

SOUTHERN RAILWAY

मंडल कार्यालय/Divisional Office,
काम_कशाखा/Personnel
Branch,

सेलम

/Salem – 636005.

सं/No.SA/P.579/Settlement/NR/JAN/2022

दनांक/Date: 03.01.2022.

**All Concerned Supervisory Officials,
Salem Division.**

वषय/ Sub :- Arrangement of Settlement dues to Staff retiring on
Superannuation in JAN-2022 – Reg.

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The under mentioned employees are due for retirement on Superannuation on 31.01.2022.

SL.NO	DEPT	BILL UNIT	EMPNO	EMPNAME	DESIG	STN
1	COMM	0606113	15605466088	ANBU.M.	CRS	SA
2	COMM	0606113	15605473573	SENTAMIL SELVAN. A	C.S.	ED
3	ELEC	0606431	15604339666	SYED SHAFFI.S.B	Sr.TECH/P	CBE
4	ELEC	0606431	15650700870	SAROJA.R (NPS)	TECH-II(ELEC)	MTP
5	ELEC	0606438	15600304669	LAKSHMIYAN.R.	JE (TRD)	SGE
6	ELEC	0606438	15600305510	GOVINDA RAJI.K.	Sr.TECH.(TRD)	SUU
7	ENGG	0606227	15660803988	VINCENT.P (NPS)	TRMNTR-II	ONR
8	ENGG	0606246	15604342367	RAMASAMY.M.	TRMNTR-III	TUP
9	ENGG	0606247	15604342379	SAMIAPPAN.A.	TECH.(MASON)-I	ED
10	ENGG	0606249	15605273018	RAMANKUTTY.P.N.	TRMNTR-I	PGR
11	ENGG	0606252	15604332490	CHINNATHAMBI.R.	TRMNTR-I	TNT
12	ENGG	0606255	15605270157	BALAN.S	SSE (P.WAY)	TPT
13	ENGG	0606285	15605267742	MARUDAIVEERAN.P	PEON	KRR
14	MECH	0606163	15605262690	RAJAGOPAL.C.	TECH.(C-W)-II	ED
15	MECH	0606163	15605601551	RAJENDRAN.K.	Sr.TECH.(TXR)	MTP
16	OPTG	0606106	15605463142	RAMESH BABU.N	GUARD(MAIL)	ED

Railway dues in regard to Commercial debits in favour of the employees who are retiring on 31.01.2022 may be sent to this office through Branch Officer within a period of Six months from the date of retirement of the employees, so as to take further action to release the withheld Commercial Debit.

The Supervisory Officials are advised to forward the Muster Particulars for the period from 16.01.2022 to 31.01.2022 of the employees working under your control to this office on or before 07.02.2022 for claiming last month salary. If no such leave is availed, a **NIL** Statement should be forwarded to bill section.

The Branch Officers concerned are requested to issue **NO DUES Certificates** in respect of

Supervisory officials who are due for Superannuation well in advance to process their settlement dues.

As per the Railway Board Instructions vide Ir no.2020/RB(W)/5/7 dt.21.07.2020, as one of the preventive measure taken with a view to contain the spread of **Coronavirus (COVID-19)**, it is proposed to conduct the retirement function through Video Conferencing on 31.01.2022 at 17.00hrs.

The employees those who are retiring on 31.01.2022 may be advised to participate in the Retirement formalities through video conferencing to the extent possible at their respective HQRS duly following all the instructions issued by Railway Board viz wearing mask, keeping social / physical distancing, etc. The supervisory official is also advised to be present on the day viz 31.01.2022 to ensure smooth conducting of the function. Necessary link will be shared through SMS to all the retirees.

All concerned supervisory are advised that the retiring employees should not be directed to Divisional office on 31.01.2022 and **also ensure the termination of service of staff those who are due for retirement on superannuation on 31.01.2022 without fail.** The Settlement benefits for those who are submitted Pension Papers will be credited directly to their bank account through ECS. The date of distribution of PPO, MIC, etc., will be advice separately.

Digitally Signed by S
Saravanan
Date: 03-01-2022 16:14:15
Reason: Approved
Asst. Personnel Officer
For Sr. Divisional Personnel Officer
Salem

Copy to: PS to DRM for kind information of DRM

PS to ADRM for kind information of ADRM

All Branch officers/SA Division for kind information and necessary action please. Section CS&WIs/S&WIs/SA advised to circulate to concerned supervisory officials. All Ch.OS/PB/SA – Advised to handover the updated SR, LC, LPC duly certified by the Associate Accounts to the Settlement section on or before 10.01.2022 along with DAR/Vigilance/SPE/RP(UP) Act case clearance and Court case details.

DSs/SRMU, AISCST REA, AIOBC REA, for information.