

I/57553/2021

दक्षिण रेलवे/ SOUTHERN RAILWAY

No.SA/P.220/ Volunteers/Co.Ordn/Vol.II

Divisional Office,
Personnel Branch,
Salem, 636 005
Date.07.06.2021**All Branch Officers/SA/Divn**

विषय Sub: Selection for the post of Senior Civil Defence Inspector
(Ex-Cadre post) in pay matrix Level 7(GP.Rs.4600/-)

संदर्भ Ref: PCPO/MAS letterNo.P(GS)608/XII/Sr.CDI/Vol. Dated
04.06.2021

The copy of Notification dated.04.06.2021 received from PCPO/MAS
is enclosed herewith for kind information and necessary action.

Application may be sent to this office on or before 28.06.2021.

Encl: As above

Signed by S Saravanan
Date: 07-06-2021 11:24:39
Reason: Approved(S. Saravanan)
Assistant Personnel Officer/OPERA
For Divisional Personnel Officer/SA**Copy to: All Supervisors/SA/Divn**



दक्षिणरेलवे/SOUTHERN RAILWAY

सं.No.P(GS) 608/XII/Sr.CDI/Vol I.

प्रधान कार्यालय/Headquarters Office,
कार्मिक शाखा/Personnel Branch,
चेन्नै/Chennai 600 003
दि./Dated.04.06.2021.

PCE, PCME, PCOM, PCCM, PCSTE, PCEE, PCSO, PCSC,
PFA/MAS, CCO, CCM/PM, CCM//Rates/MAS, CCM/Claims/TPJ,
SDGM&CVO, PCMM/PER, PCMD/MMC/MAS, CAO/CN/MS, MTP/MS,
CE/MTP, CPD/RE/MS, CWM/LW/PER, CW/PER, GOC & S&T/PTJ,
CEWE/PER, CSTE/CN/MS, FA&CAO/T/MAS, GM/ST/MMC/MAS, TPJ
MD/RH/PER, CPRO, DRM/P/MAS, TPJ, MDU, PGT, TVC, SA
Sr.DFM/MAS, TPJ, MDU, SA, PGT, TVC, Sr.AFA/TPJ, GOC&PTJ
Sr.DSC/MAS, TPJ, MDU, SA, PGT, TVC, Sr.EDPM/MMC/MAS, MDU, EDPM/PGT
Dy.CPLO/Hqrs, Secy to GM, Dy.CE/EWS/AJJ, Sr.MPS/RPM,
Dy.CMM/GSD/PER, MSD/PER, CPO/CN/MS, PO/Stores/PER,
Dy.CPO/C&LW/PER, GOC, S&T/PTJ, SPO/RE/MS, Sr.EO/HQ/MAS,
SPO/EWS/AJJ, APO/C&LW/PER, CSTE/Proj/MMC/MAS
DGM/Law/MAS, Chairman/RRB/MAS, TVC, GGM/IRCTC/Chennai,
Addl Registrar/RCT/MAS, ERS, The Chairman/RRC/MAS,
AGM/RVNL/Chennai, Principal/ZRTI/TPJ.

Sub: Selection for the post of Senior Civil Defence Inspector
(Ex-cadre post) in Pay Matrix Level 7 (GP Rs.4600/-).

It is proposed to fill up one (UR) post of Senior Civil Defence Inspector (Ex-Cadre post) in Pay Matrix Level 7 (GP Rs.4600/-) at General Branch/Headquarters Office/Chennai. Volunteers are called for from regular serving employees in Pay Matrix Level 7 (GP Rs.4600/-) and Pay Matrix Level 6 (GP Rs.4200/-) subject to the following conditions:

- i) Employees applying from level 6 should have completed minimum of two years in Pay Matrix Level 6 (GP Rs.4200/-).
- ii) Incumbent concerned should have qualified in the instructor's course from National Civil Defence College/Nagpur and should be found suitable by the Controller of Civil Defence of the Zonal Railways as per Railway Board's letter No.81/WI/CD/14 dated 15.01.82.
- iii) The selection consists of written test only.

In terms of RBE No.159/2018, employee who has already worked in ex-cadre posts will be eligible for consideration only after completion of three years of service in the cadre post.

-2-

In terms of PBC No.72/2005, as a general policy, posting from one ex-cadre post to another ex-cadre post should not be allowed. However, in exceptional case, in the interest of administration on the Zonal Railway, posting from one Ex-cadre post to another Ex-cadre post may be allowed with the recommendation of the concerned PHOD/Co-ordinating HOD, with the personal approval of General Manager.

