

S.R.

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2016/H-1/11/69/Hospital Recognition

²³
Dated .12.2016

The General Managers,
All Indian Railways & Production Units.

Sub: Adoption of common format of Memorandum of Understanding for empanelment of private hospitals.

Power to empanel the CGHS empanelled private hospitals was delegated to GMs vide letter no. 2014/H-1/19/3/PNM dated 05.10.2015, model MoU was also circulated along with this letter.

For ease of access to medical care for retired employees & their family members in times of emergency Railway Board has approved the policy of CTSE vide letter no.2014/H/28/1/smart card/Part A, dated 14.07.2016, an MoU was circulated along with this letter also. Hence, at present there are two types of MoUs available with Railways that are used for entering into contract with private hospitals at the time of their empanelment.

Board's office has considered the matter and has drafted a unified MoU (copy enclosed) in place of these two different MoUs that is to be used henceforth at the time of empanelment of private hospitals. Some salient features of the MoU are as follows:

- It covers all the beneficiaries, Serving employees, retired employees & their family members who may be required to be referred to these hospitals.
- Once a hospital has been recognized by any unit of Railway, it shall be empanelled for the whole of Indian Railway. Every unit shall be uploading the list of hospitals empanelled by it on the website maintained by M/s UTITSL where anybody can peruse it.

- The referral letters can also be generated by the authorised persons of Railway Medical Department through the website after following the due procedure as per extant rules.
- The bill processing system has been streamlined by involving M/s UTITSL as the bill processing agency (BPA) which will develop an online system of clearing the bills.

Note: The last three points shall become operational after the website goes live which will be informed in due course of time.

All Zones & PUs are required to sign the new MoU with each of its already empanelled hospitals. Every unit may write a letter to the already empanelled hospitals requesting them to sign the new MoU, if the hospital doesn't agree to sign the new MoU then the old MoU will remain operational. In future the new unified MoU shall be followed with all the private hospitals (whether CGHS empanelled or not).

The zones are hereby delegated the powers to empanel the ECHS and ESI recognized hospitals located within their jurisdiction also, apart from CGHS Hospitals. The units may approach all these hospitals through registered post (and other means as deemed fit) and invite them to be a part of the Railway Scheme.

The CTSE letter dated 14.07.2016 specifies that at least one hospital should be empanelled in every district of country. If after empanelling all the CGHS, ECHS and ESI empanelled hospital any district remains unrepresented and a need is felt to empanel hospital there then the railway unit having jurisdiction in that district or nearest railway unit shall advertise in NEWS papers inviting applications from private hospitals of that district. A similar procedure can be adopted for districts already having recognized hospitals but a need is felt by the concerned railway unit for more recognized hospitals. The minimum standards shall be as per the CGHS guidelines. However, there may not be any hospital fulfilling those criteria in some districts, in such cases CMDs/CMOs shall be having discretion to waive off some conditions. But if CMDs/CMOs do not find any suitable hospitals then Railway may not empanel hospital in some districts. The proposal to recognize non- CGHS/ECHS/ESI empanelled hospitals shall continue to be sent to Railway Board. If any hospital of repute approaches Railway administration then CMD/CMO can initiate the process of empanelment if deemed desirable by a committee of three Senior Medical officers.

There may be situations where a Government/Autonomous institute/PSU run hospital is having its own rates different from CGHS. In these situations, if the hospital is not ready to provide services at CGHS rates then the hospitals rates may be followed. In such cases the Unified MoU, attached with this letter, may be suitable modified to accommodate the different rates.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Hansika Sanhotra
(Mrs. H. K. Sanhotra)

Dy. Director Health & Family Welfare
Railway Board

No.2016/H-1/11/69/Hospital Recognition New Delhi, dated 23.12.2016

Copy forwarded to:-

- 1. The Chief Medical Directors, All India Railways & Production Units.
- 2. The FA&CAGs, All India Railways & Production Units.

Hansika Sanhotra
(Mrs. H. K. Sanhotra)

Dy. Director Health & Family Welfare
Railway Board

No.2016/H-1/11/69/Hospital Recognition New Delhi, dated 23.12.2016

Copy forwarded to:-

- 1. Principal Director of Audit, All India Railways & Production Units.
- 2. Dy. Comptroller & Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.

[Signature]

For Financial Commissioner/Railways.

Copy to F (B) Spl. Branch & Health Branch, Railway Board.