

## दक्षिण रेलवे Southern Railway

Requisition to be submitted in six copies of the institution

From,

To,

The Sr. Divisional commercial Manager,  
Commercial Branch, Divisional Office,  
Southern Railway , Madurai-625016.

Sir,

Sub: Supply of concession certificate Books – reg.

Please arrange to supply the following concession certificates books for the my Institution.

Sl No	Book No	Name of the Book	Cost Rs.	No. of books required
1	G.148	Season Ticket Book	226/-	
2	T.668	Round Tour Book	103/-	
3	T.1030	Student Educational Tour	195/-	
4	T.1029	Student going on vacation	160/-	
5	T.1031	Sports (Tournament)	241/-	
6	T.1047	Teachers Educational Tour	171/-	

Total No of Books required :

Cost of Books:

1. Specimen Signature of Head of the Institution( Principal/HM)

(a)

(b)

2. Specimen Signature of Vice Principal/AHM

(a)

(b)

A copy of the recognition/ affiliation certificate to be enclosed.  
Aided Management Schools must submit this certificate.

### **Select the following stations for the purpose of exchanging concession order**

The cost of Books at the rate mentioned above is remitted through in person.

The book may please be sent to the station Master/ or to the person from whom take delivery.

School/ College seal

Yours Faithfully