

FIXATION OF PAY ON PROMOTION

Sub: Fixation of pay on promotion to grade

Option of

Ref: DPO/SA Office order No.

Issued under File No.

Option for fixation of pay on promotion may be exercised as under interms of Railway Boards letter No.E(P&A) II-81/PP 4 of 13/11/81 (PB Circular No.89-81 dated 05.12.1981)

- a) For fixation of pay on promotion initially in the manner as provided under Rule No.2018(B) RII Rule 1313 (a) (1) (FR) 22 –C) straight away without any further review on accrual of increment in the pay scale of lower post
(OR)
- b) For fixation of pay on promotion initially in the manner as provided under Rule No.2017(a) (1) / RII 11313(2) (FR 22(a) (i) which may be re-fixed on the basis of provision of Rule 2018(B) 1313(a) (i) RII (FR-22 C) on the date of accrual of next increment in the scale of pay of the lower post

NOTE:

- i) If the pay is fixed under (b) above, the next date of increment will fall due on the completion of 12 months qualifying service from the date pay is re-fixed on the second occasion.
- ii) Option should be exercised **within one month** from the date of office order or on assuming higher responsibility in this promoted grade
- iii) Option exercised shall be final

TO BE FILLED BY THE EMPLOYEE

I opt for fixation of pay under: * Option (a) above

Option (b) above

. * strike out and initial where not applicable

Signature:

Name

Designation/Station:

Date

Forwarded to DPO/SA