

दक्षिण रेलवे/SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office,
कार्मिक विभाग/Personnel Department,

पालक्काड/Palghat.

दिनांक/Date 20.05.2022

सं.जे/पी.220/ समन्वयन/डेप्यूटेशन/जि.6
No.J/P.220/Co-ord/Deputation/Vol.VI

पघट मंडल के सभी शाखा अधिकारियों आदि को

All Branch Officers/PGT Divn.

All Supervisory Officials/PGT Divn.

All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.

Sub : Filling up of four vacancies of Chief Law Assistant in Pay Matrix Level-7 against 60% Promotional Quota by General Selection : Reg

Ref : PCPO/MAS letter No P(S)608/III/CLA/Selection (Pilot) dated 10.05.2022.

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A copie of PCPO/MAS letter cited is enlosed, for filling up of 04 (Four) vacancies of Chief Law Assistant in Pay Matrix Level-7 against 60% promotional Quota by General selection. The conditions & details are specified in PCPO/MAS letters.

Applications from eligible/willing employees may be obtained **in duplicate** and forwarded to this office through cadre controlling officers in one bunch **on or before 03.06.2022** certain duly forwarding by concerned Branch officers. Applications received **after 03.06.2022** will not be entertained under any circumstances.

Only those application of the employee where in the evnt of selection who can be relieved should be forwarded by the Controlling Officer.

संलग्नक/Encl: As above.

(राहुल अनिल/Rahul Anil, IRPS)

सहायक कार्मिक अधिकारी-/Asst. Personnel Officer-T

कृते व.मंडल कार्मिक अधिकारी /Sr Divisional Personnel Officer

द.रेलवे/ पालक्काड/S. Railway, Palghat

Copy to: PS to DRM,ADRM I&II for kind infn. of DRM,ADRM-I&II
Sr.Steno to Sr.DPO

SOUTHERN RAILWAY

Headquarters Office,
Personnel Branch
Chennai – 600 003.
Date: 10.05.2022

No.P(S) 608/III/CLA/Selection(Pilot)

PCE, CAO/CN & MTP/MS, CAO/CN/ERS, PCOM, PCCM, PCME, PCEE, PCSTE, PCMM, PCMD, PCSO/MAS, PFA/MAS, SDGM & CVO/MAS, PCPO/ICF, CEE/CN/MS, CPD/RE/MS, CSTE/CN/MS, CSTE/Proj/MAS, Dy.CPLO/MAS CPRO/MAS, PFA/CN/MS, PFA/WST/PER, PFA/MTP/MS, CPD/MTP/MS, CEWE/PER, CWM/GOC, CWM/CW/PER, CWM/LW/PER, MD/RH/PER, WPO/GOC, DGM/G. DRN/P/MAS, TPJ,MDU,PGT,TVC & SA, Dy.CMM/GOC, Dy.CMM/GSD/PER, Dy.CMM/MSD/PER Dy.CE/EWS/AJJ, Sr.DEE/R8/AVD, AJJ,TBM, Chairman/RRB/MAS & TVC, Chairman/RCT/Chennai & Ernakulam, Chairman/ RRC/MAS, Dy.CMM/RPM.

NOTIFICATION

Sub: Notification to fill up vacancies of Chief Law Assistant in Pay Matrix Level-7 In VII PC (Pay Band Rs.9300-34800 + GP Rs.4600 in VI PC) against 60% Promotional Quota by General Selection.

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Applications are invited from eligible employees (except RPF/RPSF/Prosecution Cadre) for selection to the post of Chief Law Assistant in Pay Matrix Level-7 (Pay Band Rs.9300–34800 + GP Rs.4600) against 60% Promotional Quota vacancies by General Selection.

