

दक्षिण रेलवे /SOUTHERN RAILWAY

सं/No. U/C 41/Copier Machine/2020-21

मंडल कार्यलय/Divisional Office,
वाणिज्य शाखा/Commercial Branch,
मदुरै/Madurai/दी/Dt.19.04.2021

DCI/MDU

विषय Sub: Hiring of Photocopier Machine for use in Commercial Branch, Divisional Office, Southern Railway, Madurai 16 – Calling for Open Quotations – reg.

&&

It is proposed to hire one (1) photo copier machine for a period of one year for use in the Office of The Senior Divisional Commercial Manager, Southern Railway, Madurai. The rental charges shall be on PER COPY basis.

An average of 5000 copies shall be taken every month. The Terms and Conditions for the proposed hiring of Copier Machine and specimen copy of agreement are furnished in the enclosed quotation format. It should be noted that the quotations called for so, are on **OPEN TO ALL** basis.

Please arrange to obtain and submit not less than three (3) numbers of sealed quotations in the enclosed format from the interested persons/firms, duly displaying necessary notice in the station notice board. Quotations in the Sealed Cover should be addressed to The Senior Divisional Commercial Manager, Southern Railway, Madurai-16, duly super scribed as follows:

“QUOTATION FOR HIRING OF PHOTO COPIER MACHINE FOR USE AT OFFICE OF Sr.DCM/MDU”

The said quotations in the above regard should reach this office for further processing **on or before 28.04.2021 CERTAIN**. Relevant Terms and conditions and copy of Agreement to be executed with the Railways are enclosed for information. Late receipt of applications will be summarily rejected.

संलग्नक/Encl.: 04 sheet/s

स.वा.प्र. Assistant Commercial Manager
/व.मं.वा.प्र./ Sr. Divisional Commercial Manager
मदुरै|Madurai

प्रति/Copy to: PRO/MDU: for kind information and he will please arrange for display of this in the Notice Board of DRM/C/O/MDU.