



दक्षिण रेलवे/SOUTHERN RAILWAY

Office of the
Chief Administrative Officer,
Construction, Egmore,
Chennai – 600 008
Dt. 05.05.2025

सं.पी./No. P.266//CN/Non-Gaz.

NOTIFICATION

Sub: Re-engagement of retired Railway Staff against vacant posts on contractual basis in various departments – reg.

- Ref:** 1) Railway Board's Letter No. E (NG)II/2024 /RC-4/9 dt. 15.10.2024
2) PCPO/MAS/MAS Letter No. P(R) 33/Re-engag./Vol.II dt. 19.11.2024
3) This office Notification No.P266//CN/Non-Gaz dt. 18.12.2024 & 09.01.2025
4) Railway Board's Letter No. E (NG)II/2024 /RC-4/9 dt. 31.12.2024 (RBE No.115/2024)

Further to this office notifications for Re-engagement of retired staff vide reference (3) cited.

It is proposed to call for applications for re engagement on contractual basis from the retired railway staff for the below mentioned posts.

Details of Posts for re-engagement In CN/MS unit:

Civil Engg dept: 1)SSE/Drg., 2)SSE/Works 3)SSE/P.Way, 4) JE/Works, 5)CLA

Electrical dept.: 1)SSE/Drg/Elec 2) SSE/OHE, 3) SSE/GS, 4) JE/GS, 5) Sr. Tech/GS 6)Tech-II/Elec.

S & T dept.: 1)SSE/Drg./S&T 2) SSE/Signal, 3)SSE/Tele, 4)JE/Signal, 5)Sr.Tech /Signal

Accounts dept: 1) Sr.SO(A)

Retired Railway staff who have worked and retired in the above mentioned posts can apply for the same.

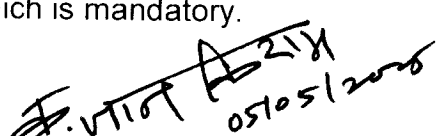
This scheme for re-engagement of Retired Railway Employees on contractual basis will remain in vogue for a initial period of 2 years from the date of issue of instruction or till further orders, whichever is earlier. Engagement period of an individual retired staff will be for a period of 01 year or till further orders, whichever is earlier. However, based on satisfactory performance of a re-engaged retired staff, his/her period of engagement can further be extended for a further period of one year or till attainment of 65yrs of age, whichever is earlier. The Terms & conditions, Instructions for the same is enclosed as Annexure-A.

The duly filled- in application (enclosed as Proforma) should be addressed to **Chief Administrative Officer, Office of the Chief Administrative Officer, Southern Railway, Construction, EVR Periyar Salai, Egmore, Chennai – 600008** and same shall be submitted in the drop box provided in this office or through post on all working days.

II. **Eligibility:**

- 1) Retired Railway Employees in various Categories/Departments from Pay Matrix Level 1 to 9 are eligible to apply.
- 2) Age Limit: Maximum age limit for re-engagement shall be 65 years.
- 3) Medical fitness: should be fit in the appropriate categories.
- 4) Willing retired Railway Employees are advised to carefully read the entire instructions and information attached in Annexure-A before filling up the application.
- 5) The Retired staff who are having working experience in the particular departments /works will be given preference.
- 6) The applications received will be treated as invalid /ineligible on the following grounds:
 - i) Unsigned application.
 - ii) Application without affixing latest photograph.
 - iii) Incomplete application
 - iv) Application without copy of PPO
 - v) Last 5 years APARs before retirement which is mandatory.

Encl.: As above


(के. जानकीराम)/(K.JANAKIRAM)
वरि.काधि/नि/एषुम्बूर/SPO/CN/MS
कृते मुप्रधि/नि/एषुम्बूर/for CAO/CN/MS

Copy to: PCPO, CEs/CN/MS South, Central, West, East, RSP
CEE/CN/MS, CSTEs/CN/MS North, South, CE/CN/RSP/MS
Dy.CEs/CN Planning, Stores, Design, Works, RSP/MS,
Dy.CEs/CN TBM, MAS, TPJ, MDU, SA, Dy.CEEs/CN/MS, ERS
Dy.CSTEs/CN/MS, TBM, Dy.CPO/Gaz.
All Chief OSs/OSs of CN/MS
GS/ SRMU, DREU, AISCSTREA AIOBCREA
All Notice Board

PROFORMA

**APPLICATIONS FOR RE-ENGAGEMENT OF RETIRED RAILWAY STAFF FOR
VARIOUS DEPARTMENTS OF CONSTRUCTION ORGANISATION, EGMORE**

The Chief Administrative Officer
Southern Railway
Chennai Egmore

**Affixing
Recent
Passport size
colour photo**

Sub: **Application for Re-engagement of retired Railway
Staff against vacant posts on contractual basis in
various departments – reg.**

