

दक्षिण रेलवे/SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office,  
कार्मिक विभाग/Personnel Department,

पालक्काड/Palghat.

दिनांक/Date 07.06.2022

मं.जे/पी.220/ समन्वयन/डेप्यूटेशन/जि.6  
No.J/P.220/Co-ord/Deputation/Vol.VI

पघट मंडल के सभी शाखा अधिकारियों आदि को  
**All Branch Officers/PGT Divn.**  
**All Supervisory Officials/PGT Divn.**  
**All Ch.Os/OSs of all Branches & Ch.S&WI/PGT.**

Sub : Filling up of Ministerial posts in Vigilance Branch/MAS (Ex-Cadre basis) : reg  
Ref : PCPO/MAS letter No P(GS)535/XII/VIG/HQ/Vol.XVII dated 03.06.2022.

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A copy of PCPO/MAS letter cited is enclosed. Applications are called to filling up of the following vacancies in Vigilance Department of Southern Railway /HQrs on Ex Cadre basis (3 years tenure) from the Ministerial staff mentioned below working in all department/unit of southern Railway with two years of regular service have a desirable qualification of degree in any discipline. The conditions & details are specified in PCPO/MAS letter.

| S/No | Name of post | Pay Level   | Vacancy |
|------|--------------|-------------|---------|
| 1    | OS           | 6 (GP 4200) | 02      |
| 2    | Sr.Clerk     | 5 (GP 2800) | 01      |
| 3    | Clerk        | 2 (GP 1900) | 01      |

Applications from eligible/willing employees may be obtained in duplicate and forwarded to this office in one bunch on or before 27.06.2022 certain, duly forwarded by concerned Branch officers. Applications received after 27.06.2022 will not be entertained under any circumstances.

**Only those applications of the employees where in the event of selection who can be relieved should be forwarded by the Controlling Officer.**

संलग्नक/Encl: As above.

  
( एस. जयंती, S.Jayanthi)

सहायक कार्मिक अधिकारी-/Asst. Personnel Officer-Court/IT  
कृते व.मंडल कार्मिक अधिकारी /Sr Divisional Personnel Officer  
द. रेलवे / पालक्काड /S. Railway, Palghat



Southern Railway

Headquarters Office,  
Personnel Branch,  
Chennai – 600 003.  
Date: 03.06.2022.

No.P(GS)535/XII/VIG/HQ/Vol.XVII

CAO/CN/MS&ERS, CPD/RE,  
PCE,PFA,PCME,PCOM,PCCM,PCSTE,PCEE,PCMM/PER,  
CSO, CVO/MS,CMD/MMC/MAS ,CSC,CPRO  
DRM/P/MAS,TPJ,MDU,PGT,TVC,SA  
CWM/LW/PER,CW/PER,GOC &PTJ ,CEWE/PER, CSTE/CN/MS,  
Dy.CPLO/Plg/Hqrs, Dy.CEO/Hqrs/MS  
Dy.CE/EWS/AJJ, SMM(P&S)/RPM, Dy.CMM/GSD/PER ,MSD/PER,  
Dy.CPO/CN/MS, S &AO/MAS, , APO/Stores/PER,  
WPO/CW/PER,WPO/CEWE/PER, WPO/LW/PER,GOC, S&T/PTJ,  
SPO/CN/MS,SPO/RE/MS, SPO/EWS/AJJ, Chairman/RRB/MAS,TVC, RRC/MAS,  
GGM/IRCTC/Chennai, AGM/RVNL/Chennai.

Sub : Filling up of Ministerial posts in Vigilance Branch/Southern  
Railway (Ex-Cadre basis) – Reg.

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It is proposed to fill up the following Ministerial posts in Vigilance Department of  
Southern Railway/HQrs on Ex.Cadre basis subject to the following conditions : -

| Sl. No. | Name of the post | Pay Matrix Level | No. of posts | Ministerial Staff in Pay Matrix Level can apply |
|---------|------------------|------------------|--------------|-------------------------------------------------|
| 1       | OS               | Level-6          | 02           | Level- 6 & 5                                    |
| 2       | Sr.Clerk         | Level-5          | 01           | Level-5 & 2                                     |
| 3       | Jr.Clerk         | Level-2          | 01           | Level-2 only                                    |
| Total   |                  |                  | 04           |                                                 |

- Volunteers are called from the Ministerial Staff as mentioned above working in all departments/units of Southern Railway with two years of regular service with a desirable qualification of degree in any discipline are eligible to apply.
- The tenure is 3 (Three) years. The employees are liable for repatriation to their parent unit at any time on administrative grounds, if the performance of the employee is not satisfactory.
- The employee who is already working in Ex-cadre post need not apply.
- The applicant should be free from DAR/SPE/Vigilance cases.
- The Supervisory / Controlling / Cadre officer are requested to forward only the applications of those employees who can be relieved if selected.
- During the period of tenure in Vigilance Branch, his/her lien will be maintained in the parent Unit and in the event of vacancies being filled up on regular basis he / she will be repatriated at any time to his/her parent unit.

