SOUTHERN RAILWAY

Office of the Sr.DFM,
Tiruchchirappalli Division,
Tiruchchirappalli.

No. P.435/TPJ/Admn./Re-engagement **09th March 2026**

NOTIFICATION No.2 dated 09-03-2026

Sub : Re-engagement of retired staff in Pay Level 1 to 9 against vacant posts on Contractual Basis in **Sr.DFM's Office/Tiruchchirappalli Division.**

Ref : **(i)** Railway Board letter No.E(NG)III/2024/RC-4/9 Dt. 15-10-2024, 31-12-2024 and 20-06-2025.
(ii) PFA/MAS' letter No. SR-HQ0ACCT (Admn)/1/ 2025/526753 dt. 02-03-2026

Applications are invited from willing and eligible retired railway staffs for re-engagement for **one post of Sr. Section Officer (A) and one post of Sr. Accountant *(erstwhile Accounts Assistant)* in Accounts Department of Tiruchchirappalli Division, Southern Railway,** on contractual basis on fixed monthly remuneration.

The **scheme of re-engagement** of Retired Railway Staffs on contractual basis will remain in vogue for an initial period of **two years** from the date of issue of instruction **(or)** till further orders, whichever is earlier. Engagement period of an individual retired staff will be for a period of **01 year (or)** till further orders, whichever is earlier. However, based on satisfactory performance of a re-engaged retired staff, his/her period of engagement can further be extended for a further period of **one year** or till attainment of **65 years** of age, whichever is earlier. The terms and conditions, instructions for the same is enclosed as **Annexure-A.**

Date and Time of Opening and Closing of receipt of application through Post/Online :

Date and time of Opening	**13-03-2026 at 10.00 hrs**
Date and time of Closing	**12-04-2026 at 23.59 hrs**

The application duly filled in the prescribed format, should be submitted to **Sr.DFM's Office/TPJ** in person or Ordinary Post.

ELIGIBILITY :

1. **Retired Railway Employees who have worked in Accounts Department as Sr.SO(A)** (in Level 8 and 9) **and Sr. Accountant** (erstwhile Accounts Assistant in Level 6 and 7) **are eligible to apply.** However, in terms of Railway Board's letter dt. 20-06-2025, re-engagement of Non-Gazetted posts in Pay Level 1 to 9 may be filled by calling volunteers who retired from posts in the same Cadre/Category **up to three level higher than the post** against which re-engagement is being considered,
2. Maximum age limit for re-engagement shall be **65 years**. Retired employees having **less than one year to attain 65 years of age, *need not apply*.**
3. Retired staff applying for re-engagement should be **medically fit** in the appropriate category/post and the **medical fitness certificate** should be obtained from the designated authorities as per existing practices.
4. Willing retired railway employees are advised to carefully read the entire instructions and information attached as **Annexure-A *before*** filling up the application.
5. Unsigned applications, applications received without affixing latest photograph and relevant documents will be treated as **invalid/ ineligible.**

Encl : **Proforma-A** (Application Format),
Annexure-A and
Annexure-B.

Digitally signed by C NIVETHA DEVI
Date: 2026.03.09 13:00:56 +05'30'

(C.Nivetha Devi)
Sr. Divisional Finance Manager
Tiruchchirappalli Division

Copy to :

PFA/MAS – *for kind information.*

PS to DRM – *for kind information of DRM please.*

DS/SRMU, DS/DREU

PROFORMA – A

APPLICATION FOR RE-ENGAGEMENT OF RETIRED RAILWAY STAFF IN ACCOUNTS DEPARTMENT OF TIRUCHCHIRAPPALLI DIVISION 2025-26

Sr. Divisional Finance Manager
Tiruchchirappalli Division
Southern Railway
Tiruchchirappalli.

Affix Recent Passport size photograph

Sub : Re-engagement of retired staff in Pay Level 1 to 9 against vacant posts on Contractual Basis in **Sr.DFM's Office/Tiruchchirappalli Division.**

Ref : **(i)** Railway Board letter No.E(NG)III/2024/RC-4/9 Dt. 15-10-2024, 31-12-2024 and 20-06-2025.
(ii) PFA/MAS' letter No. SR-HQ0ACCT (Admn)/1/ 2025/526753 dt. 02-03-2026

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1. With reference to the above, I hereby submit my application for **re-engagement as Sr.SO(A) / Sr. Accountant** on contractual basis in Southern Railway, **Tiruchchirappalli Division** on fixed monthly remuneration, as per the Terms & Conditions laid down in the above referred Board's letter.

2. My service particulars are furnished below **:**

(i)	**Name in full** (BLOCK letters)	**:**	
(ii)	**Father/Husband's Name**	**:**	
(iii)	**Designation** (at the time of Retirement)	**:**	
(iv)	**Office/Unit/Division in which worked** (at the time of Retirement)	**:**	
(v)	**Department**	**:**	
(vi)	**Date of Birth** (DD/MM/YYYY)	**:**	
(vii)	**Date of Appointment**	**:**	
(viii)	**Date of Retirement / VR**	**:**	

(ix)	**Community** (SC/ST/OBC) (enclose Community Certificate)	:	
(x)	**Age** (maximum age limit shall be 65 years)	:	
(xi)	**Educational/Professional Qualification**	:	
(xii)	**Last Pay Drawn and Level** (as on Date of Retirement)	:	
(xiii)	**PPO No. and Date**	:	
(xiv)	**PF No.**	:	
(xv)	**Pension Drawn Rs.** (as on Date of Retirement)	:	
(xvi)	**Permanent Address** (in BLOCK letters with PIN Code & Mobile No.)	:	
(xvii)	**Address for correspondence** (in BLOCK letters with PIN Code)	:	
(xviii)	**(a) Aadhar No.**	:	
	(b) PAN No.	:	
(xix)	**E-mail ID**	:	
(xx)	**Mobile Number**	:	

4. Declaration regarding D&AR status :

I hereby declare that I have not been taken up under D&AR in the last five years.

