



## दक्षिण रेलवे/SOUTHERN RAILWAY

मुख्य कर्मशाला प्रबंधक का कार्यालय  
Office of the Chief Workshop Manager  
सिग्नल व दूरसंचार कर्मशाला/S&T Workshop  
पोतनूर/Podanur - 23.

सं/No.SGW/R.102/Improvement

दि./Dt.17-10-2022

SDGM&CVO/SR

(Attn. Dy.CVO/S&amp;T/MS)

विषय/Sub: System Improvement – Technical check for the materials received from other shops and accountal of rejected items - Reg.

संदर्भ/Ref: Your Lr.No.VO/PC/L/2014/06/0193/WPTJ dated 23.09.2022.

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The following action has been taken *vis-à-vis* the System improvement suggested vide your letter cited on "Technical check for the materials received from other shops and accountal of rejected items":

All Shop Floor-in-charges have been advised to ensure that the materials received from sister shops are practically/technically suitable for further use and proper records must be maintained in line with the suggestions of the Vigilance. Accordingly, registers in the following format have been introduced in all the related shop floors:

Name of the Item :					Received from:		
Sl.No.	Date of receipt	Qty received	Qty practically suitable	Qty rejected	Reason for rejection	Action taken	Signature of Supervisor

This is for kind information.

Digitally Signed by P V

Murali Krishna

Date: 19-10-2022 17:21:17

Reason: Approved

(पी.वी. मुरली कृष्णा/P.V. Murali Krishna)

मुख्य कर्मशाला प्रबंधक/CHIEF WORKSHOP MANAGER