

दक्षिण रेलवे/SOUTHERN RAILWAY

सं.जे/पी.220/ समन्वयन/डेप्यूटेशन/जि.6  
No.J/P.220/Co-ord/Deputation/Vol.VI

मंडल कार्यालय/Divisional Office,  
कार्मिक शाखा/Personnel Branch,  
पालक्काड/Palghat.  
दिनांक/Date 19.02.2020

पघट मंडल के सभी शाखा अधिकारियों आदि को  
**All Branch Officers/PGT Divn.**  
**All Ch.OSs/OSs of all Branches & Ch.S&WI/PGT.**

विषय/Sub: Filling up of Ministerial staff of Clerk-cum-Typist in Pay Matrix  
Level-2 (GP Rs.1900/-) in Vigilance Branch (Ex-cadre posts)-Reg.

संदर्भ/Ref: PCPO/MAS letter No.P(GS)677/XII/A/Vol.XVVV dated 31.01.01.2020.

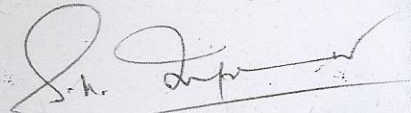
==#==#==#==#==

A copy of PCPO/MAS letter cited, calling for volunteers from the Ministerial Staff of all departments/Units of Southern Railway on same Pay Matrix Level working on regular basis (i.e. Level 2 only) with desirable qualification of degree in any discipline for filling up of Ministerial staff is enclosed for vide circulation. The conditions, details and eligibility terms are as specified in PCPO's letter.

Applications from eligible/willing employees may be obtained **in duplicate** and forwarded to this office through proper channel in one bunch **on or before 25.02.2020**. Applications received after **25.02.2020** will not be entertained under any circumstances.

**The Supervisory/Controlling Officer has requested to forward only the applications of those employees who can be relieved if selected.**

संलग्नक/Encl: As above.



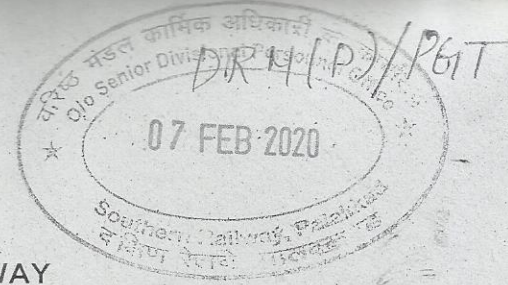
(S.K.Indusekar)

सकाधि/या /APO/T,

कृते वसंकाधि/पघट/for Sr.DPO/PGT.

प्रति/Copy to: DS/SRMU/PGT, DS/AI SC/ST RE Assn/PGT & DS/AIOBC Assn/PGT.

|                      |     |
|----------------------|-----|
| सहायक / Sr.DPO       | (A) |
| सहायक / APO          |     |
| मुकाबिले / CH.OS/ Pq |     |
| मुकाबिले / CH.S&WI/  |     |



दक्षिणरेलवे/SOUTHERN RAILWAY

प्रधानकार्यालय/Head Quarters Office  
कार्मिकशाखा/Personnel Branch  
चेन्नै/Chennai – 600 003.  
दि./Dated : 04.02.2020

सं.पी.No.P(GS)535/XII/VIG/HQ/Vol. XVII

CAO/CN/MS&ERS,  
PCE,PFA,PCME,PCOM,PCCM,PCSTE,PCEE,PCMM/PER,  
CSO, CVO/MS,CMD/MMC/MAS ,CSC,CPRO  
DRM/P/MAS,TPJ,MDU,PGT,TVC,SA  
CWM/LW/PER,CW/PER,GOC &PTJ ,CEWE/PER, CSTE/CN/MS,  
Dy.CPLO/Plg/Hqrs, Dy.CEO/Hqrs/MS  
Dy.CE/EWS/AJJ, MPS/RPM, Dy.CMM/GSD/PER ,MSD/PER,  
S &AO/MAS Dy.CPO/CN/MS, APO/Stores/PER,  
WPO/CW/PER,WPO/CEWE/PER, WPO/LW/PER,GOC, S&T/PTJ,  
SPO/CN/MS,, SPO/EWS/AJJ, Chairman/RRB/MAS,TVC, RRC/MAS,  
GGM/IRCTC/Chennai, AGM/RVNL/Chennai.

