



**SOUTHERN RAILWAY**

Divisional Office,  
Personnel Branch,  
Salem – 636 005.  
Date:07.08.2023.

No. SAP.721/DSBF/Vol.VI  
(E-159750)

**All Branch Officers/SA Dn.  
All Supervisory Officials/SA Dn.**

Sub: Grant of Meritorious Award to wards of Non-Gazetted employees for their meritorious performance in the final examinations of classes X or XII during the academic year 2022-2023 under Divisional Staff Benefit Fund.  
&&&&&

Applications are invited by the Divisional Staff Benefit Fund committee from the eligible non-gazetted employees for granting Meritorious Award to their wards for their meritorious performance by securing above 85 % of marks in the final examinations of classes X or XII during the academic year **2022-2023**.

An employee is eligible for Meritorious Award in respect of first two surviving wards only. Any wrong claim preferred by the employees and noticed at a later date will be viewed seriously duly invoking D&A rules.

Application forms duly filled in may be sent through their Supervisory official in one bunch only. The attested copy of the marks sheet obtained by the wards in the X / XII **must be enclosed along with application. The applications shall not be considered without above said enclosure.**

Forms for the above Meritorious Award may also be download from Salem Division, Personnel Branch website. For further details the employees may be advised to contact concerned Section Welfare Inspector or Staff Facilitation Centre, Salem in Rly.No.65712.

The last date for receipt of application duly filled in all respect is **21.08.2023**.

Wide publicity may be given by the Units/ Sections to the employees calling for the above Meritorious Award from DSBF.

Encl: Application

Digitally Signed by P K  
Soundra Pandian  
Date: 07-08-2023 16:56:06

**(P.K.Soundra Pandian, IRPS)**  
**Chairman/DSBF &**  
**Sr. Divisional Personnel Officer,**  
**Southern Railway/Salem**

Copy to: All Ch.S&WI/S&WIs for information and necessary action  
DS/SRMU/SA, DS/AISC ST REA/SA, DS/AIOBC REA/SA

Southern Railway

Salem Division

**APPLICATION FOR GRANT OF MERITORIOUS AWARD TO THE WARDS OF RAILWAY MEN FOR THEIR MERITORIOUS PERFORMANCE IN THE FINAL EXAMS OF CLASS X or XII FOR THE ACADEMIC YEAR 2022-2023 SECURING ABOVE 85% MORE MARKS**

|    |  |                        |                                     |
|----|--|------------------------|-------------------------------------|
| 1  | Name of the employee                           |                        | <b>Passport size photo of Wards</b> |
| 2  | Designation/Station                            |                        |                                     |
| 3  | Community                                      | SC / ST / OBC / Others |                                     |
| 4  | Emp.No & HRMS ID                               |                        |                                     |
| 5  | Bill Unit No                                   |                        |                                     |
| 6  | Basic pay (VII PC)                             |                        |                                     |
| 7  | Name of the Son/Daughter                       |                        |                                     |
| 8  | Examination passed during 2022-2023 (SSLC/HSC) |                        |                                     |
| 9  | Total marks obtained                           |                        |                                     |
| 10 | Percentage of marks obtained                   |                        |                                     |
| 11 | Mobile Number                                  |                        |                                     |

**(Ward should have passed Class X or XII in the academic year and Attested copy of mark sheet to be enclosed) as proof.**

I declare that the details given above are true and correct to the best of my knowledge. I am aware that false declaration would entail action under DAR rules.

Station:

Signature of the employee :

Date :

Name :

Designation/Station :

Forwarded to the Secretary, DSBF committee/SA for further needful action please

Station:

Signature of the supervisory official

Date :

Designation

Seal