1.0 VACANCIES

1.1 The number of vacancies proposed to be filled up is as under.

UR	SC	ST	TOTAL
3	1	0	4

2.0 ELIGIBILITY CRITERIA

- 2.1 Serving Group 'C' employees (except RPF/RPSF/Prosecution Cadre) working in substantive grade of Level-2 (PB Rs.5200-20200 + GP Rs.1900 in VI PC) and above and up to and including substantive grade of Level-6 (PB Rs.9300-34800 + GP Rs.4200 in VI PC) with 5 years regular service as on 10.05.2022 and possessing a Degree in Law (LL.B or B.L.), irrespective of the Department in which they may be working, are eligible to apply (ACS No. 274 to IREM, Vol.I, 1989 Edition) as per RBE No. 26/2021 (PBC No. 51/2021). Employees granted Financial Upgradation from Level-1 to Level-2 under MACPS are not eligible to apply. Training/Apprenticeship period will count for the purpose of reckoning the stipulated 5 years regular service as per Railway Board's letter No. E(NG)I-2019/PM1/24 dated 25.06.2019 (PBC No. 145/2019). The Degree in Law should have been obtained either under 11+1+3+3 or 10+2+3+3 or 10+2+5 stream of education from a recognised University. Bachelor of General Law (2 years course) is not an eligible qualification.
- 2.2 Undergraduate or Postgraduate Degrees obtained from Open University/Distance Education mode are acceptable subject to the fulfilment of the terms and conditions of recognition/acceptability of such qualifications as laid down in RBE No. 116/2013, PBC No. 69/2014, RBE No. 22/2015 & RBE No. 50/2016. However, the LL.B or B.L. degree obtained without classroom study is not acceptable as per the provisions of the Indian Bar Councils Act, 1926. Such applications which do not fulfil the above stipulations will be summarily rejected.


10/5

2.3 The selection process will be through written examination with 100% objective-type questions as per Railway Board's letter No.E(NG)/2018/PM1/4 dt.14.12.2018 (PBC No.263/2018), Railway Board's letter No.E(NG)/2006/PM1/4 dt. 22.03.2006 (PBC No. 50/2006) and PCPO/MAS letter No. P(R) 608/P/Vol.VIII dated 18.03.2019 (PBC No. 46/2019) and other orders/instructions connected therewith or incidental thereto.

3.0 Cut-off date for eligibility will be the date of issue of notification in terms of Railway Board's letter No. E(NG)/2005/PM1/52 dated 22.08.2006 (PBC No. 155/2006) i.e. 10.05.2022. Accordingly, those who entered Railway Service from Level-2 to Level-6 on or before 11.05.2017 and have Degree in Law as stipulated in paras 2.1 & 2.2 are eligible to apply.

4.0 SELECTION PROCEDURE

4.1 Selection shall consist of Written Examination and Viva Voce test and the distribution of marks will be as under:

Factors/Headings	Maximum Marks	Qualifying Marks
(i) Written Examination	35}	30
(ii) Viva Voce Test	15}	
(iii) Record of service	30	-
Total	80	48

4.2 There will be one question paper consisting of 100% objective-type questions. Standard of examination would be that for direct recruitment to Graduate level or equivalent posts. All the questions will be of multiple-choice only. There will be NEGATIVE marking for incorrect answers. One-third of the marks allotted for each question will be deducted for wrong answers. Cutting, overwriting, erasing or alteration of any type in the answer is not permissible. Zero marks will be given for answer having correction/overwriting.

4.3 Employees should opt for the language of the Question Paper in the prescribed column in the Application. Option once exercised is final and if no option is exercised by the applicant or the relevant column is left blank, "English" will be deemed as the language of choice of the applicant by default and no further representation in this regard will be entertained.

4.4 Questions on Official Language Policy and marks therefor will be regulated in terms of para 204.3 of Indian Railway Establishment Manual, Vol.I and para 6 of PCPO/MAS letter No. P(R)608/P/Vol.VIII dated 18.03.2019 (PBC No. 46/2019).

4.5 As per Railway Board's letter No. E(NG)/2008/PM7/4 dated 19.06.2009 (PBC No. 121/2009) issued as ACS No. 209 to IREM, Vol.I, 1989 edition, selection will be based entirely on merit with reference to aggregate marks obtained by the candidates in the Written Examination, Viva Voce test and Record of Service. Minimum qualifying marks in the written examination in order to be called for viva voce test is 60% (with usual relaxation for SC employees) and placement in the panel will be in the order of merit based on the 60% aggregate marks obtained in the Written Examination, Viva Voce test and Record of Service to the extent of the notified vacancies (with usual relaxation for SC employees).

5.0 SYLLABUS

The syllabus for this examination is enclosed in **Annexure - I**.

6.0 GENERAL INSTRUCTIONS

6.1 Employees are advised to read the eligibility criteria carefully before applying against this notification. They should be prepared to serve anywhere on the Southern Railway System after selection/empanelment for the post of Chief Law Assistant. They will not be permitted to withdraw their application/candidature after selection/empanelment.


