

SOUTHERN RAILWAY

RAX/11001

No.U/P.531/III/CCs/33-1/3%PRQ/Vol.V

Divisional Office
Personnel Branch
Madurai dt.15.06.2017All Supervisory Officials of Traffic, Commercial & Catering
Departments of Madurai Division
All TIs, DCIs of Madurai Division

OS/Computer

Sub: Selection for the post of Commercial Clerk in level-3 of the Pay Matrix RSRP rules-2016 (erstwhile Pay Band Rs.5200-20200 with Grade Pay Rs.2000/- against 33-1/3% promotional Quota – Commercial Department – MDU Division.

It is proposed to conduct a selection for promotion to the post of Commercial Clerk in Pay level-3 of the Pay Matrix RSRP rules-2016 (erstwhile Pay Band Rs.5200-20200 with Grade Pay Rs.2000/- against 33-1/3% promotional quota. **The number of vacancies assessed is indicated below:**

SC	ST	UR	Total
2	2	10	14

Employees eligible to apply:

Applications are invited in the prescribed proforma from the regular employees in level-1 of the Pay Matrix RSRP rules 2016 (erstwhile Pay Band Rs.5200-20200 + G.P.Rs.1800/-) (Substantive), working in Traffic Operating, Commercial & Catering Departments of MDU Divn.

Service conditions:

The employees should have minimum 2 YEARS of continuous service in the relevant grade on successful completion of probation period, irrespective of the fact whether such staff belong to **Gen/OBC/SC/ST.**(Authority: **RBE No.38/2017**).

As per the instructions contained in the Railway Board's letter No.E(NG)1/2000/PM1/41 dated 07.08.2003 there will be no Viva-Voce and the selection will be based on the written test and record of service/Performance Report.

The written examination will consist of objective type of questions for about 50%(in the range of 45% to 55%) of the total mark and official Language/Rules for 10% of total marks. Answering the official language question is not compulsory. The paper will be of 3 hours duration divided into 2 (two) parts as under.

PART 'A'	To test the working knowledge of the Railway servant in English Language
PART 'B'	General standard of intelligence and proficiency through questions in Arithmetic, General Knowledge mainly pertaining to the Railway service matter.

There will be **no supplementary written examination**, since selection is conducted by calling for Volunteers.

The employees who qualify in the written test should also qualify in the prescribed medical classification for the category of Commercial Clerk.

The empanelled employees will be directed for the Training course at ZRTI/TPJ. The standard of Training will be the same as for the Direct recruits.

Employees after successful completion of Training should not seek reversion to their parent cadre at the time of posting.


In terms of Railway Board's letter No.E(NG)1-2011/PM1/26 dated 05.05.2015 the selection against 33-1/3% promotional Quota from Group 'D' to Group 'C' the panel will be drawn in the order of seniority amongst the qualified staff as per the provisions of para 189 of IREM Vol.I and ACS No.154 & 155.

Forwarding of applications:

- i) Employees who fulfill/accept the above conditions may submit their applications in the prescribed forms (Copy enclosed) to their supervisory officials latest by **10.07.2017**
- ii) Supervisory officials shall collect the application and forward it in One Bunch with a covering letter indicating the names of the volunteers to reach **Shri M.P.Lipin Raj, Divisional Personnel Officer/Madurai** on or before **14.07.2017**, through a special messenger (Office copy of the forwarding letter shall be placed on the station record by supervisory officials.
- iii) Administration will not be responsible for non receipt of application sent in piecemeal.
- iv) Wide publicity shall be given duly exhibiting the copy of this letter on the notice Board. The employees who are on leave/sick list etc., should be notified by the Supervisor without fail.
- v) The supervisory officials should ensure that only the eligible applications are forwarded in the prescribed proforma on or before **14.07.2017** positively.
- vi) **APPLICATIONS RECEIVED AFTER THE DUE DATE (i.e.14.07.2017) WILL NOT BE ENTERTAINED**

Please note and notify all the employees concerned accordingly.

Encl: One Proforma


(M.P.Lipin Raj)
Divl.Personnel Officer/MDU

Copy to: CPO/MAS,CCM/MAS,CVO/MAS,
Manager Operations IRCTC/Chennai:for Kind information
Sr.DCM,Sr.DOM,DCM,DOM,DSO/MDU : For information
ACM,AOM/MDU,SMR/Gaz/MDU,RA/MDU,PS (Con) to DRM,
Principal ZRTI/TPJ,
Steno to DPO, Traffic & Comml.Controller, CHC/MDU
Ch.OS/Traffic Branch, Ch.OS/Comml.Branch, S&WI/Computer
Divl.Secretarys/SRMU,, AISC/ST REA, AIOBC REA

