

From

Recent
Passport Size
Photo duly
attested

To

Divisional Personnel Officer,
Southern Railway,
Salem – 636 005.

Respected Sir,

Sub: Issue of No objection certificate to obtain Passport- reg.

❁❁❁

DECLARATION FOR APPLYING “NO OBJECTION CERTIFICATE”

- (i) I propose to visit _____ countries on tour only and not to migrate there.
- (ii) I will not resign from the Railway job after proceeding to _____ countries.
- (iii) I will not accept any appointment in any _____ countries.
- (iv) I will manage the expenses for my personal savings and from my family assistance.
- (v) I have sufficient leave to my credit and I will not extend the leave sanctioned to me while on abroad.
- (vi) I am in/not occupation of Railway Quarters.

Thanking you,

Yours faithfully,

Place:

Date:

()

Encl.: 3 Photos & Family Composition details

PROFROMA FOR OBTAINING A PASSPORT/NOC TO VISIT FOREIGN COUNTRIES

1	Name	
2	Designation and Station	
3	Rate of Pay and scale of Pay	
4	Name of visiting countries	
5	Purpose of visit	
6	If the visit is to see relative their Relationship and their address	
7	What is appropriate cost of travel And other expenses	
8	How are you going to meet these Expenses	
9	Probable period of stay in these Countries	

I, _____ hereby certify that the information given are true to the best of my knowledge and belief.

Signature of the applicant

Forwarded to DPO/SA

Signature of the immediate supervisor

Place:

Date:

**DECLARATION TO BE GIVEN BY THE EMPLOYEE REQUESTING FOR
NOC/IDENTITY CERTIFICATE**

As indicated in Section 6(2) (c) under the Passport Act, 1967, I
Shri _____, declare that,

- a) I am citizen of India.
- b) I am not or I will not engage myself outside India in activities prejudicial to the sovereignty and integrity of India.
- c) My departure from India will not be detrimental to the security of India.
- d) My presence outside India will not prejudice the friendly relations of India with any foreign country.
- e) I have not been convicted by a Court of India for any offence involving moral turpitude and sentenced in respect thereof imprisonment for not less than two years during the period of five years immediately preceding the date of my application.
- f) No criminal proceedings in respect of an offence alleged to have been committed by me are pending before the Court of India.
- g) No warrant or summons for my appearance or a warrant for my arrest has been issued by a court under any law for the time being in force or than an order prohibiting my departure from India has been made by a such court.
- h) I have not repatriated and hence reimbursement of my expenditure incurred in connection with such repatriation does not arise.

My Emp. Number is _____ and that may be treated as my identity number.

Signature :

Name :

Designation :

Station :

PF No. : 156-

Date :

**Family Composition details of S/Shri to obtaining
'NOC' to applying Passport**

Sl. No.	Name	Relationship	Date of Birth
01.			
02.			
03.			
04.			
05.			
06.			

Particulars of Employee

06.	PF Number	
07.	Designation / Station	
08.	Department	
09.	Date of Appointment	
10.	Date of Retirement	
11.	Date of Joining the present Station	
12.	Pay in the Pay Matrix	
13.	Grade Pay (VI CPC)	
14.	Pay Level in VII CPC	

Certified that the above details furnished under Sl. No. 01 to 11 and the fact of family members names are available in the Family Composition declared by the employee and maintained in the Pass declaration register.

Date:

Ch. OS / Pass (in-charge)

Office Seal