

दक्षिण रेलवे/SOUTHERN RAILWAY

मण्डल कार्यालय/Divisional Office,
कार्मिक शाखा/Personnel Branch,
पालघाट/Palghat.

सं.जे/पी.608/ समन्वयन/ सामान्य प्रवर्ण/जि.14

No.J/P.608/Co-ord/Genl.SelectionVol.XIV

All Branch Officers/PGT Divn.

All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.

दिनांक/Date 28.02.2020

विषय/Sub: Selection for the post of Chief Workstudy Inspector(Ex-cadre)
in Pay Matrix Level-7/Planning /HQrs.

संदर्भ/Ref: PCPO/MAS letter No.P(GS)608/XII/8/Ch.WSI/Vol.VII Dated.24.02.2020.

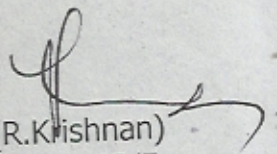
==#==#==#==#==

A copy of PCPO/MAS letter cited is enclosed. Volunteers are called for selection to fill up 6 vacancies of Chief Work Study Inspector (Ex-cadre) in Pay Matrix Level-7 at Planning Branch/Headquarters Office/Chennai.

Volunteers from Group 'C' staff of Engineering, Electrical, S&T Operating, Accounts, Personnel, Medical and stores Departments who are in the Pay Matrix Level-7 or Level-6 are eligible to apply. The employee in Level-6 should have completed minimum two years service in Level-6 and who fulfil the conditions mentioned in PCPO's letter are eligible to apply. The conditions are specified in PCPO's letter.

Applications from eligible/willing employees may be obtained in duplicate and forwarded to this office through proper channel in one bunch on or before 13.03.2020. Applications received after 13.03.2020 will not be entertained under any circumstances. **The application of the employees whose service cannot be spared in the event of their being selected need not be forwarded.**

संलग्नक/Encl: As above.


(R. Krishnan)
APO/E,

कृते वमंकाधि/पालक्काड/for Sr.DPO/PGT.

प्रति/Copy to: DS/SRMU/PGT, DS/AI SC/ST RE Assn/PGT & DS/AIOBC RE Assn/PGT.

8/3

समकाधि / Sr.DPO	
सकाधि / APO	
मुकाधि / CH.OS/ P4	
मु.क.य.क.निरौ/ CH.S&WI/	



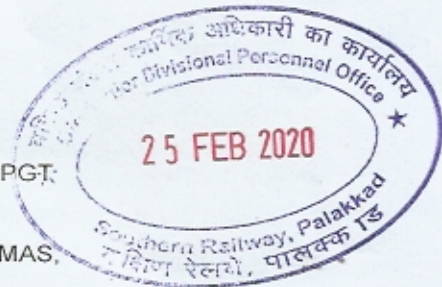
Sr-DPO/PGT

दक्षिणरेलवे/SOUTHERN RAILWAY

सं.No.P(GS) 608/XII/8/Ch. WSI/Vol.VII

प्रधानकार्यालय/Headquarters Office,
कार्मिकशाखा/Personnel Branch,
चेन्नै/Chennai-600 003
दि./Dated 24.02.2020.

PCE, PCME, PCOM, PCCM, PCSTE, PCEE, PCSO, PCSC, PFA/MAS, CCO, CCM/PM, CCM/Rates/MAS, CCM/Claims/TPJ, SDGM&CVO, PCMM/PER, PCMD/MMC/MAS, CAO/CN/MS, MTP/MS, CE/MTP, CPD/RE/MS, CWM/LW/PER, CW/PER, GOC & S&T/PTJ, CEWE/PER, CSTE/CN/MS, FA&CAO/T/MAS, GM/ST/MMC/MAS, TPJ MD/RH/PER, CPRO, DRM/P/MAS, TPJ, MDU, PGT, TVC, SA Sr.DFM/MAS, TPJ, MDU, SA, PGT, TVC, Sr.AFA/TPJ, GOC&PTJ Sr.DSC/MAS, TPJ, MDU, SA, PGT, TVC, Sr.EDPM/MMC/MAS, MDU, EDPM/PGT, Dy.CPLO/Hqrs, Secy to GM, Dy.CE/EWS/AJJ, Sr.MPS/RPM, Dy.CMM/GSD/PER, MSD/PER, Dy.CPO/CN/MS, Dy.CPO/CW/PER, APO/Stores/PER, WPO/LW/PER, GOC, S&T/PTJ, SPO/RE/MS, Sr.EO/HQ/MAS, SPO/EWS/AJJ, APO/CEWE/PER, CSTE/Proj/MMC/MAS DGM/Law/MAS, Chairman/RRB/MAS, TVC, GGM/IRCTC/Chennai, Addl Registrar/RCT/MAS, ERS, The Chairman/RRC/MAS, AGM/RVNL/Chennai, Principal/ZRTI/TPJ.



