

APPLICATION FOR ALLOTMENT OF RAILWAY HOLIDAY HOME AT

1. Name of the Employee :
2. S.No./T.No. :
3. Designation & Grade :
4. Address and Contact No. :
5. a. Office and Station in which Working. :
b. Address in case of Retired Railway Employee. :
6. Place of Holiday Home Required :
7. No. of days required with date :
8. Whether Group 'C' or Group 'D' :
9. No. of family Members :

SIGNATURE OF THE EMPLOYEE

Certified that this employee is working in this Office.

Signature of the Supervisory Official with Seal

FOR OFFICE USE

No. _____

ADDRESS OF OFFICE

Date:

Forwarded to: _____ for further action. The allotment advice may please be sent direct to the employee/Retired employee with a copy to this office.

Signature of the forwarding Official with Seal

Signature of the forwarding authority