



दक्षिण रेलवे/SOUTHERN RAILWAY



मंडल कार्यालय/Divisional Office,
Personnel Branch,
सेलम /Salem – 636 005.
तारीख/Date: 06.04.2022

सं./No. SA/P. 483/Mech./Stipend Bills

All Supervisory Officials / SA Divn.

Sub: Grant of Leave to Apprentices in Railways - reg.

In terms of IREM Vol. II Chapter 19, Para 1908 (ii), Apprentice Mechanics in mechanical Workshops, may be granted leave on full stipend for a period not exceeding 16 days and on half stipend on medical certificate for a period not exceeding 20 days in any year of the apprenticeship in terms of rules 533 of Indian Railway Estt. Code Vol. I.

In terms of IREM Vol. II Chapter 19, Para 1908 (iii) The above rule provision is applicable to the Apprentices under training for non-gazetted posts in all other departments who are posted to supervisory posts after training such as Apprentice Train Examiners, Apprentice Permanent Way Inspectors, Stores Apprentices, etc.

In terms of IREM Vol. II Chapter 19, Para 1908 (iv), Trade apprentices may be granted leave on full stipend for a period not exceeding 12 days and leave on half stipend on medical certificate for a period not exceeding 15 days in any year of apprenticeship.

Only the Trade apprentices governed by the Apprentices Act 1961, are eligible to avail 8 Days Casual Leave (CL) as per Master Circular No.15, in Para 3(1)(v) and as per SC/No.1 to MC No.15 (No. E (G)2001 LEV/ (Master Circular) dated 27.01.2002.

Grant of CL in excess of the entitlement to Trade Apprentices/App. JEs/App. Technicians who are undergoing training at present, will be converted as Leave on full stipend/half stipend subject to availability of leave. In case of non-availability of sufficient leave on full stipend/half stipend at their credit, excess amount paid, if any, will be recovered.

Similar action will be taken in respect of those who have been absorbed and are now working against regular post after successful completion of their initial training and excess amount paid, if any, will be recovered from their salary.

Please note and notify the concerned Apprentices undergoing training at present and those who have been absorbed in the working post after completion of training.

Digitally Signed by
S.sangeetha
Date: 06-04-2022 13:28:50
Reason: Approved

Asst. Personnel Officer/Opera
for Sr. Divisional Personnel Officer/Salem

C/- All Branch Officers/SA Divn.
DSs/SRMU AISCST/REA AIOBC/REA AIRPFA/SA