

मंडल कार्यालय/Divisional Office

सं/No.U/P.535/III/Comml./Inspector/HQs.

कार्मिक शाखा/Personnel Branch

मदुरै Madurai दि dt.,02.01.2019

Station Director/Gaz/MDU,  
All supervisory Official of Traffic, Commercial & Catering  
All TIs, DCI of Madurai Division.

Sub : Notification for Calling Volunteers for Drafting against the post  
of Commercial Inspectors in Level-7 of the Pay Matrix of RSRP  
Rules,2016 (Corresponding to Pay Band Rs.9300-34800 +  
G.P.Rs.4600/-) in VI PC) in HQ/Commercial Department.

Ref : PCPO/MAS letter No.P(S)535/III/CI/HQ dated 19.12.2018.

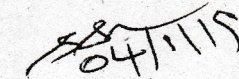
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A copy of PCPO/MAS letter No.P(S)535/III/CI/HQ dated 19.12.2018 is  
enclosed herewith, regarding the selection for Commercial Inspectors in  
HQ./Commercial Department in Level-7 of the Pay Matrix of RSRP Rules, 2016  
(Corresponding to Pay Band Rs.9300-34800 + G.P.Rs.4600/- in VI PC) on drafting  
tenure basis.

The applications received from the employees in the prescribed  
proforma enclosed may be sent in one bunch on or before **24.01.2019** addressed to  
Shri S.Sivanathan – APO/Traffic/MDU. The applications received after the target  
date will not be entertained under any circumstance.

Please acknowledge.

Encl: As above

  
(S.Sivanathan)

सहायक कार्मिक अधिकारी यातायात Asst.Personnel Officer/Traffic

कृते मंडल कार्मिक अधिकारी /Sr.Divl.Personnel Officer/MDU

प्रतिलिपि /Copy To: Sr. DCM, DCM, ACM/MDU: for information

PS(Con) to DRM, Steno to DPO, Comml. Controller/MDU  
Ch.OSs/Comml.Branch, Traffic Branch, S&WI/ Computer  
DS/SRMU, DS/AI SC/ST REA, DS/AI OBC REA



No.P(S)535/III/CI/HQ

PCCM, CCM/PS, CCM/PM, CCM/FM,  
DRM/P/MAS TPJ MDU SA PGT TVC  
Sr.DCM/DCM/MAS TPJ MDU SA PGT TVC

26 DEC 2018

**Sub: Notification Calling Volunteers for drafting against the post of Commercial Inspectors in Level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4600 in VI PC) in HQ/Commercial Department.**

**Ref: This office memorandum of even no. dated 31.01.2017.**  
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It is proposed to fill SEVEN (07) posts of **Commercial Inspector in HQ/Commercial Department** in Level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4600 in VI PC) on drafting tenure lateral transfer basis.

Employees fulfilling the following criteria/conditions are **ONLY** eligible to apply for the above post.

1. The notification is open to employees of Commercial Department of this Railway only who are covered by the memorandum cited above.
2. Such of those employees covered by the above memorandum who have worked in a Railway Station/Group of Railway Stations for **AT LEAST TWO YEARS** in Level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4600 in VI PC) can apply. Employees with Railway Station Working experience in one grade below, viz. in Level-6 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4200 in VI PC) can also apply.
3. The vacancies notified are provisional and may increase or decrease depending on administrative exigencies.
4. There will be no upper age limit to volunteer for the above post.
5. Drafting will be done on the basis of screening and perusal of SRs and APARs. Seniority may not be the criterion for the drafting.
6. Employees one grade below should be willing to work in the same grade in the event of their being drafted, as this is a lateral transfer on tenure basis and not involving promotion.
7. Employees in Level-5 (corresponding to GP Rs.2800 in VI PC) of the Pay Matrix, who have been granted Financial Upgradation to Level-6 of the Pay Matrix of RSRP Rules, 2016 (corresponding to GP Rs.4200 in VI PC) under MACP Scheme are not eligible.




- (30)
8. A minimum of 2-year cooling-off period is mandatory between two tenures as Commercial Inspector. Any relaxation with regard to cooling-off period between two tenures as Commercial Inspector should have the personal approval of PCCM/MAS (PHOD/CHOD).
  9. The lien/seniority of the employees drafted as CI/HQ will continue to be maintained in their Parent Division/Cadre for all purposes.
  10. The normal tenure of posting of CI/HQ will be 5 years. After the tenure period, the incumbents will necessarily be posted back to the Parent Division/Field to upgrade their Field Knowledge. However, if the performance of the drafted employees is found unsatisfactory, they are liable to be repatriated to the Parent Division/Cadre even before the completion of the tenure period. The tenure period may be extended in the exigencies of service.
  11. Eligible volunteers should apply in the enclosed proforma, complete in all respects and the application should be forwarded by their Controlling Officers/Supervisors. The respective Controlling Officers will forward the applications to their respective Sr.DPOs/DPOs who will, in turn, verify the applications, certify the eligibility along with **DAR/SPE/Vigilance clearance** and forward them in one bunch with **CLEAR and LEGIBLE attested photocopies of SRs and APARs** of the volunteers for the **last 3 years (period ending 31.03.2016 to 31.03.2018)** to **APO/Traffic/HQ/MAS**. Applications received without verification of the eligibility/correctness of the particulars will not be entertained. Ineligible applications must be filtered out at the Divisional Level and it is the personal responsibility of Sr.DPOs/DPOs concerned to ensure this.
  12. The Divisions should forward the applications along with attested copies of **SRs and APARs (tied/stapled together)** of the volunteers to this office in one bunch on or before **31.01.2019**. **Applications received/forwarded after this date will not be entertained under any circumstances.** Accordingly, Divisions may ensure and fix their own target dates for receipt of applications at their end.

A 'Nil' report must be sent by the Divisions without fail, if no applications are received.

Please acknowledge receipt of this notification.

Encl.: Application Proforma.

  
(K. SRIRANGANAYAKI)  
APO/Traffic/HQ/MAS

for Principal Chief Personnel Officer

Copy to: **PCPO CPO/Admn SDGM**  
**Sr.LO/CN/MS Dy.CPLO**  
**The General Secretary, SRMU**  
**The General Secretary, NFIR**



**APPLICATION FOR DRAFTING AS COMMERCIAL INSPECTOR/HQ/MAS UNIT**

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1.	Name of the employee:	
2.	PF No:	
3.	Present Designation/Station/Division	
4.	Community (SC/ST/UR)	
5.	Date of Birth	
6.	Date of Appointment:	
7.	Post/Grade of initial appointment and its present Level in the Pay Matrix	
8.	Date of entry in the present grade/Level on <u>regular</u> basis	
9.	Whether worked in any Railway Station or a group of Railway Stations for at least 2 years and brief details thereof.	
10.	Railway Phone No.	
	Mobile Phone No.	

**DECLARATION**

I hereby volunteer for the post of Commercial Inspector/HQ on drafting basis and declare that I fulfil the conditions of eligibility. The particulars furnished above are correct to the best of my knowledge and belief and I understand that I am liable to DAR action in the event of furnishing wrong/misleading/false information.

**Signature of the Employee**

Verified the information/details furnished above with the employee's Service Register and found them to be correct.

(Signature, Name & Designation)  
**Signature of the Cadre Personnel Officer**