Ref: 1) Railway Board's Letter No. E (NG)II/2024 /RC-4/9
dt. 15.10.2024
2) PCPO/MAS/MAS Letter No. P(R) 33/Re-engag./ Vol.II
dt. 19.11.2024
3) Railway Board's Letter No. E (NG)II/2024 /RC-4/9 dt.
31.12.2024

* * * * *

- 1) Reference to the above, I hereby submit my application for re-engagement as against vacant post(s) on contractual basis in Southern Railway, Construction, Egmore on monthly remuneration, as per the terms and conditions laid down in the Board's letter dated 15.10.2024 & 31.12.2024.
- 2) My preference of the units is as:
 - 2a) Category/Post applied for:
- 3) My service particulars are as under :-

(i)	Name in Full (Block Letter):	
(ii)	Father's Name:	
(iii)	Last Designation:	
(iv)	Last Office/Unit/Division:	
(v)	Department:	
(vi)	Date of Birth (dd/mm/yyyy) :	
(vii)	Date of Appointment:	

(viii)	Date of retirement/VR/ Resignation etc.:	
(ix)	Community (SC/ST/OBC/UR) (attach Caste Certificate, if any):	
(x)	Age (maximum age limit shall be 65 yrs):	
(xi)	Educational/Professional Qualification:	
(xii)	Last Pay drawn and Pay Level:	
(xiii)	PPO No. & Date:	
(xiv)	Pension drawn as on :	
(xv)	Permanent Address (in block letters with pin code and Mobile Number:	
(xvi)	Address for correspondence (in block letter with pin code):	
(xvii)	a) Aadhaar No.: b) PAN No.:	
(xviii)	Email ID:	
(xix)	Mobile Number:	

- 4) Declaration regarding DAR/Vig. status:
I hereby declare that I have not been taken up under DAR/Vig. in the last five years of my service.
- 5) APAR copies (mandatory):
I hereby enclose self attested copies of the APARs for the last five years
(a)
(b)
(c)
(d)
(e)
- 6) I declare that the information furnished above is true to the best of my knowledge and I am liable for punitive action, if found false/incorrect. I also declare that I have gone through the terms and conditions laid down in the Board's letter dated 15.10.2024 & 31.12.2024.

Place:
Date:

(Signature of the retired employee)

**TERMS & CONDITIONS FOR RETIRED NON- GAZETTED STAFF
AGAINST VACANT POST ON CONTRACTUAL BASIS**

- 1) Non-Gazetted Railway staff retired in Pay Level-1 to Pay Level-9 may be considered for re- engagement against the vacant posts subject to stipulation that he/she may be re-engaged against the post having the same pay-level held by him/her at the time of retirement.
- 2) For the purpose of re-engagement, last 5 APARs of the retired employees seeking re-engagement shall be taken into consideration and only those having at least "Good" grading in all 5 years shall be considered.
- 3) Maximum age limit for which re-engagement shall continue will be 65 years.
- 4) Remunerations, allowances and leave of re-engaged retired staff will be as per OM No.F.No.3-25/2020-E.IIIA dated 09.12.2020 of Department of Expenditure, Ministry of Finance, Government of India which are as under:
 - a) A fixed monthly amount shall be admissible as remuneration during the contract period, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
 - b) No increment, Dearness Allowance and HRA shall be allowed during the term of the contract.
 - c) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the resident and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, they may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.
 - d) Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
- 5) Each engagement should be decided on merits of the requirement and the suitability of the person for the job. The committee should take in account working experience of staff so that they are useful for the purpose for which they are selected.
- 6) The scheme will remain in vogue for an initial period of 2 years from the date of issue of instruction or till further orders, whichever is earlier. Engagement period of an individual retired staff will be for a period of 01 years or till further orders, whichever is earlier. However, based on satisfactory performance of a re- engaged retired staff, his/her period of engagement can further be extended for a further period of one year or till attainment of 65 years of age, whichever is earlier.
- 7) Re-engaged staff should be discharged immediately on joining of selected candidates for RRBs or any other mode.
- 8) Re-engaged staff shall not be made in charge of the unit in the Division or in the Construction unit. Re-engaged staff shall not be given the financial and D&AR powers and shall not be authorized to issue any safety certificate. Re-engaged staff may recommend their suggestions on financial and other matters to regular or in-service staff/officer.
- 9) Retired employees being re-engaged should not have been covered under the Safety Related Retirement Scheme.
- 10) Suitability/Competency of the staff will be adjudged by a committee at an appropriate level.
- 11) Re-engaged employees should also be free from DAR/Vigilance cases.
- 12) Re-engaged retired employee should be medically fit at the appropriate category.