विषय: Sub: Selection for the post of Chief Work Study Inspector (Ex-cadre) in Pay Matrix Level 7/Planning/HQrs. – reg.

It is proposed to fill up 6 (4 – UR, 1-SC & 1-ST) vacancies of Chief Work Study Inspector (Ex-cadre) in Pay Matrix Level-7 at Planning Branch/Headquarters Office/Chennai.

Volunteers from Group 'C' staff of Mechanical, Engineering, Electrical, S&T, Operating, Accounts, Personnel, Stores and Medical Departments who are in the Pay Matrix Level-7 or Level-6 are eligible to apply. The employee in Level 6 should have completed minimum 2 years' service in Level-6.

General Condition:

- I. Staff should have put in at least 10 years of regular service in Railways as on the date of notification (i.e. 24.02.2020).
- II. Age should be below 55 years as on 24.02.2020.
- III. Should have a flair for analyzing problems critically and coming to independent conclusions.
- IV. Fluent in English language and capable of writing reports independently.
- V. Should be prepared to proceed on tour extensively whenever required.
- VI. Should have reasonably good knowledge on the working of all Departments and should have the ability to collect, compile and put up the report individually.
- VII. Preference will be given to graduate/diploma holders in Engineering Disciplines and those who have successfully undergone training in Work Study in recognized School/Institutions.

In terms of RBE No.159/2018, employee who has already worked in ex-cadre posts will be eligible for consideration only after completion of three years service in the cadre post.

PROFORMA

Enclosure to letter No. P(GS)608/XII/8/Ch. WSI/Vol VII dated 24.02.2020.

APPLICATION FOR THE POST OF CHIEFWORK STUDY INSPECTOR INPAY MATRIX
LEVEL7 (Ex-Cadre)/PLANNING/HQRS.

1. Name
2. (a) Present Designation/Station
(b) Pay Matrix Level
(c) PF No.
3. Department
4. Date of birth
5. Date of appointment
6. Whether belonging to SC/ST
7. Whether working/worked in any ex-cadre post
 - a) Ex-Cadre post and grade in which
 - b) Period
 - c) Date of repatriation
8. Educational Qualification
9. Details of Work Study Course attended:
10. I hereby opt to write the examination in English or Hindi
(Write English or Hindi)
11. Telephone No: Rly
Mobile No.

DECLARATION BY THE EMPLOYEE

I hereby declare that the particulars furnished by me are true and correct to the best of my knowledge.

Date:

Place:

Signature
Name of the employee
Designation & Office

Certification by the Personnel Officer:

It is hereby verified and certified from the records that the employee fulfills the eligibility conditions as stipulated in the notification in all aspects. There are no DAR/SPE/Vig. Cases pending against the employee.

Date:

Place :

Controlling Personnel Officer
(Name with seal)

[Handwritten signature]

Enclosure to letter No. P(GS)608/XII/8/Ch. WSI/Vol VII dated 24.02.2020.

ANNEXURE - B

SYLLABUS FOR THE POST OF CHIEFWORK STUDY INSPECTOR INPAY MATRIX LEVEL 7
(Ex-Cadre)/PLANNING/HQRS.

A.	GENERAL	
	i.	Hierarchical set up and line of control of planning Department at Zonal level and at Railway Board.
B.	ii.	Man power planning
	iii.	Work Study
	iii.	Staff Bank
	iv.	Bench Marking
	v.	Operating Ratio
ESTABLISHMENT RULES		
C.	i.	HOER
	ii.	Leave Rules
	iii.	PNM, Industrial Relations
	iv.	Retirement Benefits
	FINANCIAL RULES	
D.	i.	Parliamentary control over Railway Finance – Public accountability
	ii.	Canons of financial propriety
	iii.	Financial Planning, budgeting, budgetary and financial reviews.
	iii.	Works Programme – financial justification of works Surveys, preparation of Estimates
	iv.	Purchase and stores keeping procedure – inventory control and A B C Analysis
	v.	Financial and cost control in Railway Workshops.
ENGLISH		
E.	OLIC	
	General English – Questions should be set so as to test the vocabulary and assess the ability of the candidate to conduct a study independently and prepare a report properly.	

202