

दक्षिण रेलवे/SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office,
कार्मिक विभाग/Personnel Department,

सं.जे/पी.220/ समन्वयन/डिप्यूटेशन/जि.6
No.J/P.220/Co-ord/Deputation/Vol.VI

पालक्काड/Palghat.
दिनांक/Date 07.12.2021

पघट मंडल के सभी शाखा अधिकारियों आदि को
All Branch Officers/PGT Divn.

All Supervisory Officials/PGT Divn.

All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.

Sub : Filling up of two Ex-cadre post of General Assistant in Pay Matrix Level-1 in
Vigilance Branch/MS : Reg

Ref : PCPO/MAS letter No P(GS)676/XII/VIG/Vol-1 dated 18.11.2021.

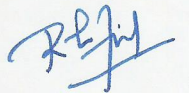
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A copy of PCPO/MAS letter cited is enlosed, for filling up of two ex-cadre post of General Assistant in Pay Matrix Level-1 (GP1800/-) in Vigilance Branch/MS on five year tenure basis from willing regular serving employees. The conditions & details are specified in PCPO/MAS letters.

Applications from eligible/willing employees may be obtained **in duplicate** and forwarded to this office through cadre controlling officers in one bunch **on or before 15.12.2021** certain duly forwarding by concerned Branch officers. Applications received **after 15.12.2021** will not be entertained under any circumstances.

Only those application of the employees where in the event of selection who can be relieved should be forwarded by the Controlling Officer.

संलग्नक/Encl: As above.



(राहुल अनिल/Rahul Anil)

सहायक कार्मिकअधिकारी-/Asst. Personnel Officer-T
कृते व.मंडल कार्मिकअधिकारी /Sr Divisional Personnel Officer
द.रेलवे/ पालक्काड/S. Railway, Palghat

Copy to: PS to DRM,ADRM I&II for kind infn. of DRM,ADRM-I&II
Sr.Steno to Sr.DPO

दक्षिणरेलवे/SOUTHERN RAILWAY

प्रधानकार्यालय/Head Quarters Office
कार्मिकशाखा/Personnel Branch
चेन्नै/Chennai 600003
दि./Dt : 18.11.2021.

सं.पी. No.P(GS)676/XII/VIG/Vol. I

CAO/CN/MS&ERS,
PCE,PFA,PCME,PCOM,PCCM,PCSTE,PCEE,PCMM/PER,
CSO, CVO/MS,CMD/MMC/MAS ,CSC,CPRO
DRM/P/MAS,TPJ,MDU,PGT,TVC,SA
CWM/LW/PER,CW/PER,GOC &PTJ ,CEWE/PER, CSTE/CN/MS,
Dy.CPLO/Plg/Hqrs, Dy.CEO/Hqrs/MS
Dy.CE/EWS/AJJ, SMM(P&S)/RPM, Dy.CMM/GSD/PER ,MSD/PER,
Dy.CPO/CN/MS, S &AO/MAS, , APO/Stores/PER,
WPO/CW/PER,WPO/CEWE/PER, WPO/LW/PER,GOC, S&T/PTJ,
SPO/CN/MS,SPO/EWS/AJJ, Chairman/RRB/MAS,TVC, RRC/MAS,
GGM/IRCTC/Chennai, AGM/RVNL/Chennai.

Sub: Filling up post of General Assistant (Ex. Cadre) in Pay Matrix
Level-1 (GP Rs. 1800/-) at Vigilance Branch/MS -reg

It is proposed to fill up 02 (TWO) posts of General Assistant (Ex-Cadre) in Pay Matrix
Level-1 (GP Rs. 1800/-) at Vigilance Branch /MS subject to the following conditions:

- 1) Volunteers are called from the existing regular employees in Pay Matrix Level- 1
(GP Rs. 1800/-) of all departments across Southern Railway.
- 2) The tenure is 5 (five) years. The employees are liable for repatriation to their parent
unit at any time on administrative grounds, if the performance of the employee is not
satisfactory.
- 3) The employee who are already working in ex-cadre posts need not apply.
- 4) Applicants should be free from DAR/SPE/Vigilance cases.
- 5) The Supervisory /Controlling officer / Cadre officer are requested to forward only the
applications of those employees who can be relieved, if selected.
- 6) During the period of tenure in Vigilance Branch, lien will be maintained in the
respective parent unit. The employees will be repatriated if the vacancies are filled
on regular basis.
- 7) Withdrawal of candidature after selection will not be entertained under any
circumstances.

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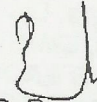
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- 8) The employee will be entitled for transfer privileges as per extant rules.
- 9) Certification from Sl. No. 13 to 17 has to be filled in by the respective Supervisory /Controlling officer / Cadre officer.

The willing employee should apply in the enclosed proforma, complete in all respects routed through Cadre Controlling Officers, in one bunch addressed to APO/GI & HQrs to reach this office on or before 20.12.2021.

This may be given wide publicity.

Encl: Application format



(V.P. Ramesh)

Assistant Personnel Officer/IR & Trg
for Principal Chief Personnel Officer

Copy to :-

PCPO, CPO/IR

CVO/MS - for kind information

All Ch.OS/PB/Hqrs, Ch.OS/Vigilance/MS,

OS/Systems/HQrs to upload in the Railnet.

Annexure 'A'APPLICATION FORMAT

**APPLICATION FOR THE POST OF GENERAL ASSISTANT (EX. CADRE)/CVO/O/MS
IN PAY MATRIX LEVEL -1 (GP RS. 1800/-)**

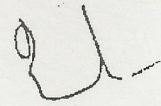
1.	Name of the employee in (Block Letters)	
2.	PF No. & Bill Unit No.	
3.	Designation, Office & Department Railway Phone No :-	
4.	Community – SC/ST/OBC/UR	
5.	Date of Birth & Date of Appointment	
6.	Present pay matrix level (Substantive)	
7.	Date of entry into the Present Grade and whether completed 2 years in the cadre post	
8.	Whether working against Cadre post or Ex- Cadre post or on adhoc basis. Clear details should be furnished.	
9.	Academic Qualification (Please enclose attested copy of Certificates)	
10.	Other Professional / Technical / Computer qualification (Please enclose attested copy of certificates)	
11.	a) Typing / Computer Knowledge	
	b) Language known	
12.	*Mobile No :- (Mandatory)	

I declare that the details furnished above are true to the best of my knowledge and I will not withdraw my candidature.

Date:
Place:

Signature of the applicant

-Contd 2-



Certified and forwarded to Divisional Cadre Controlling Personnel Officer

I certify that, Shri. _____ Designation _____ office _____
is suitable for the General Assistant (Ex.Cadre) post in CVO/O/MS

13	Attendance	Regular / Irregular
14	Conduct	Good / Very Good / Outstanding
15	Performance Report	Average / Good / Very Good / Outstanding
16	Integrity	Beyond Doubt / Doubtful
17	Whether free from DAR/SPE/Vigilance cases	

Date:

Place:

Signature & designation of the Supervisory /Forwarding Officer

Forwarded to PCPO/MAS by the Cadre Controlling Personnel Officer:

Certified that the particulars stated above have been verified from the service records / Performance report of the concerned employee and found to be true and correct for the said screening.

Date:

Place:

Signature of the Personnel/Establishment Officer with Designation

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