

दक्षिण रेलवे/SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office,  
कार्मिक विभाग/Personnel Department,  
पालक्काड/Palghat.  
दिनांक/Date 11.03.2022

सं.जे/पी.220/ समन्वयन/डेप्यूटेशन/जि.6  
No.J/P.220/Co-ord/Deputation/Vol.VI

पघट मंडल के सभी शाखा अधिकारियों आदि को  
**All Branch Officers/PGT Divn.**

**All Supervisory Officials/PGT Divn.**

**All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.**

Sub : Selection for filling up of two post of Enquiry Inspector in Pay Matrix  
Level-7 in the Enquiry Organization Southern Railway : Rêg  
Ref : PCPO/MAS letter No EO/HQ/STAFF/10/2022 dated 25.02.2022.

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A copie of PCPO/MAS letter cited is enlosed, for selection for filling up of two post of Enquiry Inspector in Pay Matrix Level-7 (GP - 4600/-) in Enquiry organisation of Southern Railway/MAS for four years tenure from willing regular serving employees. The conditions & details are specified in PCPO/MAS letters.

Applications from eligible/willing employees may be obtained **in duplicate** and forwarded to this office through cadre controlling officers in one bunch **on or before 24.03.2022** certain duly forwarding by concerned Branch officers. Applications received **after 24.03.2022** will not be entertained under any circumstances.

**Only those application of the employees where in the event of selection who can be relieved should be forwarded by the Controlling Officer.**

मंलग्नक/Encl: As above.



(राहुल अनिल/Rahul Anil)

सहायक कार्मिकअधिकारी-/Asst. Personnel Officer-T  
कृते व.मंडल कार्मिकअधिकारी /Sr Divisional Personnel Officer  
द.रेलवे/ पालक्काड/S. Railway, Palghat

Copy to: PS to DRM,ADRM I&II for kind infn. of DRM,ADRM-I&II  
Sr.Steno to Sr.DPO

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**SOUTHERN RAILWAY**

Headquarters Office,  
Vigilance Branch,  
7<sup>th</sup> Floor, CAO/CN Complex,  
Egmore, Chennai – 600 008

No.EO/HQ/STAFF/10/2022

Date 25.02.2022

PCE, PCME, PCEE, PCCM, PCOM, PCMM  
PFA, PCSTE, PCMD, PCPO, PCSC, PCSO  
CCM/Rates/MAS, CCM/Marketing, Claims, CPRO  
CSTE/CN/MMC, CEE/RE/MS, MD/RH/PER  
FA&CAO/CN/MS, FA&CAO/WST/PER, CAO/CN/MAS  
FA&CAO/MTP/MS, CAO/MTP/MS, GM/ST/MMC, GM/ST/TPJ  
CEWE/PER, Dy.CE/EWS/AJJ, MPS/RPM, Dy.CMM/GSD & MSD/PER  
DRM/MAS, TPJ, MDU, SA, PGT, TVC, SPO/Stores/PER  
CWM/CW/PER, CWM/LW/PER, CWM/GOC, CWM/S&T/PTJ  
Sr.DFM/DFM MAS, TPJ, MDU, PGT, TVC, SA  
SAO/T/TPJ, SAO/GOC, Chairman/RRB/MAS, TVC  
Chairman/RRT/MAS, Chairman/RCT/MAS  
Principal/ZRTI/TPJ, WPO/GOC,  
Dy.CPO/CW&LW/Plg. Dy. CEO, Efficiency Officer/Plg.  
Asst. Secy. to GM

**Sub:** Selection for filling up of 02 (two) posts of Enquiry Inspector, in Level-7 of Pay Matrix (GP Rs.4600/-) in the Enquiry organization, Southern Railway.

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1. Volunteers are called for filling up the post of Enquiry Inspector (02 posts) in Pay Matrix level 7 (Ex-cadre).

2. **Eligibility:**

- Serving Chief Vigilance Inspectors in pay matrix level 7 (GP Rs. 4600/-) with minimum 2 years experience.
- Staff who have worked as Chief Vigilance Inspector in Level 7 (GP Rs. 4600/-) in Vigilance organization and repatriated back on successful completion of their tenure.
- Those who had been repatriated prior to the completion of their tenure due to various reasons are not eligible to apply.
- Any Ex-cadre to Ex-cadre application should be duly forwarded by GM as per CPO's letter No.P(R)608/P/Ex-cadre (PBC No. 169/2001)
- The candidate should have sound integrity. Also,
  - Candidates should have clear Vigilance history and should not have undergone any penalty in Vigilance/ SPE case.
  - The candidate should not have undergone any penalty under DAR during the last 3 years.
  - **Past record of Vigilance case would have a bearing on selection.**

### 3. General Conditions

- The tenure of the post is **Four (4) years**, which may be extended for two years on case to case basis depending on the requirement.
- On completion of the tenure, the candidates will be repatriated to the respective parent cadre on the Railway where he/she holds lien. However, the candidates selected for the post could be repatriated at any time, on or before completion of the tenure without assigning any reason whatsoever.
- The candidate should have good reputation and possess good drafting ability.
- The candidate should possess sufficient knowledge of Railway Service (Conduct) Rules and Railway Servants (Discipline and Appeal) Rules and other codal provisions and in their professional matters
- The candidate must be in a position to conduct enquiry independently and to submit their reports according to the Board's time schedule.
- The candidate must be in a position to correspond independently with various authorities in respect of conduct of enquiries.
- The candidate must be prepared to travel frequently all over Southern Railway during the course of their tenure.
- The candidate who has been selected should be relieved immediately in the event of his selection as Enquiry inspector.
- The date of written test will be intimated to eligible candidates later.
- No supplementary selection will be held.
- Once selected, applicants will not be permitted to withdraw and refuse posting in Enquiry organization.
- **Those candidates who express unwillingness after being selected, an entry will be made in the Service Register.**
- Those who have already worked as Enquiry Inspector need not apply.