The selection consists of written test as per Board's letter No. E(NG)I/2018/PM1/4 dated 14.12.2018 (RBE No.196/2018). The question paper will be 100% objective type multiple choice questions for the written examination and 10% of the total marks will be from Official language policy and rules which shall be optional.

In terms of PBC No.46/2019, the duration of examination will be 120 Minutes. There shall be negative mark for incorrect Answers. One third of the mark allotted for each question will be deducted for wrong answer. The answer having correction and over writing will not be evaluated, zero mark will be assigned

There will be no supplementary examination. The candidates will have the option of writing the examination either in English or in Hindi language and they are required to indicate the same in the application form itself.

If any of the volunteer is undergoing penalty or under suspension or any departmental proceedings have been initiated for major penalty or any RPUP cases pending, the particulars of such employees should be advised with details, while forwarding their application.

The Cadre controlling Personnel Branch Officer should verify and certify the correctness of the particulars of the eligible application and forward in one bunch addressed to APO/GL & HQrs/MAS on or before 03.07.2021. Applications received after 03.07.2021 will not be entertained under any circumstances. The application of the employees whose service cannot be spared in the event of they being selected need not be forwarded.

All those who have applied may keep themselves in readiness to appear for the written examination, date for which will be advised shortly. A copy of the syllabus for the written examination is enclosed.

This may be given wide publicity. In case no application is received in your Office/Unit, a 'NIL' report should be submitted on or before 03.07.2021.

Encl: Proforma and Syllabus

(M. SUNITHA)
Assistant Personnel Officer/GI & HQ
for Principal Chief Personnel Officer.

Copy to: PCPO,CPO/IR, CPO/Admn. CPO/Gaz.,
DGM/G and Controller of Civil Defence
All PB Officers of HQrs.
Ch.OS/GL. Branch,
All Ch.OS/OS of HQrs.
Ch.OS/System to upload in Railnet please.

Enclosure to letter No. P(GS)608/XII/Sr. CDI/Vol I dated 04.06.2021.

PROFORMA

APPLICATION FOR THE POST OF SENIOR CIVIL DEFENCE INSPECTOR
(Ex-CADRE POST) IN PAY MATRIX LEVEL 7 (GP RS.4600/-)

1. Name :
2. (a) Present Designation/Station
(b) Pay Matrix Level (GP) :
(c) PF No. :
3. Department :
4. Date of birth :
5. Date of appointment :
6. Whether belonging to SC/ST :
(attach proof thereof)
7. Date of entry to Pay Matrix Level 7 :
(GP Rs.4600/-)
8. Date of entry to Pay Matrix Level 6 :
(GP Rs.4200/-)
9. Whether working/worked in any ex-cadre post :
 - a) Ex-Cadre post and grade in which worked :
 - b) Period :
 - c) Date of repatriation :
10. Educational Qualification :
11. Qualification in Civil Defence and Experience :
(attach proof thereof)
12. Option to write the examination in English or Hindi : _____
(Write English or Hindi)
13. Telephone No: Rly :
Mobile No. :

Signature of the employee
Name:
Designation/Station:

DECLARATION BY THE EMPLOYEE

I hereby declare that the particulars furnished by me are true and correct to the best of my knowledge and belief. I am fulfilling the eligibility criteria prescribed for this post. I understand that in the event of particulars or information given herein being found false or incorrect, I am liable to be taken up under DAR, apart from my application being rejected.

Date:

Place:

Signature of the employee:

Name :

Designation:

Certified and forwarded to :

Date :

Place :

Signature of Supervisory Official

Name :

Designation :

Forwarded to PCPO/MAS by the Cadre Controlling Personnel officer:

The service particulars furnished by the employee are verified with the entries available in the SR and found correct. It is also certified from the records that the employee fulfills the eligibility conditions as stipulated in the notification in all aspects. There are no DAR/SPE/Vig. Cases pending against the employee.

Date:

Place :

Signature of Cadre Controlling Personnel Officer
(Name with seal)

Designation:

**SYLLABUS FOR SLECTION FOR THE POST OF SENIOR CIVIL DEFENCE
INSPECTOR (Ex-Cadre post) IN PAY MATRIX LEVEL 7 (GP RS.4600/-)**

1. Need, Aims and Policy of Civil Defence in India
Civil Defence Act
Recruitment, Training and responsibilities of Civil Defence Personnel
2. Organisational set up at Central, State and Railway's level.
Need of Civil Defence in Railways
Allocation of expenditure, duty allowance etc.
3. Civil Defence measures
Role of Civil Defence services
Warning system and communication
Conventional and non-conventional warfare-protection against them.
4. OLIC