10/5/22

- 6.2 Cadre Controlling Personnel Officers/Establishment Officers should ensure that the notification is brought to the notice of all concerned. It is the personal responsibility of the Cadre Personnel Officer/Establishment Officer that only eligible applications are forwarded.
- 6.3 List of employees eligible to appear for written examination will be published after scrutiny of applications. The candidature is liable to be rejected at any stage of the selection process if the employee is found ineligible.
- 6.4 After the Written Examination is over, representations regarding ignorance of the date of written examination will not be entertained under any circumstances. The employees who have applied against this notification are also equally responsible to attend the Written Examination on the scheduled date/time/venue provided they are found eligible. They may contact **Chief Office Superintendent/NGS/Commercial Section/HQ/MAS** from time to time on Railway Telephone Number 23538 for enquiries regarding the selection.
- 6.5 It should be noted by all the applicants that purely based on the declaration given by them in the application, they will be admitted to the Written Examination. In the event of employees making false/misleading declaration regarding Educational/Professional qualification and other eligibility criteria governing the selection, they will be taken up under the provisions of the Railway Servants (Discipline & Appeal) Rules, 1968 for major penalty apart from any other action as per law as the Railway Administration may deem fit. Therefore, employees are advised to ensure that they are eligible to apply for the selection with regard to Educational/Professional Qualification, number of years of regular service, etc. before submitting the application.
- LAST DATE FOR RECEIPT OF APPLICATIONS AT NGS/Commercial Section/HQ/MAS: 13-06-2022.**
- 6.6 Divisions/Units may fix their own target dates for receipt of applications at their end.
- 6.7 All eligible employees should submit their applications (as per the proforma enclosed as **Annexure - II**) to the respective Divisions/Units (Sr.DPOs/Dy.CPOs/DPOs/WPOs concerned) before the closing date fixed by them. Copy of the application is also available along with notification in HQ Personnel Branch notification website at <http://10.52.32/www/HQRS/personnel/PBC/Website/HqpbMain.html>. (Personnel-> Selection -> 2022).
- 6.8 Applications received after the closing date (as fixed by Divisions/Units) should not be accepted and forwarded by them. In no case, applications will be received in Hqrs beyond **13.06.2022**. Also, no direct applications to Hqrs. will be entertained. **Applications received without the certification of the cadre Personnel/Establishment Officer concerned will be rejected.**
- 6.9 Applications of eligible employees in one bunch with a covering letter, duly mentioning the Name, Employee Number (11-digits) and Designation of the applicants should be forwarded to **APO/T,M&E/HQ/MAS** by office only on or before **13.06.2022** through the nominated cadre Personnel Officer/Establishment Officer of the Unit concerned duly adhering to all the instructions contained in PCPO/MAS letter No. P(R)608/P/Vol.X dated 28.03.2022. The practice of accepting physical/hard copies of the applications is dispensed with.
- 7.0 The Chief Law Assistant cadre has its own regular channel of promotion. Hence, **such of those candidates who are promoted as Chief Law Assistant will have their further avenue of promotion only in that cadre and they cannot seek re-transfer to their parent cadre.**
- 7.1 Selected employees will be eligible for privileges on transfer account as per extant rules wherever applicable.

8
10/5/22

- 7.2 If no applications have been received from employees in any Division/Unit, the Cadre Controlling Personnel Officer/Establishment Officer concerned should send a "NIL" report without fail by e-Office only, immediately after the last date for receipt of applications.
- 7.3 Wide publicity to this notification may be given among the staff by circulating to all the Field Units under your control.


10/5/22
(S. K. INDUSEKAR)
APO/Traffic/HQ/MAS
for Principal Chief Personnel Officer

Encl: Annexure I, II.

Copy to: PCPO, CPO/Admn, CPO/IR, CPO/CN/MS – for kind information.

Dy.CPO/Gaz, Dy.CPO/R&W, Dy.CPO/IR & Trg, Dy.CPO/ICF

Sr.DPOs/DPOs MAS, TPJ, MDU, TVC, PGT & SA.

WPO/GOC, CW/PER, LW/PER & S&T/PTJ, SPO/Stores/PER, SPO/TM/RPM,

SPO/Court/ERS, SPO/CN/MS, APO/EWS/AJJ

All Cadre Officers/HQ,

GS/SRNU, GS/AIRF GS/NFIR GS/AISCSTREA GS/AIOBCREA

Notice Board.

CS&WW Computer Section to upload the notification on Railnet.

