

दक्षिण रेलवे/SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office,
कार्मिक विभाग/Personnel Department,

सं.जे/पी.220/ समन्वयन/डेप्यूटेशन/जि.6
No.J/P.220/Co-ord/Deputation/Vol.VI

पालक्काड/Palghat.
दिनांक/Date 28.07.2021

पघट मंडल के सभी शाखा अधिकारियों आदि को
All Branch Officers/PGT Divn.

All Supervisory Officials/PGT Divn.

All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.

Sub : Filling up of vacancies in construction organization/Southern Railway Electrical
Department : Reg

Ref : PCPO/MAS letter No P(S)220/VII/ELEC/CN/RE dated 14.07.2021.

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A copie of PCPO/MAS letter cited is enlosed, for filling up of the following vacancies in
construction organization by calling volunteers from all department except personnel department.
The conditions & details are specified in PCPO/MAS letters.

	Post	Pay Matrix Level	No of vacancies	Remarks
Ministerial	Ch.OS	PML-7	2	CN/MS-2
	OS	PML-6	2	CN/MS-1
	Sr.Clerk	PML-5	2	CN/MDU-1
	Clerk cum	PML-2	5	MS-2
	Typist			MS-5
Non -Technical	Helper/GS	PML-1	3	
	Helper/OHE	PML-1	3	
Technical	JE/OHE	PML-6	1	
	Tech-1/GS	PML-5	9	
	Tech-1/OHE	PML-5	3	
	Tech-II/GS	PML-4	3	
	Tech-II/OHE	PML-4	1	

Applications from eligible/willing employees may be obtained **in duplicate** and forwarded to
this office through cadre controlling officers in one bunch **on or before 29.07.2021** certain duly
forwarding by concerned Branch officers. Applications received **after 29.07.2021** will not be
entertained under any circumstances.

Only those application of the employee where in the evnt of selection who can be relieved should be forwarded by the Controlling Officer.

संलग्नक/Encl: As above.



(राहुल अनिल(Rahul Anil)

सहायक कार्मिकअधिकारी-/Asst. Personnel Officer-T

कृते व.मंडल कार्मिकअधिकारी /Sr Divisional Personnel Officer

द.रेलवे/ पालक्काड/S. Railway, Palghat

Copy to: PS to DRM,ADRM I&II for kind infn. of DRM,ADRM-I&II
Sr.Steno to Sr.DPO



SOUTHERN RAILWAY

Headquarters Office,
Personnel Branch,
Chennai -600 003

No.P(S)220/VII/ELEC / CN / RE

Dated: 14. 07.2021

DRM/P/MAS TPJ MDU SA PGT & TVC

Sub: Filling up of vacancies in Construction Organization / S.
Railway – Electrical Department.

- Ref: 1) SPO/CN/MS letter No.P.535/II/CN/Indent dated 09.09.2020.
2) CEE/CN/MS letter No.CEE/CN/MS/Staff/2020 dated 06.11.2020.
3) This Office Notification of even No. Dated 13.01.2021

I. Please call for this Office Notification cited under reference.(3) wherein it has been proposed to fill up the following vacancies in Construction Organization by calling **volunteers from all department** except from the employees under Loco maintenance sheds and Operations and HQrs. Office of Electrical Department].

Categories of Electrical Department under jurisdiction of CAO / CN / MS

	Post	Pay Matrix Level	No of vacancies	
Ministerial	Office Superintendent	Level 6	1	8
	Senior Clerk	Level 5	2	
	Clerk cum Typist	Level 2	5	
Non-Technical	Helper / GS	Level 1	3	5
	Helper / OHE	Level 1	2	
Technical	JE/OHE	Level 6	1	15
	Tech./I/GS	Level 5	8	
	Tech./I/OHE	Level 5	3	
	Tech./II/GS	Level 4	2	
	Tech./II/OHE	Level 4	1	

The last date for receipt of application was fixed on or before 28.01.2021 certain. But, no application of volunteer / no reply from your end as called for, has been received in this Office till date.

