

दक्षिण रेलवे/SOUTHERN RAILWAY

No.SA/P.220/Deputation/Co.Ord/Vol.V

मंडल कार्यालय/Divisional Office,  
कार्मिकशाखा/Personnel Branch,  
सेलम/Salem -636 005  
दि./Dt: 18.02.2019.

All Branch Officer/SA Division

विषय/Sub: Filling up post of Peons (Ex-cadre) in Pay Matrix Level-1  
(GP Rs.1800/-) in General Branch.  
संदर्भ/Ref: PCPO/MAS/Lr.No. P(GS)677/XII/A/Vol/XVII  
dtd:04.02.2019.

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With reference to the letter cited above, it is proposed to fill up the 04(Four) posts of Peon(Ex-Cadre) in Pay Matrix-level1 (GP Rs. 1800) in General Branch/Hqrs/S.Rly/MAS. Volunteers are called for from the existing employees working on regular basis in Pay Matrix Level-1(GP 1800) of all departments over S.Rly.

The employees who are already working in ex-cadre posts are not eligible to apply. The normal tenure of the above ex-cadre post is 5 years.

The willing employees should apply in the enclosed proforma, complete in all respects routed through Concerned Branch Officer in one bunch to reach this office on or before 26.02.2019 While forwarding the application please ensure that, the employee is free from DAR cases. Applications received after the target date will not be entertained.

The controlling officers while forwarding the applications of the employees, should ensure that, on selection, if they are not able to relieve the employees, they need not forward the application of the employees concerned. Withdrawal of candidate after selection will not be permitted.

This may be give wide publicity among the staff concerned.

Encl: One Proforma

(N.Velumani)

सहायक कार्मिक अधिकारी/ टी  
Asst. Personnel Officer/T  
कृते मंडल कार्मिक अधिकारी/सेलम  
For Divisional Personnel officer/Salem

Copy to: PS to DRM for kind information of DRM  
PS to ADRM for kind information of ADRM  
All Supervisory Officials for n.a. please  
DSs SRMU, AIOBCERA, AISC&STREA, AIRPFA  
Notice Board.

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दक्षिण रेलवे/SOUTHERN RAILWAY

सं.पी.नो.P(GS)677/XII/A/Vol. XVII

प्रधान कार्यालय/Head Quarter's Office  
कार्मिकशाखा/Personnel Branch  
चेन्नई/Chennai 600003  
दि./Dt: 04-02-2019

CAO/CN/MS& ERS,  
PCE,PFA,PCME,PCOM,PCCM,PCSTE,PCEE,,PCMM/PER,  
CSO, CVO/MS,CMD/MMC/MAS, CSC,CPRO  
DRM/P/MAS,TPJ,MDU,PGT,TVC,SA  
CWM/LW/PER,CW/PER,GOC &PTJ,CEWE/PER, CSTE/CN/MS,  
Dy.CP/LO/Plg/Hqrs, Dy.CEO/Hqrs/MS  
Dy.CE/EWS/AJJ, MPS/RPM, Dy.CMM/GSD/PER,MSD/PER,  
S &AO/MAS Dy.CPO/CN/MS, APO/Stores/PER,  
WPO/GW/PER,WPO/CEWE/PER, WPO/LW/PER,GOC, S&T/PTJ,  
SPO/CN/MS,, APO/EWS/AJJ, Chairman/RRB/MAS,TVC, RRC/MAS,  
Secy/RR/MAS,GGM/IRCTC/Chennai, AGM/RVNL/Chennai.

विषय/Sub: Filling up, post of Peons (Ex. Cadre) in Pay Matrix Level-1  
(GP Rs. 1800/-) in General Branch.

It is proposed to fill up 04 (Four) posts of Peon (Ex-Cadre) in Pay Matrix Level-1 (GP Rs. 1800/-) in General Branch Hqrs/S.Rly/MAS subject to the following conditions:

- 1) Volunteers are called from the existing employees working on regular basis in Pay Matrix Level-1 (GP Rs. 1800/-) of all departments over Southern Railway.
- 2) The lien of the employees will continue to be maintained in their parent unit.
- 3) Normal period of tenure is 5 (five) years. The employees are liable for repatriation to their parent unit at any time on administrative grounds, if the performance of the employee is not satisfactory.
- 4) The employee, who are already working in ex-cadre posts are not eligible to apply.
- 5) Applicants should not have any DAR/SPE/Vigilance cases pending against them.
- 6) Only those application where in the event of selection are able to relieve the employees should be forwarded by the Controlling Officers.
- 7) During the period of tenure in General Branch, their lien will be maintained in the parent unit and in the event of vacancies being filled up on regular basis they would be repatriated at any time to their parent unit.
- 8) Withdrawal of candidature after selection will not be entertained under any circumstances.
- 9) The employees will be entitled for transfer privileges as per extant rules.

The willing employees should apply in the enclosed proforma, complete in all respects routed through Cadre Controlling Officers, in one bunch addressed to APO/GI to reach this office on or before 04.03.2019

This may be given wide publicity among the staff concerned.

संलग्न:Encl: Application format

(के. सी.निवासुलु/K. SRINIVASULU)  
सहायक कार्मिक अधिकारी/ Asst. Personnel Officer/GI  
कृते मुख्य कार्मिक अधिकारी/for Principal Chief Personnel Officer

प्रतिलिपि/Copy to :-

PCPO, CPO/Admn,

Secy to GM - for kind information

All Ch.OS/PB/Hqrs, Ch.S&WU/Systems to upload in the Railnet.

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## APPLICATION FORMAT

APPLICATION FOR THE POST OF \_\_\_\_\_  
IN PAY MATRIX LEVEL \_\_\_\_\_ (GP Rs. \_\_\_\_\_) IN GB \_\_\_\_\_

1.	Name of the employee in (Block Letters)	
2.	PF No. & Bill Unit No.	
3.	Designation, Office & Department Railway Phone No :-	
4.	Community – SC/ST/OBC/UR	
5.	Date of Birth & Date of Appointment	
6.	Present pay matrix level with GP (Substantive)	
7.	Date of entry into the Present Grade and whether completed 2 years in the cadre post	
8.	Whether now working against Cadre post or Ex-Cadre post or on adhoc basis. Clear details should be furnished.	
9.	Academic Qualification (Please enclosed attested copy of Certificates)	
10.	Other Professional / Technical / Computer qualification (Please enclosed attested copy of certificates)	
11.	Experience in typing / Computer	
12.	Whether free from DAR/SPE/Vigilance cases	
	(c) Any other information the applicant may wish to furnish (d) Mobile No :-	

I declare that the details furnished above are true to the best of my knowledge and belief and I will not withdraw my candidature.

Date:  
Place:

Signature of the applicant :

**Certified and forwarded to Divisional Cadre Controlling Personnel Officer**

Date:

Place:

Signature & designation of the Forwarding Officer

**Forwarded to PCPO/MAS by the Cadre Controlling Personnel Officer:**

Certified that the particulars stated above have been verified from the service records of the concerned employee and found to be true and correct for the said screening.

Date:  
Place:

Signature of the Personnel/Establishment Officer with Designation.