

मंडल कार्यालय/Divisional Office,
कार्मिक विभाग/Personnel Department,

सं.जे/पी.220/ समन्वयन/डेप्यूटेशन/जि.6
No.J/P.220/Co-ord/Deputation/Vol.VI

पालक्काड/Palakkad
दिनांक/Date 04.08.2023

पघट मंडल के सभी शाखा अधिकारियों आदि को
All Branch Officers/PGT Divn.
All Supervisory Officials/PGT Divn.
All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.

Sub : Filling up of vacancies of Sr.Instructor & Jr. Instructor at WTC/CW/PER in Level -5 & Level-4 on Ex-cadre/Tenure basis : Reg

Ref : Chief Workshop Manager/PER letter No CPB/PI/535/INST/2023/271 dated 14.07.2023.

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A copy of Chief Workshop Manager/Perambur/MAS letter cited is enclosed. Applications are invited for selection to filling up of the posts of Sr. Instructor & Jr. Instructor (Ex-Cadre/Tenure) in level- 5 & Level-4 at BTC/CW/PER. The conditions & details are specified in the letter cited.

Applications from eligible/willing employees may be obtained **in duplicate** and forwarded to this office in one bunch **on or before 10.08.2023** certain, duly forwarded by concerned Branch officers. Applications received **after 10.08.2023** will not be entertained under any circumstances.

Only those applications of the employees where in the event of selection who can be relieved should be forwarded by the Controlling Officer.

संलग्नक/Encl: As above.

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Date: 2023.08.08
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(लावण्या . बी /Lavanya.B)

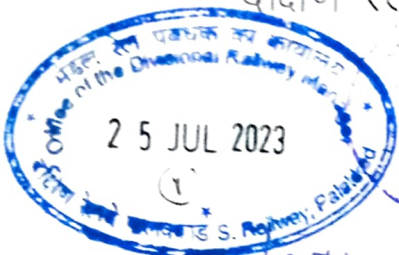
मंडल कार्मिक अधिकारी/ पघट/ Divisional Personnel Officer/PGT
कृते व.मंडल कार्मिकअधिकारी /For Sr Divisional Personnel Officer
द.रेलवे/ पालक्काड/S. Railway, Palakkad

Dr. DPO

Dfcm/PGT

दक्षिण रेलवे / SOUTHERN RAILWAY

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मु. क प्र का कार्या, कैव, पेरम्बु

Office of the
Chief Workshop Manager
Carriage and Wagon Works
Perambur, Chennai-23
Date: 14-07-2023.

No.CPB/PI/535/INST/2023 /271

DRM/P/MAS, TPJ, MDU, PGT, TVC, SA
CWM/LW/PER, GOC&PTJ, CEWE/PER, CSTE/CN/MS
Dy.CPLO/Plg/HQ, Sr.EO/HQ/MAS
Dy.CE/EWS/AJJ, MPS/RPM, Dy.CMM/GSD/PER
MSD/PER, S&AO/MAS
Dy.CPO/CN/MS, APO/Stores/PER, APO/CEWE/PER, APO/EWS/AJJ
WPO/LW/PER, GOC, S&T/PTJ, SPO/CN/MS, SPO/RE/MS
All Officers/CW/PER, Principal/BTC/CW/PER
CEE/RE/MS, CE/CN/MS.

NOTIFICATION

Sub : Filling up of vacancies of Sr.Instructor & Jr. Instructor at WTC/CW/PER in Level - 5 & Level -4 of VII PC Pay Matrix on Ex-cadre / Tenure basis.

It is proposed to conduct selection to fill up vacancies in the following posts of Sr.Instructor & Jr.Instructor (Ex-Cadre / Tenure) at BTC/CW/PER.

Category	Trade	Vacancies	Break up		
			UR	SC	ST
Sr. Instructor (Level-5)		2	01	--	01
Sub Total		2	01	--	01
Jr. Instructor (Level-4)	Fitter	04	02	01	01
	Motor Mechanic	01	01	--	--
	Painter	01	01	--	--
	Carpenter	01	01	--	--
	Welder	04	03	01	--
Sub Total		11	08	02	01
TOTAL		13	09	02	02

Volunteers are called for from the employees who fulfill the following eligibility conditions and possessing the qualification and they may submit their application in the prescribed Format (Annexure - 'A').

The employees who have completed their tenure as Instructor will not be considered and

1) Eligibility Condition :-

- i) Upper age limit as on the date of notification should be 52 years.
- ii) Employees who are in the identical grade (Level) on regular basis are eligible to apply.