II. Apart from the vacancies already notified, CEE/CN/MS has furnish the following vacancies of CN Organisation which are also to be filled up by calling volunteers only from the employees of Electrical Department as advised in the earlier notification.

Sl.No.	Post	No of vacancies
1	Chief Office Superintendent	CN/MS - 2
2	Office Superintendent	CN/MDU - 1
3	Sr.Technician/ GS	CN/MS - 1
4	Technician/Gr.I / GS	CN/MS - 1
5	Technician/Gr.II / GS	CN/MS - 1
6	Helper / OHE	CN/MS - 1

...2

III. Applications are invited from Ministerial staff working in other departments also, in order to fill up the vacancies of Ministerial staff which are essentially required under "TOP PRIORITY".

The instructions detailed in this Office Notification are reiterated below:

1) The bifurcated vacancies in the Construction Organisation / S.Railway [duly including the additional vacancies] is enclosed as **Annexure.I.**

2) In terms of the instructions contained in CPO/MAS letter No.P(R)676/Policy/CN / RE dated 12.11.2010 [**PBC No.164/2010**] enclosed as **Annexure.II**, volunteers may please be called by issuing wide publicity to all concerned **which may please be done in speedy action, since the Construction Organisation are in urgent need of staff as per their requirements, exclusively in the case of posting of the Ministerial staff i.e. Chief Office Superintendent / Office Superintendent / Ministerial Staff, which are essentially required under " TOP PRIORITY " for smooth functions of the administration of Electrical Department of Construction Organisation.**

3) **The eligible employees should volunteer only for the post at present they are holding in the parent unit / division** and volunteers may submit their applications with the service details in the prescribed proforma [enclosed as **Annexure.III**] through Officers, their controlling authority.

4) Posting orders will be decided in consultation / approval of the CAO / Construction and subject to the selected employees' DAR & VIG clearance and the lien of the selected employees will be maintained in the parent cadre of respective unit / divisions.

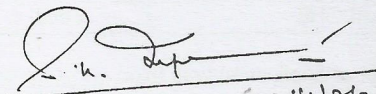
5) This notification and its enclosure may be downloaded from the website [sr.railnet.gov.in/personnel / PBC / Website / HqpbMain.html](http://sr.railnet.gov.in/personnel/PBC/Website/HqpbMain.html). (Personnel -> Selection -> 2021 -> Notification).

6) The last date for receipt of application is fixed **on or before 29.07.2021 certain.**

7) The applications duly verified and certified by the controlling officers and arranged in the order of seniority may please be forwarded in one bunch along with the category-wise top sheet with the details of the employees / attested copy of Service Register to this Office by **29.07.2021 for onward transmission to CAO/CN/O/MS.**

8) In case there are no volunteers from a particular shed / unit, '**NIL**' report from the controlling authority may please be obtained and sent to this office without fail.

Encl.: **Annexure. I II & III**


(S.K. Indusekar) 14/7/21

Asst. Personnel Officer/M&E
for Principal Chief Personnel Officer

Copy To : PCEE CELE CESE CEDE – For kind information please.

CAO/CN/MS CEE/CN/MS SPO/CN/MS] - For information please.

Secy to PCEE Dy.CEE/GS/HQ Dy.CEE/Loco/HQ] - For information please.

Sr.DEE/GS/MAS TPJ MDU SA PGT & TVC] - For information & similar action

Sr.DEE/TRD/MAS TPJ MDU SA PGT & TVC] as above please.

Sr.DEE/RS/AVD & TBM DEE/RS/VLCY]

Ch.OS/PCEE/O/MAS

GS/SRMU GS/AIOBC GS/SCSTREA

[Enclosure to PCPO/MAS letter No.No.P(S)220/VII/ELEC / CN / RE dated .2021]

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'Proforma' for Volunteers to work in Railway Electrification / S.Railway only for the post of at present he / she is holding in the parent unit / division.

