दक्षिण रेलवे/SOUTHERN RAILWAY
मंडल कार्यालय/Divisional Office
कार्मिक विभाग/Personnel Department
पालक्काड/PALGHAT . 678002.

UMID (Unique Medical Identification) CARD

उम्मीद
umid

What is UMID ?	UMID (Unique Medical Identification) is a Software for generating Smart Medical Cards for serving and Railway pensioners developed by SC Railways as per the direction of Railway Board through On line.

Where to Register?	https://umid.digitalir.in

Who are the eligible members to register?	All serving Railway employees/Pensioners/ Family Pensioners can apply individually.

How to get the card?	• **1ST STEP -EMPLOYEE/PENSIONER/FAMILY PENSIONER.** • **2ND STEP LOGIN – INITIATE APPLICATION** • **3RD STEP UPLOAD REQUIRED DOCUMENTS** • **4TH STEP DOWNLOAD UMID CARD**

1ST STEP – EMPLOYEE/PENSIONER/FAMILY PENSIONER- REGISTERATION

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Open Web Portal https://umid.digitalir.in

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A) Choose Type of Beneficiary -**Employee/Pensioner.**

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B) Fill the three Validation fields

1) PF Number
2) PAN (10 DIGIT)
3) Date of Birth in DD-MM-YYYY Format

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Then Click on Validate details button

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Now the NAME of employee with validated particulars will be displayed for confirmation

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If details matched, employee to Register Mobile Number for OTP (ONE TIME Password)

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Fed OTP Number & after confirmation , the system will Prompt for SETTING PASS WORD

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SET THE PASS WORD

⇩

Now Employee/Pensioner Ready to login with PF Number as USER ID & Pass word set

II STEP

EMPLOYEE/PENSIONER

LOG-IN & APPLICATION PROCESS

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LOG-IN using USER ID (PF NO) &

PASS WORD

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GO TO MENU BAR & CLICK ON "INITIATE APPLICATION" BUTTON – 2 STAGES

(1)"SELF FORM"
(2)ADD FAMILY MEMBERS

⇩

GO TO "SELF FORM"

ENTER THE 6 FIELDS viz. GENDER, BLOOD GROUP, AADHAR NO, ADDRESS , HOSPITAL OPTED , e-MAIL

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AFTER ENTERING ABOVE DETAILS, ENTER DECLARATION OPTION IF THERE ARE NO ELIGIBLE DEPENDENTS.

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CLICK VALIDATE BUTTON

DETAILS SAVED & PROCEED TO UPLOAD DOCUMENTS

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SELECT THE FILES FOR UPLOADING – THREE MAIN DOCS i.e. Photograph, Scanned Signature and Old Medical Card. If Medical card not available then Pass/PTO Declaration form duly countersigned by Supervisor.

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PROVISION IS THERE FOR UPLOADING ANY ADDITIONAL DOCUMENTS

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TO CONFIRM COMPLETION OF UPLOADING Of DOCUMENTS

CLICK

UPDATE DOCUMENTS BUTTON

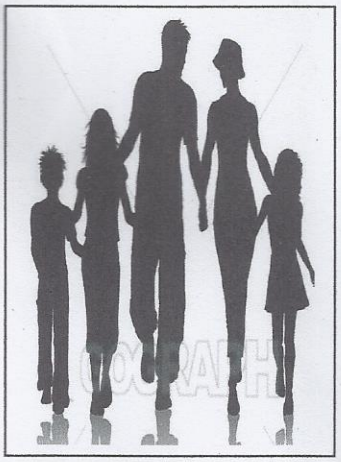
⇩

TIPS:

Uploaded images can be cropped & compressed by double-click on the uploaded image

III STEP

ADD FAMILY MEMBERS



- CLICK ADD FAMILY MEMBER TAB
- 13 FIELDS TO BE FILLED UP
- CLICK VALIDATE BUTTON TO SAVE THE DATA
- UPLOAD THE RELEVANT DOCUMENTS WHICH ISCOMPULSORY
- CLICK UPDATING THEDOCUMENTS BUTTON . DATA GET SAVED.
- SAME CAN BE EDITED BEFORE SUBMISSION
- ANY NUMBER OF FAMILY MEMBERS CAN BE ADDED

LASTLY, CHECK THE DECLARATION FOR CORRECTNESS

CLICK SUBMIT BUTTON

NOW FORM IS SUBMITTED

IV STEP

DOWNLOAD MEDICAL CARDS (EMPLOYEE)

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LOG- IN AS EMPLOYEE

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GO TO MENU SIDE BAR

CLIK – VIEW/DOWNLOAD MEDICAL CARDS

ALL THE MEDICAL CARDS DISPLAYED THEREIN

THEY CAN BE SAVED IN MOBILE OR PRINT ON PAPER/CARD OR PRINT ONLY QR CODE

CHECK LIST

KEEP READY THE DOCUMENTS

1. **Scanned photograph of Employee/Pensioner & all dependents**

2. **Scanned Signature of Employee/ Pensioner/ Family Pensioner**

1. **Scanned copy of old medical ID Card of employee or Pass/PTO DECLARATION WITH Supervisor signature & Stamp**

2. **Scanned ID Proof of all Individuals**

- **Scanned ID Proof of all Individuals**
- **Father's Death Certificate** in case of Widow mother. If not available a certificate to that effect attested by a Gazetted Officer.
- **Bonafide Student Certificate** in case of son over 21 years.
- **Divorce Decree** in case of Divorced Daughter.
- **Marriage Certificate & Death certificate of Spouse** of widow daughter , if any.
- **Father's Death Certificate and Bonafide Certificate** for Brother in case of dependant brother. .
- **Father's Death Certificate** in case of unmarried daughter.
- **Father's death Certificate and Divorce Decree**, in case of Divorced Sister.
- **Father's Death Certificate, Marriage Certificate & Death certificate** of husband in case of widowed sister.
- In case of physically /mentally challenged dependants, **Railway doctor Certified medical certificate** .