

Southern Railway

FORM FOR OCCUPATION / VACATION OF STAFF RAILWAY QUARTERS

1. Name :

2. Designation :

3. Staff No :

4. PF No :

5. Quarters No. :

6. Department :

7. Type of Quarters :

8. Location :

9. Authority :

10. Date of occupation/Vacation :

11. Deficiency if any :

12. Signature of the employee :

13. Signature of the immediate supervisor:

SSE/Works/SA

SSE/Ele/GS/SA

Copy to

Sr.DPO/SA for information