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7. Withdrawal of candidature after selection will not be entertained under any circumstances.
8. The employee will be entitled for transfer privileges as per extant rules.
9. Certification from Sl. No. 14 to 18 has to be filled in by the respective Supervisory /Controlling officer / Cadre officer.

The willing employees should apply in the enclosed proforma, complete in all respects routed through Cadre Controlling Officers / Personnel Officers, in one bunch addressed to APO/GI & HQrs to reach this office on or before 04.07.2022.

This may be given wide publicity.

Encl: Application format



(M. Sunitha)  
Asst. Personnel Officer / GI&HQrs  
For Principal Chief Personnel Officer

**Copy to :** SDGM & CVO/MS for kind information with reference to this letter  
No.VO/G/366/Clerks/Vol.VI dated 31.05.2022.  
All Ch.Oss/PB/HQrs, Ch.OS/Vigilance Branch  
Ch.S&WI/System to upload in the Railnet please.  
NOTICE BOARD  
GS/SRMU, GS/SC/STREA, GS/NFIR & GS/AIOBC

**APPLICATION FORMAT**

APPLICATION FOR THE POST OF ----- (EX. CADRE)

IN PAY MATRIX LEVEL ----- IN VIGILANCE BRANCH/SOUTHERN RAILWAY/HQRS

|     |                                                                                                                  |  |
|-----|------------------------------------------------------------------------------------------------------------------|--|
| 1.  | Name of the employee in<br>(Block Letters)                                                                       |  |
| 2.  | PF No. & Bill Unit No.                                                                                           |  |
| 3.  | Designation, Office & Department<br>Railway Phone No :-                                                          |  |
| 4.  | Community - SC/ST/OBC/UR                                                                                         |  |
| 5.  | Date of Birth &<br>Date of Appointment                                                                           |  |
| 6.  | Present pay matrix level (Substantive)                                                                           |  |
| 7.  | Date of entry into the Present Grade and<br>whether completed 2 years in the cadre post                          |  |
| 8.  | Whether working against Cadre post or Ex-<br>Cadre post or on adhoc basis. Clear details<br>should be furnished. |  |
| 9.  | Academic Qualification (Please enclose<br>attested copy of Certificates)                                         |  |
| 10. | Other Professional / Technical / Computer<br>qualification (Please enclose attested copy of<br>certificates)     |  |
| 11. | Details of any Awards (Railway<br>Board/GM/DRM/PHOD) received during the<br>last 5 years.                        |  |
| 12. | a) Typing / Computer Knowledge                                                                                   |  |
|     | b) Language known                                                                                                |  |
| 13. | *Mobile No :-<br>(Mandatory)                                                                                     |  |

I declare that the details furnished above are true to the best of my knowledge and  
I will not withdraw my candidature.

Date:  
Place:

Signature of the applicant

-Contd 2-



Certified and forwarded to Divisional Cadre Controlling Personnel Officer

I certify that, Shri. \_\_\_\_\_ Designation \_\_\_\_\_ office \_\_\_\_\_  
is suitable for the \_\_\_\_\_ (Ex. Cadre) post in CVO/O/MS

|    |                                           |                                          |
|----|-------------------------------------------|------------------------------------------|
| 14 | Attendance                                | Regular / Irregular                      |
| 15 | Conduct                                   | Good / Very Good / Outstanding           |
| 16 | Performance Report                        | Average / Good / Very Good / Outstanding |
| 17 | Integrity                                 | Beyond Doubt / Doubtful                  |
| 18 | Whether free from DAR/SPE/Vigilance cases |                                          |

Date:

Place:

Signature & designation of the Supervisory /Forwarding Officer

Forwarded to PCPO/MAS by the Cadre Controlling Personnel Officer:

Certified that the particulars stated above have been verified from the service records / Performance report of the concerned employee and found to be true and correct for the said screening.

Date:

Place:

Signature of the Personnel/Establishment Officer with Designation

