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SOUTHERN RAILWAY

07.11.18
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Headquarters Office,
S&T Branch,
Chennai – 600 003.

No.SG./Vig

Dt. 01-11-2018.

CSTE/CN/MS
CSTE/Project
CWM/PTJ
Sr.DSTE/MAS,TPJ,MDU,TVC,PGT,SA

Sub: Consignee Inspection – System Improvement – reg.

It has to come to notice that the materials / equipments which are being received against consignee inspection are not being checked properly and in several cases, proper testing and recording of parameters is not being done to ensure quality.

1. It is hereby reiterated that the consignee inspection shall be resorted for such low value items where it is not possible to get the inspection done by RDSO/RITES or other reputed third party inspecting agency.

2. Also, the items being procured through consignee inspection shall have proper specification covering the performance parameters as well as acceptance tests.

3. It is advised that a proper inspection certificate containing the following details shall be issued for each material which is procured with consignee inspection.

- I. **Materials Supply Details:** This shall include item name/description, standard specification no. if any, PO/LOA/Agreement No., Total quantity supplied on order/so far and other such details.

CVE/S&T

* 9n file

* A PC


to check

to be conducted after 3 months
which compliance is implemented.

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- II. **Visual Inspection Report:** This shall cover details like name of manufacturer/OEM, trade mark such as ISI/BIS etc. Lot/Batch No., Serial No. and manufacturing date etc.
- III. **Technical parameters:** Technical parameters vis-a-vis permissible limit and actual test results shall be indicated.
- IV. **Acceptance / Rejection Summary:** Details of total quantity offered for Inspection, Quantity passed, Quantity Rejected and Percentage of rejection shall be indicated.
- V. **Deviation / Deficiency Noticed:**
- a.
- b.
- c.
- VI. **Declaration:** Certified that:
- a) Materials passed and certified meets the specification requirement satisfactorily.
- b) Materials rejected does not meet the specification requirement satisfactorily.

Copy to: CVO/MAS ✓


(S. BALAJI) 2/11/18
Dy.CSTE/P&D
For PCSTE/S.Rly.