

I/149985/2022



दक्षिण रेलवे/SOUTHERN RAILWAY



मंडल कार्यालय/Divisional Office,
कार्मिक शाखा/Personnel Branch,
सेलम /Salem – 636 005.

सं./No. SR-SA0PB(APAR)/1/2020

तारीख/Date: 15.07.2022

All Gaz. Officers / SA Divn.
All Supervisory Officer / SA Divn.

Sub: e-APAR in HRMS Portal for Period Ending 31.03.2022.

Ref: This office letter of even no. dated 10.06.2022.



Further to this office letter cited above, the eAPAR for the P.E. 31.03.2022 as and when accepted (completed), the employees will receive an SMS to their Registered Mobile numbers. Employees can also log into HRMS APAR Module and they may verify whether their APAR has been Finalised.

If the APAR is finalised, the viewers will see the following instructions in 'View APAR' option under the APAR Menu.

“View the APAR and save for your future reference. After viewing APAR, it needs to be either accepted / represented by clicking on the appropriate button. Once Accepted viewing APAR option will be disabled. APARs needs to be either accepted / represented within 15 days of Generation of APARs for the year 2021-2022. Otherwise after 15 days after generation it will be deemed to have been accepted.”

As such employees are advised to check their login to know about their APAR completion status and may submit their appeals if applicable within the stipulated time mentioned.

The above information may be circulated to the staff working under your control without fail please.

Digitally Signed by P K
Soundra Pandian
Date: 15-07-2022 14:58:37

वरिष्ठ मंडल कार्मिक अधिकारी/ सेलम

Sr. Divisional Personnel Officer/Salemदक्षिण रेलवे/सेलम / **Southern Railway/Salem.**

C/- PS (Gaz.) to DRM for kind information to DRM
PS to ADRM for kind information to ADRM
All Branch Officers for information and necessary action please.