



# SOUTHERN RAILWAY

## SALEM/ DIV



ID: 2022153557

Office Of:  
Divisional Office,  
Personnel Branch,  
Salem-636005

Office Order No. : SA/13/IV/MECH  
LOCO/2022

Date : 25-07-  
2022

Sub: Inter Departmental Mutual Transfer between Shri.P.Shanmugam Asst/Loco/ONR with Shri.Sivakumar V Asst/Els /ED in Level-1

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Approval of DRM/SA hereby communicated the request for Inter Departmental mutual transfer of the following employees in Level-1 is subject to usual terms and conditions.

Sr No.	Name / HRMS ID / Employee No / Community	Sub Type / W.E.F	Existing Particular	Revised Particular	Employee Signature	Employee Photo	Remarks
			Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay	Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay			
1	SHANMUGAM.P / JFJKXW / 15661303318 / OBC	Change of Category (Beyond Seniority) / -	MECHANICAL / ASSISTANT /C&W (KHALASI HELPER) SR / SAD / SA / SA C&W / 0606186 1 / 21500	ELECTRICAL / ASSISTANT LOCO SHED (HELPER (TRS/MEMU)) SR / SAD / ED / ELS/ED 0606453 1 / 21500	NA	NA	
2	SIVAKUMAR.V / NBTPLG / 15661700964 / OBC	Change of Category (Beyond Seniority) / -	ELECTRICAL / ASSISTANT LOCO SHED (HELPER (TRS/MEMU)) SR / SAD / ED / ELECTRIC LOCO SHED / 0606453 1 / 19700	MECHANICAL / ASSISTANT LOCO SHED (HELPER) SR / SAD /ONR / SSE/LOCO/ONR 0606183 1 / 19700	NA	NA	

The above transfer is agreed subject to the following conditions:-

1. The employees will take the seniority in the new seniority unit to which they are transferred as per extant orders applicable to Inter Departmental Mutual transfer (ie) they will either retain their own seniority or take the seniority of the other in the new seniority unit to which they are posted, whichever is lower.
2. They will not seek re-transfer to their parent Unit/Railway at a later date
3. They are not eligible for any transfer benefits on transfer account as the transfers are agreed at their own request
4. They should be free from DAR/SPE/Vig cases as on date of their relief.
5. They may vacate quarters, if, any occupied by them. If they wish to retain the quarters as per extant rules, they have to apply to competent authority retention of quarters in the old station. Retention of quarters without permission/beyond permission will attract deduction of damaged rate of rent.
- 6 In terms of Railway Board's letter No.E(NG)-1/2006/TR/6 dated 21.04.2006 (RBE No: 53/2006), no request for back tracking from the above employees from the mutual exchange to be entertained in any circumstances.
- 7 In terms of RBE No.65/2018 dt 09.05.2018 "The IDMT approved by both Railway / Units i.e.,accepting and relieving, both the employees should be spared immediately within a week, without either unit waiting for the reliever, a photo copy of Service Register and un vetted LPC should be given to the employee for submission at a new Division, Original SR/LC

& LPC should also be sent positively within 15 days.

8 While relieving the staff concerned, the following formalities may completed in terms of Railway Board's letter No.E(NG)1-2001/TR/16 Dated 21.11.2001(RBE 229/2001).

a) The releasing memorandum should have the photograph of the employee pasted on it duly attested in a manner that the signature of the releasing officer and the rubber stamp below that appear partially on the photograph and partially on the paper outside the photograph.

b) Sparing memo should have the signature of transferred employee and his thumb impression both of which should be duly attested by the officer signing the relieving memorandum/order with officer name and designation appearing below the signature

The date of relief/joining of the employee may be advised to all concerned.

Digitally Signed.  
Name: C Anjanikumar  
Date: 25-Jul-2022 14:15:29  
Location: SAD/SR

Asstt.Personnel Officer/Infra.  
For Sr Divisional Personnel officer/SA

File Reference No. :81959/2020

**Copy forwarded for information and necessary action to:**

Sr.DME/SA, Sr.DFM/SA – for kind infn

Sr.DEE/RS/ED for kind infn

Dy.Director(H)/ONR for kind infn

Ch.OS/Sr.DME/O/SA,SSE/Loco/ONR – for kind infn

O.O.File, Individual

DS/SRMU, AISC/STREA, AIOBCREA, AIRPFREA

Asstt.Personnel Officer/Infra.  
For Sr Divisional Personnel officer/SA