5. APAR copies :

I enclose self-attested copies of my APARs for the last five years viz.

	Year	Grading
(a)		
(b)		
(c)		
(d)		
(e)		

6. I hereby declare that the information furnished above is TRUE to the best of my knowledge and I am liable for punitive action, if the information furnished is found to be false/incorrect. I also declare that I have gone through the terms & conditions laid down in the Board's letter referred above. I am aware that I may be posted **anywhere** in the Division on **re-engagement.**

Please enclose photocopies of the following documents along with the Application :

(i)	Service Certificate
(ii)	Last Pay Slip (Retirement month)
(iii)	PPO
(iv)	Aadhar Card
(v)	PAN
(vi)	Community Certificate *(if applicable)*

Place : …….

Date : ……

……..
(Signature of the Retired Railway Official)

ANNEXURE-A

TERMS & CONDITIONS FOR RETIRED NON-GAZETTED STAFF AGAINST VACANT POSTS ON CONTRACTUAL BASIS

1. Non-Gazetted Railway staff retired in Pay Level 1 to Pay Level 9 for re-engagement to the post held at the time of retirement to fill up vacant post(s) on contractual basis in various Departments of TPJ Division on fixed monthly remuneration.
2. **Remuneration :** A fixed monthly remuneration shall be admissible arrived at by deducting the Basic Pay Pension from the Pay Drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. Annual increment/ percentage increase and Dearness Allowance shall **not** be allowed during the contract period. **(**Example : For determining remuneration shall be, as given in DoE's OM No.F.No. 3-25/2020-E.IIIA dt. 09-12-2020**).**
3. **Maximum age limit** for which re-engagement staff shall continue, will be **65 years.**
4. Suitability/competency of the Retired Railway employees shall be adjudged on the basis of the last five APARs as per established norms for a DPC, before such re-engagement by a **three-member Committee** at an appropriate level duly taking into account safety and other operational requirement. While re-engaging such employees, medical fitness of the appropriate category shall be obtained from the designated authorities as per existing practices.
5. The period of re-engagement shall be initially for a period of ONE year and further extendable as per requirement. **No** retired employees shall be engaged beyond the validity of the scheme.
6. The re-engagement of retired railway employees shall **not** be considered as a case of re-employment.
7. Paid leave of absence may be allowed at the rate of **1.5 days** for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed nor carried forward in case the engagement is extended. Also, no payment in lieu of unutilized leaves will be paid at the time of discharge/expiry of the contract.
8. The re-engaged employee shall not be entitled for HRA and residential accommodation. However, **Transport Allowance** for the purpose of commuting between the residence and the place of work shall be allowed **not** exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during

the term of appointment ; they may be allowed **TA/DA** on official tour, if any, as per their entitlement at the time of retirement.

9. The re-engaged employees **shall be given** responsibilities like inspections, supervision etc. and any other such duties as entrusted to them by the Immediate Superior concerned.

10. Each engagement should be decided on merits of the requirement and the suitability for the person for the job. The Committee should take in to account, the working experience of the staff so that they are useful for the purpose for which they are selected.

11. The re-engaged staff shall not be made in-charge of Units in the Division or in the Construction Unit. They shall **not** be given financial and D&AR powers and shall **not** be authorized to issue any safety certificate. However, they may recommend their suggestions on financial and other matters to regular or in-service staff/Officer.

12. The re-engaged employees shall not divulge any information gathered by him/her during the period of assignment related to the Organization to anyone who is not authorized to know/have the same and maintain Ethics and integrity at all times. For this purpose, the re-engaged staff shall **sign** an "Agreement of Confidentiality" with the Govt. of India containing a Clause on Ethics and Integrity.

13. The re-engaged staff should be discharged immediately on joining of selected candidate(s) from RRBs or through departmental selection or to any other reason, as per administrative convenience, based on the recommendation of PHOD/CHOD/DRM concerned.

14. The above re-engagement is governed by the Terms and Conditions as enumerated in Railway Board's letter No. E(NG)III/2024/RC-4/9 dated 15-10-2024, 31-12-2024 and 20-06-2025.

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ANNEXURE-B

RE-ENGAGEMENT OF RETIRED EMPLOYEES OF VARIOUS DEPARTMENTS – TERMS OF REFERENCE

As advised by Railway Board vide letter No.E(NG)III/2024/RC-4/9 dated 15-10-2024, 31-12-2024 and 20-06-2025, the Terms of Reference (TOR) of the work to be assigned for the re-engaged employees in various Departments is as under **:**

All the work normally assigned to the post held at the time of retirement in exigencies of the services for TPJ Division (e.g. Technician/JE/SSE) including any other works assigned by the competent authority except as follows **:**

1. The re-engaged employees shall not be made in-charge of Units in the Division **or** in the Construction Unit.

2. The re-engaged employees shall not be nominated in Selection Committee.

3. The re-engaged employees shall **not** be given the financial and D&AR powers and shall **not** be authorized to issue any safety certificate. However, they may recommend their suggestions on financial and other matters to regular or in-service staff/Officer.

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