Syllabus for the post of Chief Law Assistant in Pay Matrix Level-7 (Pay Band Rs.9300-34800 + GP Rs.4600 in VI PC) - 60% Promotional Quota

1. General

1. Constitution of India (Articles 14, 16, 32, 226, 227, 285, 309, 310, 311)
2. Civil Procedure Code – 1908
3. Indian Contract Act, 1872
4. Limitation Act, 1963 (Sections 5 to 12)
5. The Railways Act, 1989
6. Public Premises (Eviction of Unauthorised Occupants) Act, 1971
7. Arbitration and Conciliation Act, 1996
8. Land Acquisition Act, 2013
9. Railway Claims Tribunal Act, 1987
10. Central Administrative Tribunal Act, 1985
11. Consumer Protection Act, 1986
12. Payment of Wages Act, 1936
13. Employees Compensation Act, 1923
14. Minimum Wages Act, 1948
15. Factories Act, 1948
16. Industrial Disputes Act, 1947
17. Maternity Benefits Act, 1961
18. Railway Property (Unlawful Possession) Act, 1966
19. Indian Evidence Act, 1872 (Sections 118, 119, 120, 123, 132)
20. Right to Information Act, 2005
21. Official Language Act and Rules (Rajbhasha)
22. Establishment Rules
23. Railway Services (Conduct) Rules, 1966
24. Railway Servants (Discipline & Appeal) Rules, 1968
25. Railway Servants (Pass) Rules, 1986
26. Railway Servants (Hours of Work and Period of Rest) Rules, 2005

2. General Knowledge of Railways and the functioning of its various Branches with special reference to

- a) Commercial Branch : Claims, Rates and Development.
- b) Personnel Branch : DAR cases, settlement cases with reference to PF and Pension Rules, Official Languages Act and policy framed thereunder.
- c) Accounts Branch : Disposal of Court Attachments and dealing with prohibitory orders from Courts.
- d) Works Branch : Execution of Agreements, Indemnity Bonds, Power of Attorney, Guarantee Bonds


10/5/22

**APPLICATION FORM FOR THE POST OF CHIEF LAW ASSISTANT IN
PML-7 (PAY BAND Rs.9300-34800 + GP RS.4600)**

ANNEXURE-I

Paste recent (Not older than one month) Passport size photograph duly attested by supervisor

1	Name			
2	Employee No. (11-digits) as in HRMS/IPAS			
3	Date of Birth			
4	a) Date of Initial Appointment (where no trg/apprenticeship is involved)			
	b) Date of Regular Appointment (in case of regular absorption against working post after apprenticeship)			
5	Present Level in Pay Matrix as per VII PC (Payband & Grade Pay in VI PC)			
6	Date of Entry into the Present Level (Payband & Grade Pay in VI PC)			
7	Present Designation and Station			
8	Division / Workshop / Unit Name			
9	Len Maintained in	Dept:	Division/Units:	
10	Educational Qualification	Graduate		
		Post Graduate		
		B. L. or M. L.		
11	Professional Qualification	LL.B or LL.M		
		or LL.D		
12	Community (Tick SC or ST or UR).	SC	ST	UR
13	CATEGORY	Number of years of service completed as on 10.05.2022.		
		Years and Months	Remarks	
14	Indicate the Option for Question Paper	Tick appropriate box		
		HINDI	ENGLISH	
15	Contact Phone/Mobile No.	Rly	CUG/ Personal	

DECLARATION BY THE APPLICANT

I hereby declare that all the particulars given in the application are true to the best of my knowledge and belief. I have the qualification _____ (quote the EQ & PQ) and I belong to _____ (quote SC/ST/UR) category. I am aware that I am liable to be taken up under D&AR for major penalty proceedings in the event of particulars or information given herein regarding my Educational/Professional Qualification, Community & other eligibility criteria being found false or incorrect, apart from my application being rejected.

*Signature of the employee:

Place:

Name :

Date:

Desgn. :

Division/Unit :

* If not signed, the application will be rejected


Taidra

Certified and forwarded to: _____

The service particulars furnished by the employee in his Application Form [Sl. No.: 1 to 13] have been verified with the entries available in the SR and found correct. It is also certified that the employee fulfils the eligibility conditions prescribed in the notification for this selection.

*Signature of the Personnel Officer/Establishment Officer:

Place:

Name:

Date:

Design:

Division/Unit:

Office seal

NOTE

The Cadre Controlling Personnel Officer while forwarding the applications should thoroughly check the details furnished in the application with the SR's and other records. Any discrepancy / irregularity found at a later date of the service particulars particularly Educational Qualification / Community / Date of Entry into the present grade etc, will be viewed seriously and liable for Disciplinary Action.


b/s/22