the service camp with all the necessary documents such as Aadhaar, PAN, Family composition etc,.. for HRMS & UMID.

(Sudhagan.C, IRPS)
Sr.Divisional Personnel Officer /MDU

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