



SOUTHERN RAILWAY

SALEM/ DIV



ID: 2024341444

Office Of: Divisional office

Personnel Branch

Salem

Date : 16-02-

2024

Office Order No. :

SA/ENGG./ADMIN/18/2024

Sub: Inter Divisional Mutual Transfer - reg.

Ref: HRMS Mutual Transfer Application No.MT00021696

The request for Inter Divisional Mutual transfer of Shri. Sarath Chandran.K, Emp.No.15661302740, Track Maintainer Gr.I/ SSE/P.Way/O/ONR of SA Division with Shri. Ranganathan, Emp.No.15529802263, Track Maintainer Gr.IV of PGT Division, on reversion as Track Maintainer Gr.IV at bottommost seniority in Pay Matrix Level-1 is approved by the competent authority.

Sr No.	Name / HRMS ID / Employee No / Community	Sub Type / W.E.F	Existing Particular	Revised Particular	Employee Signature	Employee Photo	Remarks
			Department / Designation / Zone /Division/Station/Office/Section BU /Pay Level/Basic Pay	Department / Designation / Zone /Division/Station/Office/Section BU /Pay Level/Basic Pay			
1	SARATH CHANDRAN .K / WNHXJE / 15661302740 / SC	Mutual Transfer - Inter-Division / -	CIVIL ENGINEERING / TRACK MAINTAINER-I SR / SAD / ONR / SSE/PW/O/ONR / 0606227 5 / 31000	CIVIL ENGINEERING / TRACK MAINTAINER-IV SR / PGTND / - 0605228 1 / Will be fixed later			

The above mutual transfer is ordered subject to the following conditions:-

1. The employees will undertake transfer on reversion as Track Maintainer Gr.IV at bottom most seniority in the new seniority units to which they are transferred as per extent orders applicable to such Inter Divisional Mutual Transfer in different pay grades.
2. As the transfer is ordered at their own request, they are not eligible for transfer grant, joining time, etc., on transfer account.
3. They should prepare to serve anywhere in the respective Division/ Unit.
4. They will not seek re-transfer to Parent Unit/Division/Organization at a later date.
5. They should be free from charges under DAR/SPE/Vig. cases on the date of relief.
6. They are hereby advised that no request for back tracking from the Mutual Transfer will be entertained under any circumstances.
7. Their lien will be maintained in their parent units till they are permanently absorbed in the new seniority unit.
8. The employee should declare accepting the above conditions applicable to mutual transfer and the declaration obtained should be sent to the Division/Railway to which they are transferred.
9. In terms of Instructions contained in Boards letter No.E(NG)1-2017/TR/24 Dated 09.05.2018 (PBC No.90/2018) both the employees should be spared immediately within a week, without either unit waiting for the reliever.

Note:

1. The relieving order should have the photograph signature and the Left Thumb impression of the employee duly attested. i.e., the office seal should clearly indicate the name and designation of the Controlling officer/Supervisor as stipulated in RB's letter No.E (NG) I-2001/TR 16 dated 21.11.2001 (RBE No.229/2001).

Assistant Personnel Officer/Infra.
For Sr. Divisional Personnel Officer/SA

File Reference No. :23257

Copy forwarded for information and necessary action to:

DRM/PGT - for kind information pls.

Sr.DPO/PGT, Sr.DEN/Co.Ord./SA, Sr.DFM/SA, Sr.DEN/W/SA - for kind information pls.

ADEN/PTJ,

SSE/P.Way/ONR, Ch.OS/Bills & Pass, Confdl. Sec./SA, System/PB/SA,

DS/SRMU/SA, AI SC&ST REA, AIOBC REA.

Digitally Signed.
Name: G.RAMESH
Date: 19-Feb-2024 12:20:08
Location: SAD/SR

Assistant Personnel Officer/Infra.
For Sr. Divisional Personnel Officer/SA