2) Qualification/Experience:-

- a) Passed 10th Standard/Matriculation or equivalent
- b) Passed in National Apprenticeship Certificate Examination in relevant Trade with 5 years experience in the Industry

(OR)

Diploma in Mechanical/Electrical/Electronic/Welding/Industrial/Instrumentation Engineering with 3 years experience.

Those employees who have passed Instructor Training Course in relevant trade from any of the Advanced Training Institute (or) Central Training Institute for Instructors under the Directorate General of Employment and Training, Ministry of Labour will be given preference.

3) Selection Process :-

- (i) Selection will consist of Written Test (75 marks) and Classroom lecture trial (25 Marks). Selection Committee will be constituted in terms of RBE No.93/2018 and Principal/Head of the Training Institute will be associated in classroom trial. The knowledge and communication skill of the candidates will be evaluated during the selection process.
- (ii) Maximum Marks-100: Qualifying Marks – 60%.
- (iii) The written test will be of objective Type

4) Tenure:-

- (i) Minimum 3 years and maximum of 8 years in the Training Institute.

5) Teaching Allowance:-

- (i) 12% of Basic Pay (as per Railway Board's letter No.E(MPP)2012/3/28 dt.06/10/2017 – RBE 145/2017)

- 6) He/She should have adequate knowledge of the trade and should be able to impart training in English as well as in Tamil, theoretical as well as practical.
- 7) He/She should be able to control the trainees and maintain discipline in the lecture room as well as on the shop floor.
- 8) He/She should be able to submit progress reports.
- 9) He/She should be able to guide the trainees regarding current practices and teach them measures to cut down wastage and maintain necessary co-ordination with various staff and supervisors.
- 10) Preference will be given to those having aptitude for research and design and having experience in teaching or imparting training.
- 11) He/She should be conversant with
 - a. Syllabus prescribed for various trades as per Apprentices Act 1961.
 - b. Metric system and conversion from FPS to Metric and vice-versa.
 - c. Syllabus prescribed for Apprentice Mechanics, Trade apprentice etc. as prescribed by the Ministry of Railways.
 - d. Should be "Safety conscious" and know all safety regulations.
 - e. Should be capable of maintaining proper account of stores and proper upkeep of

ef

The above posts are ex-cadre and on tenure basis. The employees selected and posted may be transferred back to parent posts after the tenure period is over or even earlier at any time if their services are not required. Employees working in their respective trade only need to apply.

Employees of CW/PER should submit their application as per the Prescribed format enclosed in Annexure-'A' of this notification and routed through the respective SSE's of the shop concerned duly indicating the trade for which they wish to be considered.

Employees of other units/Divisions should route their application through their respective personnel officers. The personnel officer should certify the details furnished by the employees before forwarding application to this office.

Separate applications should be submitted if an employee applies for more than one post.

The employees should be prepared to appear for Written Test and Classroom lecture trial. **The last date for receipt of applications in this office is 14/08/2023.** Applications received after the due date will not be considered.

A spare copy is enclosed for exhibiting on the shop notice board.

(Encl: Annexure-A)

019/07/23
(विपिन सैनी/VIPIN SAINI)

उप मुख्य कार्मिक अधिकारी/के व / Dy.CPO/C&LW/PER
कृते मु क प्र / For Chief Workshop Manager

Copy to: PS to CWM/CW/PER and LW/PER,

SSE/Genl./CR, BL, CRC, HCR
and WT, SSE/CB, Paint WR SP
GC NMS RT Planning Progress
Inspection CI/WTC, ISO/Cell,
SRC, Safety cell

For information and necessary
action. Application received from
the employees may please be
forwarded to this office in one
bunch on or before 14/08/2023
certain

The Secy./SRMU (Carr., Wagon, Genl. & New Genl. Br.)/CW/PER
The Secy.AI.OBC/REA/Carr.,Wagon&Genl.Br. CW/PER
The Secy.AI SC/ST/ Assn Carr.,Wagon & Genl. Br. CW/PER
All Notice Board.

**APPLICATION FOR THE POST OF SR.Instructor & JR.Instructor/BTC/CW/PER
(EX-CADRE) TENURE BASIS**

(Ref: Notification No. CPB/P.1/535/Instr, dated 14.08.2023)

- 1 Name of the employee (In block letters) :
- 2 Designation, T.No., Level in VII PC :
- 3 Date of birth :
- 4 Date of Appointment :
- 5 Date of entry into the present grade as a regular measure :
- 6 Educational qualification :
- 7 Technical qualification with details of Apprenticeship and Training, if any. :
- 8 Trade for which applied :
- 9 Particulars of training at the Central Training Institute for Instructors, if any. :
- 10 Whether belongs to SC/ST :
- 11 Any other particulars :

Note: Attested copies of certificates should be sent in support of items 6, 7 & 9

Date:

Signature of the employee

02/7/19/07/23