1. Name :
2. Fathers' Name :
3. Designation :
4. PF No. :
5. Community :
6. Unit / Division / Office under which Working :
7. Date of Birth :
8. Date of Appointment / Absorption :
9. Date of Entry into present grade :
10. Pay Band / Grade Pay & Pay Matrix Level (VII PC) :
11. Is he maintained Division / Department :

I certify that the above particulars are true and correct. I have gone through the instructions in 'Annexure' enclosed to the PCPO/MAS' letter No.P(S)220/VII/ELEC / CN / RE dated .2021 and I agree to abide by the same.

Place :

Date :

Signature of the Employee

Forwarded by the Controlling Officer

Date & Seal

**Forwarded by the Controlling Personnel Officer
To PCPO/MAS duly certified.**


14/7/21

I. Ministerial Categories :

Sl. No.	Post	Pay Matrix Level	No. of Vacancies				Total
			CEE/CN/MS	Dy.CEE/OHE/MS	XEE/MMC/MS	XEE/MDU	
1	Office Superintendent	Level 6	1	-	-	-	1
2	Senior Clerk	Level 5	-	1	-	1	2
3	Clerk Cum Typist	Level 2	-	-	1	2	5
Total			1	1	1	3	8

II. Non-Technical Categories:

Sl. No.	Post	Pay Matrix Level	No. of Vacancies				Total
			CEE/CN/MS	Dy.CEE/OHE/MS	XEE/MMC/MS	XEE/MDU	
1	Helper/GS	Level 1	-	-	-	3	3
2	Helper/OHE	Level 1	-	2	-	-	2
Total			0	2	0	3	5

III. Technical Categories:

Sl. No.	Post	Pay Matrix Level	No. of Vacancies					Total
			CEE/CN/MS	Dy.CEE/OHE/MS	XEE/MMC/MS	XEE/MDU	Dy.CEE/ERS	
1	JE/OHE	Level 6	-	-	-	-	1	1
2	Tech-I/GS	Level 5	-	-	5	3	-	8
3	Tech-I/OHE	Level 5	-	3	-	-	-	3
4	Tech-II/GS	Level 4	-	-	1	-	1	2
5	Tech-II/OHE	Level 4	-	1	-	-	-	1
Total			0	4	6	3	2	15

IV. Additional Categories :

Sl. No.	Post	Pay Matrix Level	No. of Vacancies					Total
			CEE/CN/MS	Dy.CEE/OHE/MS	XEE/MMC/MS	XEE/MDU	Dy.CEE/ERS	
1	Chief Office Superintendent	Level 7	2	-	-	-	-	2
2	Office Superintendent	Level 6	0	-	-	1	-	1
3	Sr Technician/ GS	Level 6	1	-	-	-	-	1
4	Technician //GS	Level 5	1	-	-	-	-	1
5	Technician //II/GS	Level 2	1	-	-	-	-	1
6	Helper /OHE	Level 1	1	-	-	-	-	1
Total			6	0	0	1	0	7

14/07/24

Annexure.II

[Enclosure to PCPO/MAS letter No.No.P(S)220/II/ELEC / CN / RE dated 13.01.2021]

Procedure / Guidance for filling up of vacancies in Construction Organisation / S.Railway

- 1) The Staff requirements of Construction Unit will be advised by the CAO/Construction to CPO. CPO will call volunteers from the Divisions / Headquarters within the geographical jurisdiction of the Construction Unit where the vacancies exists. In case, sufficient willing staff are not available, staff from other Divisions / Headquarters will be considered.
- 2) Posting orders will be decided in consultation / approval of the CAO/Construction.
- 3) At any point of time, if the officers feel that the performance of the staff is not satisfactory, with the approval of CAO/Construction the staff can be repatriated to their parent unit.\
- 4) If work in the particular Construction Unit is completed or reduced, with the CAO's approval, the staff can be transferred to work in other Construction Units. CAO/Construction is vested with full powers to transfer staff working in the Construction Unit within any one of the Construction Units due to exigencies. In case if the staff is not willing he/she can be repatriated to his/her parent unit.
- 5) Staff who are due for retirement shortly, should be repatriated to the parent unit atleast one year prior to his date of retirement.

REF: CPO/MAS letter No. P(R) 676/Policy /CN / RE Dated 12.11.2010 - PBC No.164 / 2010]


14/3/21

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