

Central Staff Benefit Fund

Last Date: 31.01.2024



**SOUTHERN RAILWAY**

Divisional Office,  
Personnel Branch,  
Salem – 636 005.  
Date:08.01.2024.

No.SA/P.641/CSBF  
(E-159694)

**All Branch Officers / SA Division,  
All Supervisory Official/SA Division**

Sub:- CSBF (2023-2024)-Submission of Online applications for:-

- i)Higher Technical/ Professional Degree Courses
- ii)Non-Professional / Non-Technical Degree Courses
- iii)Relief of Distress / Sickness
- iv)Developing occupational Skills

Ref:- 1) PCPO/MAS Ir.no.P(W)641/Scholarship/2023-2024 dt.04.10.2023.

2) This office letter of even no. dated:05.10.2023.

3) PCPO/MAS Ir.no.P(W)641/CSBF Applications/2023-24  
dt.05.01.2024.

&&&&&

Further to this office letters cited, it is advised that the last date for submission of applications for grant of financial assistance for the various schemes under different heads of Central Staff Benefits Fund is now extended from 15.01.2024 to 31.04.2024. The earlier notification dated:05.10.2023 is also enclosed for ready reference.

In terms of Railway Board's letter no. E(W)2023/SBF/7 dated:04.01.2024, Board has decided to remove the ceiling limit of Grade Pay upto Rs.4600/- (i.e. upto Level of Pay Matrix) under the head "Relief of Distress/Sickness etc." and it is now extended to all Non-Gazetted railway employees, irrespective of Grade Pay/Level of Pay in Pay Matrix. Hence, all Non-Gazetted employees are eligible to apply under this head.

Digitally Signed by

Devikumari Ah

Date: 08-01-2024 11:04:52

Reason: Approved

Encl: As above

**Assistant Personnel Officer/General  
For Senior Divisional Personnel Officer,  
& Chairman / DSBF Committee  
Salem.**

Copy to: Section CS&WIs/S&WIs/SA advised to circulate to concerned supervisory officials.  
Ch.OSs/PB/SA, S&WI/PB Web management for uploading in Salem Division railnet.  
DSs/SRMU, AISCST REA, AIOBC REA - for information.  
Notice Board.



**SOUTHERN RAILWAY**

Divisional Office,  
Personnel Branch,  
Salem - 636 005.  
Date:05.10.2023.

No.SA/P.641/CSBF

**All Branch Officers / SA Division,  
All Supervisory Official/SA Division**

Sub:- Central Staff Benefit Fund 2023-2024 Calling for

Online applications for:-

- i)Higher Technical/ Professional Degree Courses
- ii)Non-Professional / Non-Technical Degree Courses
- iii)Relief of Distress / Sickness
- iv)Developing occupational Skills

Ref:- PCPO/MAS Ir.no.P(W)641/Scholarship/2023-2024 dt.04.10.2023.

\*\*\*\*\*

Central Staff Benefit Fund committee has called online applications for grant of financial assistance for the various schemes, under different heads of CSBF 2023-2024. The details of applications called for are as follows:

**1. Education:**

i) Scholarship application for Higher Technical / Professional Degree Courses for wards of **all Non-Gazetted Staff**.

ii) Scholarship application for Non-Professional / Non-Technical Degree Courses for wards of staff GP up to 2400/- and below. **(Level-1 to Level-4)**

**2. Relief of Distress / Sickness:**

i) Application for financial Assistance for Sickness (Rs.50,000/- and above)

**3. Developing Occupational Skills:**

i) Financial Assistance to Physically/Mentally Challenged Railway Employees.

ii) Financial Assistance to Physically/Mentally Challenged Railway Wards.

The Notification calling for all the above applications will be uploaded in the Hqrs web portal [www.srhqpb.in](http://www.srhqpb.in). The opening date for scholarship applications under **Education (1)** will be on **13.10.2023** and the opening date for **Relief of Distress / Sickness and Developing Occupational Skills (Sl.No.2 & 3)** will be **16.10.2023** with closing date **15.01.2024** for applying all the above applications. The link for the web portal is available in Southern Railway web site "Personnel". Employees will have to submit their applications Online through 'Other Notification' link available in the web portal [www.srhqpb.in](http://www.srhqpb.in)

Cont...Page-2

The detailed instructions for applying 'Online' will also be available in the web portal cited above. The employees will have to click on the appropriate link in the portal. The link will lead to application format in which the employee needs to fill up the required particulars.

Further, wherever employees are not able to submit online applications, they may submit offline applications (Downloaded form from the website) to this office **before 15.01.2024** and avoid the duplication of application. However, employees are advised to prefer the online mode to process in effective way.

**The portal to upload the applications will be closed on 15.01.2024 and no further correspondences in this connection will be entertained.**

Any spurious claim preferred by the employees and noticed at a later date will be viewed seriously duly involving D&A rules.

Wide publicity may be given by the Units/ Sections to the employees calling for the above schemes from CSBF.

Digitally Signed by P K  
Soundra Pandian  
Date: 06-10-2023 00:10:25  
Reason: Approved

**(P.K. Soundra Pandian, IRPS)**  
**Senior Divisional Personnel Officer,**  
**Chairman / DSBF Committee**  
**Salem.**

Copy to: PS to DRM for kind information of DRM  
PS to ADRM for kind information of ADRM  
Section CS&WIs/S&WIs/SA advised to circulate to concerned supervisory officials.  
Ch.OSs/PB/SA, S&WI/PB Web management for uploading in Salem Division railnet.  
DSs/SRMU, AISCST REA, AIOBC REA - for information.  
Notice Board.