विषय/Sub : Filling up of Ministerial Staff of Clerk-cum-Typist in Pay  
Matrix Level – 2 (GP Rs.1900/-) in Vigilance Branch  
(Ex-cadre posts) – Reg.

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It is proposed to fill up 2 (Two) posts of Clerk-cum-Typist (Ex-Cadre) in Pay  
Matrix Level - 2 (GP Rs.1900/-) in Vigilance Branch HQrs/MAS subject to the following  
conditions:

- 1) Volunteers are called from the Ministerial Staff of all departments / Units of Southern Railway on same Pay Matrix Level working on regular basis (i.e. Level 2 only) with desirable qualification of degree in any discipline are eligible to apply.
- 2) The tenure is 5 (five) years. The employee is liable for repatriation to his parent unit at any time on administrative grounds, if the performance of the employee is not satisfactory.
- 3) The employee who is already working in ex-cadre posts need not apply.
- 4) The applicant should be free from DAR/SPE/Vigilance cases.

-Contd 2-

Put up to APO

- 5) The Supervisory / Controlling officer / Cadre officer are requested to forward the application of the employee who can be relieved, if selected.
- 6) During the period of tenure in Vigilance Branch, their lien will be maintained in the respective parent unit. The employee will be repatriated if the vacancies are filled on regular basis.
- 7) Withdrawal of candidature after selection will not be entertained under any circumstances.
- 8) The employee will be entitled for transfer privileges as per extant rules.

The willing employee should apply in the enclosed proforma, complete in all respects routed through Cadre Controlling Officers, in one bunch addressed to APO/GI & HQrs to reach this office on or before 04.03.2020.

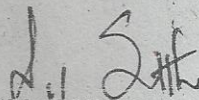
The applications received after the last date i.e., 04.03.2020 will not be entertained.

While forwarding the applications, Controlling Officers should certify that the employee is free from DAR/SPE/Vig cases.

If there are no volunteers, for the above posts, a "Nil" reply may be sent positively on 04.03.2020 certain.

This may be given wide publicity.

संलग्न: Encl: Application format

  
(M. SUNITHA)

Asst. Personnel Officer/GI & HQrs  
for Principal Chief Personnel Officer

प्रतिलिपि/Copy to : SDGM & CVO/MS – for kind information w.r.t letter  
Nos.VO/G/366/Clerks/Vol.V(pilot) dated 19.12.2019.  
PCPO, CPO/IR  
All Ch.OS/PB/Hqrs, Ch.S&WI/Systems to upload in the Railnet  
NOTICE BOARD  
GS/SRMU, GS/NFIR, GS/AIOBC & GS/SC/STREA

Annexure 'A'

APPLICATION FORMAT

APPLICATION FOR THE POST OF CLERK-CUM-TYPIST (EX. CADRE) IN PAY MATRIX LEVEL -  
2 (GP RS.1900/-) IN VIGILANCE BRANCH/SOUTHERN RAILWAY/HQRS

|     |                                                                                                                  |  |
|-----|------------------------------------------------------------------------------------------------------------------|--|
| 1.  | Name of the employee in<br>(Block Letters)                                                                       |  |
| 2.  | PF No. & Bill Unit No.                                                                                           |  |
| 3.  | Designation, Office & Department<br>Railway Phone No :-                                                          |  |
| 4.  | Community - SC/ST/OBC/UR                                                                                         |  |
| 5.  | Date of Birth &<br>Date of Appointment                                                                           |  |
| 6.  | Present Pay Matrix Level (Substantive)                                                                           |  |
| 7.  | Date of entry into the Present Grade and<br>whether completed 2 years in the cadre post                          |  |
| 8.  | Whether working against Cadre post or Ex-<br>Cadre post or on adhoc basis. Clear details<br>should be furnished. |  |
| 9.  | Academic Qualification (Please enclose<br>attested copy of Certificates)                                         |  |
| 10. | Other Professional / Technical / Computer<br>qualification (Please enclose attested copy<br>of certificates)     |  |
| 11. | *Mobile No :-<br>(Mandatory)                                                                                     |  |

I hereby declare that the particulars furnished by me are true and correct to the best of my knowledge.

Date:  
Place:

Signature of the applicant

Forwarded by the Supervisory Official :

Date:

Place:

Signature & designation of the Supervisory /Forwarding Officer

Forwarded to PCPO/MAS by the Personnel Officer:

Certified that the particulars stated above have been verified from the service records of the concerned employee and found to be true and correct for the said screening.

Date:  
Place:

Signature of the Personnel/Establishment Officer with Designation