

दक्षिणरेलवे/Southern Railway

मंडलकार्यालय/Divisional Office,  
कार्मिकशाखा/Personnel Branch,  
पालक्काड/Palghat  
दि./Dt.20-06-2018

सं./No.J/P J/P535/V/SFC(C&W)/Vol.I.

**SSE/C&W/MAJN,MAQ,CAN,CLT,SRR& PGT.**

Sub: Selection for the post of Safety Counsellor (C&W) in Pay Matrix Level-7  
( Ex- Cadre post – Mechanical Department.

It is proposed to conduct a selection for filling up one post of Safety Counsellor (C&W) in Pay Matrix level-7 in Safety Branch Palghat.

The employees who have completed 5 years of service as(SSE/C&W) in Pay Matrix Level-7 or JE/C&W in Pay Matrix Level-6 on regular measure as on 20-06-18 and fulfill the following conditions are only be eligible to apply for the post. The post is a cadre post under the control of Sr.DSO/PGT, however the seniority and lien of the selected employee will be maintained in Mechanical department.The selection consists of Written Test and perusal of Records.Syllabus for the written examination is enclosed.

- 1) The post of Safety Counsellor in an Ex-cadre post and tenure is 4 years
- 2) Volunteers from equivalent grade or one grade below with five years of regular service in the field with Degree or Diploma are preferable.
- 3) Volunteers should have practical experience and special aptitude for safety and counselling works.
- 4) He should have a good working knowledge in the latest rolling stock technology and PWI Engineering.
- 5) He should have a fair knowledge of train operations.
- 6) He should be good in drafting and presenting reports.
- 7) As a safety Counsellor he is also expected to deal with accident cases for giving his opinion and it is essential that he should have fair for analytical investigation.
- 8) He should have practical experience and special aptitude for safety and counselling works.

The employees working under your control may please be notified and the application received from eligible employees in the enclosed pro-forma ( Annexure-A) may be forwarded in one bunch so as to reach this office **on or before 10-07-2018** .If there are **no volunteers a "Nil" statement** should be sent within the target date. One copy of the notification is to be exhibited in the Notice Board for wide publicity among the staff in each depot.

Encl: Syllabus & Pro forma

  
(V.P.Ramesh)

सकाधि/APO/T

कृते वमकाधि/ पालक्काड /for.DPO/PGT

Copy to: Sr.DME/PGT for information & necessary action please

Sr.DSO/PGT,Ch.OS/Mechl.Br/PGT

DS/SRMU/PGT, DS/AISC/STREA, DS/AIOBCREA

**SYLLABUS FOR THE WRITTEN TEST FOR SELECTION TO THE POST OF SAFETY COUNSELLOR (C&W) IN PAY BAND RS.9300-34800 (GP Rs.4600).**

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1. Must be fully conversant with instructions issued in IRCA parts III & IV in particular, and parts I & II in general.
2. Must be conversant in detail in regard to general manufacture and detailed procedure for repairs and maintenance of coaches and wagon stock as per unified maintenance manuals for coaching and goods stock.
3. Must be conversant with special equipment fitted and special procedure to be adopted for their repairs both in sick line as well as in shops and tolerances specified for their proper function in regard to the equipment fitted in the modern sophisticated rolling stock such as BOX, BOX wagons, special type well wagons (ICF and BEML (BG) coaches).
4. Must be conversant with the various recommendations of the Carriage & Wagon Standards Committee and also the Accident Enquiry Committees in regard to items pertaining to Carriage and Wagons and their implementation.
5. Must have a fair knowledge of Hours of Employment Regulation and Payment of Wages Act, DA Rules, Pass Rules and Discipline and Appeal Rules.
6. Must be able to read and write in English in addition to local language and show aptitude for efficient labour management.
7. Must be conversant with train checking and train working rules in general including brake power rules and movement of over dimensional consignments.
8. Working knowledge on the Rules and precautions pertaining to maintenance of special type tank wagons for the carriage of BOD, Liquid Petroleum Gas, Ammonia and Phosphoric Acid, etc.,
9. Must be conversant with the General Rules.
10. Must be thorough with ARS Parts I & II.
11. Must be conversant with the provisions of the crane manual.
12. Must be conversant with various measurements connected with permanent way maintenance including taking of various recording at accident sites.
13. Must be conversant with provision of Official Language policies and rules on which a compulsory question with 10% marks will be set up.
14. Knowledge of Computer operating skills in area of "MS Office (Word, PPT & EXCEL)"

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Annexure -'A'

**APPLICATION FOR THE POST OF SAFETY COUNSELLOR (C & W )IN PAY Matrix Level-7**  
**-MECHANICAL DEPARTMENT**

1. Name of the employee (in block letters) :
  2. Staff No./PF No. :
  3. Present Designation/Station :
  4. Pay in Pay band with Grade pay. :
  5. Whether SC, ST or UR :
  6. Date of birth & Age as on 20-06-16 :
  7. Academic & Technical Qualification :
  8. Computer Knowledge if any :
  9. Date of appointment in Railways :
  10. Category or post to which appointed :
  11. Date of regular entry as JE/C&W :
  12. Date of regular entry as SSE/C&W :
  13. Optional language for written examination: English /Hindi / Regional Language  
( Put ✓ mark in the column)
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- 14: Contact No. ( Mobile No: ) :

**DECLARATION**

I volunteer for selection to the post of Safety counselor (C&W) in Pay Matrix level-7 subject to condition laid down in the notification No.J/P J/P535/V/SFC(C&W)/Vol.I.dated 20-06-2018 and the particulars furnished are true & correct.

Signature of the employee

Place:

Date:

Forwarded to Sr. DPO/PGT certified that the particulars furnished by the applicant have been verified and found correct

Signature of the supervisory official.