

FORM OF OPTION FOR GRANT OF TRANSPORT ALLOWANCE

Shri/Smt/Kum
Designation..... Staff No.....
PF No..... Office/Station/Unit in which working

..... hereby furnish
the following information to draw Transport Allowance in terms of Railway
Board's letter No.PC-V/2008/A/TA/2 dated 12.09.2008 (RBE No.111/2008).

1. Residential Address :
2. Place of working :
3. Whether availing the facility of
the Residential Card Pass of
any type at present (including
Spouse and Children , Children
School RCP etc.) details thereof :
4. If surrendered now, the details of
passes so surrendered with date
of surrender :

Class of Pass

Pass No.

Date of surrender

I declare that:

- i) I have not been provided with the facility of Government Transport.
- ii) I will not use Railway Vehicles for the purpose of Journey's from Office to residence & vice versa.

- iii) I will not avail the facility of traveling on Card Pass/Metal Pass on Suburban section for Non-Official duties.
- iv) I will not avail the facility of Residential Card Passes of any type (including for spouse and children, children's school RCP etc.,).
- iv) The information furnished at pre-page is true and if they are found to be false at a later date, I am liable to be taken up.

PLACE:

SIGNATURE OF THE EMPLOYEE

DATE:

NAME:

DESIGNATION:

Forwarded to:

If the RC Pass was surrendered as per Column (4), Certification of the concerned Pass issuing Authority.

**Signature of the Supervisory Official
With Certification and Seal.**

**Signature of the Pass Issuing
Authority with seal.**

DATE:

DATE: