

SOUTHERN RAILWAY

No.SA/P.608/III/CI

Divisional Office,

Personnel Branch,

Salem – 636 005.

Date: 11.08.2021

Sr. DCM/SA

Sub: Notification calling volunteers for drafting against the post of Commercial Inspectors in level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Pay band Rs.9300-34800 + GP Rs. 4600 in VI PC).

Ref: PCPO/MAS Lr.No.P(S) 535/III/CI/HQ/Vol.2 Dated 23.07.2021

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Copy of PCPO/MAS letter No. P(S) 535/III/CI/HQ/Vol.2 Dated 23.07.2021 calling Volunteers for Drafting against the post of commercial Inspectors in L-7 of VII PC pay matrix in HQ/O/Commercial Department is sent to herewith to circulate among the employees of Commercial department from the categories of CC/TE/ECRC of SA division.

Employees fulfilling the criteria/ conditions stipulated in PCPO's letter are only eligible to apply for the post. Eligible employees may submit their application in the prescribed Proforma on or before 01.09.2021 duly forwarded by supervisors.

The supervisory officials are advised to forward the applications in a bunch to this office on or before 01.09.2021 and if there is no volunteers a NIL reply may be sent to this office. Wide publicity of this notification may be given among the staff under clear acknowledgement.

Signed by S Saravanan

Date: 12-08-2021 13:58:24

Reason: Approved

Assistant Personnel Officer /OPERA
for Sr. Divisional Personnel Officer/SA

C/- CCI/MPP/Sr.DCM/O/SA, Ch.OS/Comml.Br.

All Supervisors of Commercial Department - for information and ensure that this notification is brought to the notice of all eligible staff working under your control.

DS's SRMU, AISCSTREA, AIOBCREA, AIRPFREA/SA

Notice Board.



SOUTHERN RAILWAY

Headquarters office,
Personnel Branch,
Chennai – 600 003.
Date: 23-07-2021

No.P(S)535/III/CI/HQ/Vol.2

PCCM, CCM/PS, CCM/PM, CCM/FM,
DRM/P/MAS TPJ MDU SA PGT TVC
Sr.DCM/DCM/MAS TPJ MDU SA PGT TVC

Sub: Notification Calling Volunteers for drafting against the post of Commercial Inspectors in Level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4600 in VI PC) in HQ/Commercial Department.

Ref: This office memorandum of even no. dated 31.01.2017.

It is proposed to fill TEN (10) posts of **Commercial Inspector in HQ/Commercial Department** in Level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4600 in VI PC) on drafting tenure lateral transfer basis.

Employees fulfilling the following criteria/conditions are ONLY eligible to apply for the above post.

1. The notification is open to employees of Commercial Department from the categories of CC/TE/ECRC of this Railway only.
2. Such of those employees who have worked in a Railway Station/Group of Railway Stations for **AT LEAST TWO YEARS** in Level-7 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4600 in VI PC) can apply. Employees with Railway Station Working experience in one grade below, viz. in Level-6 of the Pay Matrix of RSRP Rules, 2016 (corresponding to Payband Rs.9300-34800 + GP Rs. 4200 in VI PC) can also apply. Employees one grade below should be willing to work in the same grade in the event of their being drafted, as this is a lateral transfer on tenure basis and not involving promotion.
3. The vacancies notified are provisional and may increase or decrease depending on administrative exigencies.
4. There will be no upper age limit to volunteer for the above post.
5. Employees already working in ex cadre posts (CWSI, Vigilance Inspector, Console Operator, Instructor, etc) are not eligible to apply in terms of PBC No. 169/2001. The cadre controlling Personnel Officers need not forward the applications of such employees.
6. Drafting will be done on the basis of screening and perusal of SRs, APARs and any other process that the competent authority may deem fit to shortlist the volunteers for drafting. Seniority may not be the criterion for the drafting.
7. Employees in Level-5 (corresponding to GP Rs.2800 in VI PC) of the Pay Matrix, who have been granted Financial Upgradation to Level-6 of the Pay Matrix of RSRP Rules, 2016 (corresponding to GP Rs.4200 in VI PC) under MACP Scheme, are not eligible.

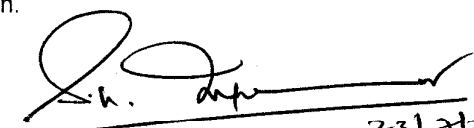
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8. A minimum of 2-year cooling-off period is mandatory between two tenures as Commercial Inspector. Any relaxation with regard to cooling-off period between two tenures as Commercial Inspector should have the personal approval of PCCM/MAS (PHOD/CHOD).
9. The lien/seniority of the employees drafted as CI/HQ will continue to be maintained in their Parent Division/Cadre for all purposes. They should address all their cadre-related/establishment-related issues (like seniority, promotion, selection, deputation to other railway organisations/outside Railways, grant of financial upgradation under MACPS, etc) to their parent Division.
10. The normal tenure of posting of CI/HQ will be 5 years. After the tenure period, the incumbents will necessarily be posted back to the Parent Division/Field to upgrade their Field Knowledge. However, if the performance of the drafted employees is found unsatisfactory, they are liable to be repatriated to the Parent Division/Cadre even before the completion of the tenure period. The tenure period may be extended in the exigencies of service.
11. Eligible volunteers should apply in the enclosed proforma, complete in all respects and the application should be forwarded by their Controlling Officers/Supervisors. Employees are advised to read the eligibility criteria carefully before applying against this notification. They should be prepared to serve anywhere on the Southern Railway System. They will not be permitted to withdraw their application/candidature after being shortlisted.
12. The respective Controlling Officers shall forward the applications to their respective Sr.DPOs/DPOs who will, in turn, verify the applications, certify the eligibility along with **DAR/SPE/Vigilance clearance** and forward them in one bunch with **CLEAR and LEGIBLE attested photocopies of SRs and APARs** of the volunteers for the **last 4 years (period ending 31.03.2018 to 31.03.2021)** to **APO/Traffic/HQ/MAS**. Applications received without verification of the eligibility/correctness of the particulars will not be entertained. Ineligible applications must be filtered out at the Divisional Level and it is the personal responsibility of Sr.DPOs/DPOs concerned to ensure this.
13. The Divisions should forward the applications along with attested photocopies (xerox copies) of **SRs and APARs (tied/stapled together)** of the volunteers to this office in one bunch on or before **06.09.2021**. **Applications received/forwarded after this date will not be entertained under any circumstances**. Accordingly, Divisions may ensure and fix their own target dates for receipt of applications at their end.

A 'Nil' report must be sent by the Divisions without fail, if no applications are received.

Please acknowledge receipt of this notification.

Encl.: Application Proforma.


 (S. K. INDUSEKAR) 23/7/21
 APO/Traffic/HQ/MAS
 for Principal Chief Personnel Officer

Copy to: **PCPO CPO/IR**
The General Secretary, SRMU
The General Secretary, NFIR

APPLICATION FOR DRAFTING AS COMMERCIAL INSPECTOR/HQ/MAS UNIT

1.	Name of the employee:	
2.	Employee No (11 digits) :	
3.	Present Designation/Station/Division	
4.	Community (SC/ST/UR)	
5.	Date of Birth	
6.	Date of Appointment:	
7.	Post/Grade of initial appointment and its present Level in the Pay Matrix	
8.	Date of entry in the present grade/Level on <u>regular</u> (not MACP) basis	
9.	Whether worked in any Railway Station or a group of Railway Stations for at least 2 years and brief details thereof.	
10.	Railway Phone No.	
	Mobile Phone No.	


DECLARATION

I hereby volunteer for the post of Commercial Inspector/HQ on drafting basis and declare that I fulfil the conditions of eligibility. The particulars furnished above are correct to the best of my knowledge and belief and I understand that I am liable to DAR action in the event of furnishing wrong/misleading/false information.

Signature of the Employee

Verified the information/details furnished above with the employee's Service Register and found them to be correct.

(Signature, Name & Designation)
Signature of the Cadre Personnel Officer


23/7/21