### 4. Procedure for Submission of Application:

- Applications should be submitted in the prescribed pro-forma enclosed herewith, and same should be forwarded through proper channel. **Applications received through 'PROPER CHANNEL' will only be considered.** It may be noted that the applications received directly from the candidate will not be considered for the selection.

#### **NOTE: - SENDING ADVANCE COPY OF THE APPLICATION**

- (i) Considering the prevailing circumstances due to COVID-19 pandemic, candidates may send an **ADVANCE COPY** of their application:

- by email to **cosvig@sr.railnet.gov.in** and/or
- through Google Form: <https://forms.gle/e5xS6YkutvTMvmD98>  
(For Password of the Google Form, candidate may please contact Shri.G.Santhosh Kumar, CVLT/MS, CUG: 9003160063)

- through e-office to Shri. K.Venkatesan, Ch.OS/Vigilance/MS/S.Rly. (e-office ID: **CHOS/VIG/SR/KVN, O/oCHOS/VIG/SR**)

- (ii) It may be noted that **such advance copy of the applications shall not be considered for the selection, if the candidate's application through 'PROPER CHANNEL' is NOT received within 7-days from the last date of the application.**

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(iii) It is clarified that the **ADVANCE COPY** of the application shall not be accepted by Hand or Courier or Registered/Speed post.

- Applications, as per enclosed pro-forma must be neatly and unambiguously filled in and signed by the candidate himself/herself, giving the correct information to the best of his/her knowledge. No alterations/corrections on the application will be entertained. Applicants must note that if any information furnished by him/her is found to be false at any stage, the application/candidature will be liable to be rejected.
- Submission of false or misleading information by the applicant is liable for D&AR action against him/ her.
- Attested copies of updated Service Registers (SRs) and APARs of the candidates for the years ending on 31.03.2020, 31.03.2019 & 31.03.2018 may please be sent to this office along with their applications. Further, it should be ensured that no applications should be forwarded without SRs & APARs of the employee concerned.
- The applications should reach to **The Office of the Chief Vigilance Officer, Southern Railway, 7<sup>th</sup> Floor, CAO/CN Complex, Egmore, Chennai-600008** on or before **30.03.2022**, duly forwarded through **PROPER CHANNEL**. Applications received after this date will be summarily rejected.

**5. Selection Procedure:**

- The selection process will comprise of screening of applications & suitability test. The suitability test shall include:
    - (a) Written Test
    - (b) Computer knowledge Test and
    - (c) Interview
  - Performance Grading as per last three years of APAR will be considered.
  - Candidates who obtain **at least 60% marks** in written test will only be called for Computer Knowledge Test and Interview.
6. It is requested to give wide publicity for this notification, so that eligible candidates can benefit from this. As per extant Board's directives wide publicity of this Selection notification must be given among SC/ST candidates to encourage their participation. This may also be kept in view.
7. **Applications of employees who have not undergone any penalty in a Vigilance / SPE case during their service period, and of employees who have not undergone any penalty under DAR in the last 3 years, should only be forwarded.**
8. Applications of the eligible/ willing candidates, duly filled and completed in all respect, may please be forwarded through **PROPER CHANNEL** so as to reach the same in **Office of The Chief Vigilance Officer, Southern Railway, 7<sup>th</sup> Floor, CAO/CN Office Complex, Egmore, Chennai-600008** positively on or before **30.03.2022**. Application forwarding official may also send the application through e-office.

Enclosure: Annexure-I: Proforma for application.

  
(S. Naseer Ahmed) 25/02/2022  
**Dy. Chief Vigilance Officer/Electrical/SR  
for Chief Vigilance Officer**

**Annexure-I**

**APPLICATION FOR THE POST OF ENQUIRY INSPECTOR**

**In Level- 7 of Pay Matrix (GP Rs.4600/-)**

(Reference Notification No. Notification No.EO/HQ/STAFF/10/2022, Dated 25.02.2022)

**LAST DATE OF APPLICATION: 30.03.2022**

|                                                                                          |                               |
|------------------------------------------------------------------------------------------|-------------------------------|
| 1. Name                                                                                  |                               |
| 2. Designation                                                                           |                               |
| 3. IPAS Number                                                                           |                               |
| 4. Community (UR/SC/ST/OBC)                                                              |                               |
| 5. Station/Division/Railway                                                              |                               |
| 6. Rate of Pay/Pay Matrix Level/GP                                                       |                               |
| 7. Date of Birth                                                                         |                               |
| 8. Date of Appointment to Railway                                                        |                               |
| 9. Date of Retirement                                                                    |                               |
| 10. Date of entry into the cadre post or Ex-cadre post if he is working in Ex-cadre post |                               |
| 11. Educational Qualification                                                            |                               |
| 12. Technical Qualifications                                                             | 1. ....<br>2. ....<br>3. .... |
| 13. Languages Known:                                                                     |                               |
| (a) to write:                                                                            |                               |
| (b) to read:                                                                             |                               |
| (c) to speak:                                                                            |                               |
| 14. Mobile no.                                                                           |                               |
| 15. e-Mail Address                                                                       |                               |
| 16. Vigilance experience                                                                 |                               |

**DECLARATION**

I hereby declare that the particulars given in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected any time, I am liable to be taken up under D&AR.

Date: \_\_\_\_\_ Signature of the Applicant \_\_\_\_\_  
For office use

It is certified that the particulars given by the applicant Shri/Smt. \_\_\_\_\_  
s/d/o \_\_\_\_\_ is true. There are no D&AR/Vig/SPE case against  
him/her during their entire service.

Signature of the Officer-in-charge